

**WATER AND SEWER EXPANSION AUTHORITY
BOARD MEETING MINUTES**

Date: December 12, 2007
Time: 2:00 P.M.
Location: City Hall, Committee Room A

Attendees:

Jeanell Wilson, Chair
John Craddock, Vice Chair
Al Sinclair
Harriet McDonald
Lawrence Jones
Susan Rudd

Chair Wilson called the meeting to order / quorum determined. The Board approved the minutes from the November 14, 2007 Board Meeting.

General Update

1. FDEP Grant for Sampling and Monitoring Ground Water and Nutrient Quantification Study-Currently in the final stage of revising the scope of work- 95% Complete.
2. BJP S.T.P.O. Oakwood Villas-In final stages of working out agreement.
3. Lincoln Villas Pilot Project- Meeting was held prior to the board meeting with Councilwoman Jones. Working with SJRWMD procurement office.
4. Ortega Blvd- Working out equitable fix with JEA.
5. Funding- Agreements/SOW's-All items are near completion.
6. FY 08 Spend Plan-On hold until agreements are made
7. Operating Contracts and Purchase Orders-Getting a group together to study and make a better business model.
8. Audits- COJ is not performing an audit on the WSEA, but requesting information for purposes such as the annual budget review, quarterly reports, and for understanding current events.
9. City Council-The WSEA has met with all but one member. Meeting to be scheduled by end of year.
10. Tributary Assessment Team (TAT) – It is beneficial for the WSEA to understand what this group is doing and how failure areas are being impacted. The WSEA has been engaged in recent meetings. PBS&J is performing the study for 54 impaired tributaries.

Status of Current Projects

- Shakir Economy Motel-water
 - Project is on hold. Clearing up outstanding liens for finalization of loan.

- Glendale Road-water
 - Have received all contracts and proceeding forward.
- Iroquois Avenue-sewer
 - JEA issuing purchase order. Construction will start in January 2008.
- The Hartley Press-sewer
 - Closing taking place soon.

General Discussion

- Mr. Sinclair questioned the decrease in new projects. Mr. Odom stated it is due to the economy and halt in development. Due to the decrease, the WSEA has been able to focus more on failure areas.
- Mr. Odom explained that the meeting with Councilwoman Jones and Alan Mosley was to discuss the current status of the Lincoln Villas pilot project, what has been gained, issues that have arisen, and moving forward. A hard copy of the PowerPoint presentation from the meeting was included in the board packet.
- Mrs. McDonald questioned amount of JEA capacity fees. \$5000 is the cost for capacity fees for both water and sewer. Early WSEA and BJP projects have taught many lessons for moving forward. Mrs. McDonald expressed concern for mandatory connections. She suggested the board brainstorm for funding ideas.
- Mrs. McDonald questioned location of sewer lines as well as water and reclaim water lines. The lines are within 6ft of each other. Mrs. McDonald asked how often these tributary tests are performed and questioned whether they could be done more often. Jenny Gleeson explained that the testing process is costly, and stated that a portion of the \$12 million coming from the state will go towards those tests.

Other Items for Discussion

- Chair Wilson presented former board member, Dr. Chester Aikens with a Proclamation from Mayor Peyton. Mrs. Wilson expressed her appreciation to Dr. Aikens for his dedication to the WSEA and community.
- The letter drafted by Harriet McDonald is being reviewed by Mr. Jones and will be sent out to all board members for review.

Next Meeting

January 9, 2008- City Hall Committee Room A

Request for Public Comment

None

Meeting adjourned