



WATER AND SEWER EXPANSION AUTHORITY BOARD MEETING MINUTES

Date: June 10, 2009
Time: 2:00 P.M.
Location: City Hall, Don Davis Room

Attendees:

Jeanell Wilson, Chair
John Craddock, Vice Chair
Lawrence Jones
Susan Rudd
Al Sinclair
Harriet McDonald

Chair Wilson called the meeting to order / quorum determined. The Board approved the minutes from the May 13, 2009 Board Meeting.

General Update

1. Nutrient Study: Individual property sampling sites have been identified and the Florida Institute of Technology (FIT) will begin instrumentation efforts this month. The first round of sampling is scheduled to begin in July. Project sites: Lakeshore, Murray Hill B, Eggleston Heights, and Julington Creek.
2. Oakwood Villas BJP: Service Area 2&3- Construction is 68.3 percent complete. Service Area 1-Construction is 78.3 percent complete.
3. Lincoln Villa Pilot Project: JEA procurement conducted the bid opening on Tuesday, June 9, 2009. Grimes Contracting was awarded with a bid of \$1.33 million. Procurement of the property for the pump station is underway and nearing completion. Project construction is anticipated to begin in July.
4. Phase III Update-Purchase Order was approved on May 15, 2009 to move forward with the third phase of the Data Management Improvement Program. The database has been designed to accommodate the addition of failure areas.
5. D.C. Update-Fred Odom and Jenny McCollum were in D.C. last month to meet with several representatives' offices including Senator Bill Nelson, Congressman Ander Crenshaw, Senator Mel Martinez, and directly with Congresswoman Corrine Brown. The purpose of the meetings was to find a way to move forward with funding. Senator Nelson is very knowledgeable on the WSEA and has offered his support. Senator Martinez requested additional STAG money. Congresswoman Brown requested energy and water funding through WRDA. Mr. Odom added that JEA is not contributing any more funding towards WSEA. They are continuing last year's budget but no increase. In order to receive more funding, it is crucial that WSEA have a Facilities Plan. This will cost \$70k and as of now WSEA does not have the additional funds.

6. Budget-Fred Odom presented the proposed 2009-2010 budget to the board. Jenny McCollum walked through the entire budget to better explain each line item. City Council Auditor, Robert Campbell explained the \$459,300 contribution from the city and how it was appropriated and carried over. WSEA is looking to use money so they can be earmarked on budget. If WSEA can show how it can be appropriately used, it can be spent. Jeanell Wilson expressed concern with the line item for increased salaries as it may not look good when other companies are cutting back. Mrs. Wilson proposed taking time to review budget and if needed, holding a special meeting to approve. **Al Sinclair motioned to approve budget. John Craddock seconded motion. The motion was voted a tie, 3 to 3.** Harriet McDonald requested amendment suggested decreasing salaries by 1 percent. **Mrs. McDonald motioned to approve amendment. Lawrence Jones seconded amendment. Motion did not carry.** The board further discussed the issue of salary increases. City Council Auditor, Robert Campbell explained that any amount reduced in the salary budget will increase budget line item for “Consultants and Other Services.” The money will still be there, as the number has been set by JEA. **Jeanell Wilson motioned to approve budget without salary increases. Motion did not carry.** Harriet McDonald suggested the 3 employees of WSEA have a 5.99 percent salary increase while Fred Odom has a 2.4 percent increase. **Susan Rudd motioned to increase last year’s WSEA salaries by 4 percent and Fred Odom’s salary by 3.5 percent. Motion was seconded by Harriet McDonald. Motion approved with 4-2 vote.** Jeanell Wilson requested that in the future, the board members have a copy of the proposed budget one month prior to the June board meeting. Mr. Odom agreed and suggested having a Finance Committee meeting held during the May board meeting as well. Salary increases could be determined at the Finance Committee meeting.
7. Continuation of Contract for Fred Odom-**Harriet McDonald motioned to approve Fred Odom’s contract for the next fiscal year. Motion was seconded by Lawrence Jones and voted in favor by all others present.**

Current Projects

- Zona Avenue- Contracts for Zona Avenue have been signed and construction will start on Thursday, June 11, 2009. The construction should only take a few days as roads are already open.

Other Items for Discussion

None.

Request for Public Comment

None.

Items for Next Meeting

Next meeting will be held on July 8, 2009 at 2 p.m. in City Hall/Don Davis Room.

Meeting adjourned