

**WATER AND SEWER EXPANSION AUTHORITY
BOARD MEETING MINUTES**

Date: December 10, 2008
Time: 2:00 P.M.
Location: City Hall, Committee Room A

Attendees:

Jeanell Wilson, Chair
John Craddock, Vice Chair
Harriet McDonald
Susan Rudd
Al Sinclair

Chair Wilson called the meeting to order / quorum determined. The Board approved the minutes from the November 12, 2008 Board Meeting.

General Update

1. Oakwood Villas/BJP STPO-Contractor working on low flow pump station and retention pond. JEA issued a stop work order to Mora Engineering due to a missing permit. The contractor provided the permit to JEA and proceeded with work.
2. Lincoln Villas- Surveyors have completed their field work and are beginning to get the data points formatted. Mittauer and Associates asked them to provide the Phase 2 spot elevations they need to set the sanitary sewer depth per the "Option 3" approach-needing a pump station. The surveyors should have that information to Mittauer by today or tomorrow.
3. Municipality Study-Board was given an executive summary to review. Mr. Odom set forth the WSEA road map and plans for moving forward. The next four projects have been defined.
4. SSI Database-Working with IT department in COJ to get the interface ready for January 1, 2009 completion date.
5. Grants-No CIBR funds this year due to budget and economic restraints. WRDA appropriation still needs to take place. Authorization has been set.

Other Items for Discussion

Following the meeting, four board members will be joining WSEA for a site visit of Oakwood Villas project.

Request for Public Comment

None.

Items for Next Meeting

Meeting will be held on January 14, 2009 at 2 p.m. in City Hall/Committee Room A.

Meeting adjourned