



WATER AND SEWER EXPANSION AUTHORITY  
BOARD MEETING MINUTES

Date: March 8, 2006  
Time: 2:00 p.m.  
Location: City Hall, Committee Room A

Attendees:

Jeanell Wilson, Chair  
John Craddock, Vice Chair  
Dr. Chester Aikens  
Lawrence Jones  
Al Sinclair

Chair Wilson called the meeting to order / quorum determined. The Board approved the minutes from the February 8, 2006 Board Meeting.

**General Items/Discussion/Questions**

**River Initiative Update**

Focus group is continuing to answer TMDL issue. Initiative has been branded for internal use. Group continues to meet every other week discussing master and facility plan to fund initiative.

**Introduction of GIS Technician**

Mr. Odom introduced Danny Turner who will be doing all GIS work for the WSEA.

**Program Delivery Team (PDT)**

Final funding issues are in order to execute contract.

**Funding Update**

State Revolving Fund: A resolution was presented to the board for consideration and approval allowing the WSEA to complete the required applications for the loan. **Motion was made and seconded for resolution approval and voted in favor of all board members present.**

**Finance Committee Update**

- As discussed last month, the McGlothlin/Buttercup project is currently on hold due to the contractor's inability to bond. The finance committee requested financial information from the contractor in order to consider allowing a personal guarantee on the work in lieu of a bond. However, the information was not received in time for this month's meeting. The committee decided to give the contractor one more month and if no response is received, the project will be cancelled.

- Increasing the amount of financing for connection costs was discussed. Due to a new JEA Growth Capacity Fee, the connection costs will exceed \$5,000 (Current amount of connection costs to be financed). In order to prevent homeowners from paying out-of-pocket expenses, the board discussed increasing the amount to \$7000. **A motion was made to increase the amount of financing for connection costs from \$5,000 to \$7,000. The motion was seconded and voted in favor of all board members present.**
- Approval Process for non-residential projects – Finance Committee recommended that a fee be applied to each non-residential project request. Any project under \$100,000 will pay a \$2,000 fee. If the project amount exceeds \$100,000, a 5 percent fee will go towards the underwriting of project. Once project has been approved by the board, the fee will then be submitted prior to going to City Council. If project goes forward to completion, fee will then be rolled into the total commitment. **A motion was made to apply a non-refundable \$2,000 fee to non-residential projects \$100,000 or less and a fee equal to 5 percent of the total project amount for non-residential projects over \$100,000. The motion was seconded and voted in favor of all board members present.**

### **Status of Current Projects**

Triangle Estates – Sewer – restoration work is complete.

Lavilla Sportsman Club – Sewer – construction is complete, club is connected to system.

Iroquois/Milam and Country Club/Forest Park – Sewer – “Contract Signing Party” community meeting set for March 9. Construction should begin in April if all contracts are returned in timely manner.

Pine Forest – Sewer – construction is 75 percent complete.

McGlothin/Buttercup – Water – On hold due to contractor’s inability to bond.

Shakir Economy Motel – Sewer – Closing date scheduled for March 9.

Cannon Street – Water – approved by council. All contracts have been returned. Construction should begin this month.

Unitarian Universalist Church –Scheduled for final council vote on March 28.

Church Fellowship Worship- Sewer – Scheduled for final council vote on March 28.

### **Upcoming Community Meetings**

- Forest Park Contracts (sewer) - March 9
- Lakeshore (sewer) - April (date TBD)

### **Request for Public Comment**

None.

**Meeting adjourned.**