

**WATER AND SEWER EXPANSION AUTHORITY  
BOARD MEETING MINUTES**

Date: February 11, 2009  
Time: 2:00 P.M.  
Location: City Hall, Lynwood Roberts Room

**Attendees:**

Jeanell Wilson, Chair  
John Craddock, Vice Chair  
Pete Jackson  
Susan Rudd  
Al Sinclair  
Harriet McDonald

Chair Wilson called the meeting to order / quorum determined. The Board approved the minutes from the January 14, 2009 Board Meeting.

**General Update**

1. Nutrient Study-DEP and Florida Tech have a signed contract. Task 1 is for a sampling/analysis plan that will be completed by March 7, 2009. Task 2 includes sampling site selection and equipment installation. A reconnaissance trip to select the sampling sites is scheduled for February 27, 2009. Task 3 requires three sampling/monitoring episodes representing 2 wet seasons and 1 dry season.
2. Oakwood Villas-Service Areas 2&3: Jasper Avenue gravity sewer installation was postponed a few days due to structural concerns at the adjacent rehabilitation center. A geotechnical survey of the surrounding area was taken and 2 out of 3 borings showed signs of high organics. The good boring was along Pecan Street and based on JEA's recommendation, the contractor was allowed to install the gravity sewer down Pecan Street and heading east down Jasper Avenue. JEA is reevaluating the design and looking to shallow up those sewers and therefore not require as large a dewatering effort. Service Area 1: Vacuum chamber is 67 percent complete. Vacuum sewer main is 25 percent complete. Water main installation is 15 percent complete. Drainage work is 16 percent complete and roadway work is 19 percent complete.
3. Lincoln Villas-WSEA and JEA met with Mittauer & Associates for the 90 percent design review on February 2, 2009. JEA Real Estate has not yet procured the property to house the pump station. All three lots under consideration are tied up in probate. JEA has identified the owner of the preferred lot and believes they are willing to sell. The middle part of May is the anticipated purchase date.
4. Grants-Still waiting to see what Stimulus package will do for WSEA. Mr. Odom introduced Deborah Thompson who is helping with federal funding through the Contract Management Company. Deborah Thompson along with WSEA spoke to Congresswoman Corrine Brown's office on February 10, 2009 regarding status of WRDA bill. Working to get those funds through Army Corp of Engineers. As of now, it is unsure of what the WSEA will be receiving.

### **Other Items for Discussion**

- 4733 Ivanhoe Road-Jenny McCollum of the WSEA introduced a new sewer project to the board. The project would affect two homes on Ivanhoe Road but only one homeowner is interested in moving forward. The property interested in connecting to sewer is located in District 14 and is also in the Westfield Septic Tank Phase Out project boundaries. The total amount for construction of the project is \$28,000 and the homeowner plans to finance 70 percent as well as up to \$7000 for connection costs. **Jeanell Wilson motioned to approve the loan for the sewer project. Motion was seconded by Pete Jackson and voted in favor by all other members present.**
  
- Tree Hill Nature Center- Tree Hill is in a financial bind as their 2009 budget has been cut. They are working with WSEA to request revision of payments. WSEA asked Tree Hill to find out if there are other expenses that could be cut before deferring the WSEA payments. Tree Hill's monthly WSEA payment is approximately \$1000 with 2/3 of the payment going to interest. Tree Hill is going to document and prepare a specific request to present at next board meeting.
  
- The Contract Management Company (CMC) presented the Septic Tank Phase Out Database that will be the central hub for all Septic Tank Phase Out projects moving forward. Mike Corning of CMC showed the board how to maneuver through the system. The database link will be listed on the WSEA website in the near future.

### **Request for Public Comment**

None.

### **Items for Next Meeting**

Meeting will be held on March 11, 2009 at 2 p.m. in City Hall/Committee Room A.

**Meeting adjourned**