

**WATER AND SEWER EXPANSION AUTHORITY
BOARD MEETING MINUTES**

Date: November 14, 2007
Time: 2:00 P.M.
Location: City Hall, Committee Room A

Attendees:

Jeanell Wilson, Chair
John Craddock, Vice Chair
Al Sinclair
Susan Rudd

Chair Wilson called the meeting to order / quorum determined. The Board approved the minutes from the October 10, 2007 Board Meeting.

General Update

1. FDEP Grant for Sampling and Monitoring Ground Water and Nutrient Quantification Study-Currently, in the final stage of revising the scope of work- should be resolved this week.
2. BJP S.T.P.O. Oakwood Villas-Working with Ed Hall from Public Works for advanced funding. Jim Dickenson of JEA committed to helping if necessary, but Mr. Odom stated that he did not think that would be necessary.
3. Lincoln Villas Pilot Project- This is now the pilot project again. A meeting will take place with Councilwoman Mia Jones for further planning.
4. Ortega Blvd- 5 homes in Forest Park Project area installing lift stations to connect to Low Pressure System. New sewer line was too high for connection to homes. JEA has refused to maintain their lines. There is now a grasp on this issue and moving forward, the WSEA will know how to handle this type of situation.
5. PDT-Wrapping up final payment. PDT will be completed with their work by mid-January.
6. Budget Closeout-Monitoring rollover money showing up on all encumbrance reports.
7. Funding- Agreements/SOW's-working with SJRWMD for handling Oakwood Villas and Lincoln Villas. Tri-party agreement with COJ, SJRWMD, and WSEA.
8. Audits (3) - The WSEA is being audited by city council, Ernst & Young, and JEA. A letter will be sent from the WSEA requesting to provide only one group with data and to also receive outcome of these audits. There is not enough employees and time to continue to provide data for 3 separate audits. Mr. Odom very confident that audit will come back favorable.
9. City Council-Finalizing meetings with new council members. The WSEA is providing district maps to each of the new members.

10. General Discussion- Mr. Odom stated that the most current tabulation of the 22 septic tank failure areas from the Duval County Health Department has been received. The WRDA bill has been passed (\$25 million). Harriet McDonald drafted a letter to be sent to all council members as well as the Mayor's Office. Letter was received by Mr. Odom today and is under review. It will go before the board next month. The WSEA is waiting to hear back from the Mayor's office regarding a replacement for Dr. Aikens on the board. In addition, \$2 million is left towards the WSEA voluntary projects.

Status of Current Projects

- Shakir Economy Motel-water
 - Project is on hold. Clearing up outstanding liens for finalization of loan.
- Glendale Road-water
 - Working with homeowners to return all contracts.
- Iroquois Avenue-sewer
 - Waiting for copy of Public Works PO issued to TB Landmark. Once copy is received, JEA can then issue a PO and construction can begin.
- The Hartley Press-sewer
 - Approved through Council on October 23, 2007.

Other Items for Discussion

Items for next meeting include review of Harriet's McDonalds draft of letter as well as replacement for Dr. Aikens.

Next Meeting

December 12, 2007- City Hall Committee Room A

Request for Public Comment

None

Meeting adjourned