

**WATER AND SEWER EXPANSION AUTHORITY
BOARD MEETING MINUTES**

Date: September 10, 2008
Time: 2:00 P.M.
Location: JEA, Tower 8, Board Room

Attendees:

Jeanell Wilson, Chair
John Craddock, Vice Chair
Lawrence Jones
Susan Rudd
Al Sinclair
Harriet McDonald
Pete Jackson

Chair Wilson called the meeting to order / quorum determined. The Board approved the minutes from the August 13, 2008 Board Meeting.

General Update

1. Nutrient Study-FDEP is reviewing a draft scope of work sent from Dr. Belanger and will review by next week.
2. Oakwood Villas/BJP STPO-Service areas 2 & 3 near completion. Service area 1 construction will be taking place soon. Notice to proceed issued to Mora Engineering Contractors, Inc. on 9/8/08.
3. Lincoln Villas-Survey work is complete. Mittauer and Associates reviewing survey and starting to set up design drawings. Geo-tech contractor completed site work.
4. Municipality Study- 50 percent complete by end of the month. Developing a road map for next four WSEA projects. Currently, The Contract Management Company is refining criteria for failure areas and working on priority ranking of projects.
5. SSI Data Management Study-75 percent complete. Establishing WSEA policy and implementing the process improvements recommended in the prior studies. Implementation meetings have been held with COJ's Director of IT, Development Services, EQD, Housing Services Division, JEA Project Outreach, and Pre-Service Division. Working with programmers to discuss user requirements for new database.
6. O&M Funds-WSEA budget presented to City Council on August 26, 2008. Some Council members have questioned why WSEA is separate from JEA. WSEA is in the process of meeting with all council members and making sure to re-educate everyone on the background of the WSEA. Council requested that audit results be forwarded for review by December 15, 2008.

7. Tributary Assessment Team (TAT) - Fundamental part of what WSEA is doing. Mr. Odom stated it is a very difficult process to understand what's produced by humans and what is produced naturally. Nutrient study is far away from being complete and although lengthy process, will be able to see stages of the study throughout the process.

Other Items for Discussion

Jeanell Wilson congratulated Councilwoman Mia Jones on her recent victory for the upcoming election for State Representative, District 14.

Councilwoman Jones stated that she has been in contact with the Fire Department inquiring about the number of neighborhoods without fire hydrants and identifying where hydrants should be located. Mr. Odom added they are in the process of mapping out the entire county and will be able to find out where fires have occurred and working with the Fire Department to identify where water lines are not located as well as where water lines are too small. Mr. Odom also stated that JEA has been very good about upgrading the smaller water lines in areas where projects occur.

Mr. Odom added that the WSEA would not be where they are without the representation from Councilwoman Mia Jones. The WSEA Board also expressed appreciation for the support Ms. Jones has given to the WSEA during her time with City Council.

Mr. Pete Jackson expressed his gratitude for the support and concerns the WSEA and board showed to his family during the passing of his son.

Request for Public Comment

None.

Items for Next Meeting

Meeting will be held on October 8, 2008 at 2 p.m. in City Hall/Committee Room A.

Meeting adjourned