



WATER AND SEWER EXPANSION AUTHORITY  
BOARD MEETING MINUTES

Date: September 21, 2005  
Time: 2:00 p.m.  
Location: City Hall, Committee Room A

Attendees:  
Jeanell Wilson, Chair  
John Craddock, Vice Chair  
Dr. Chester Aikens  
Lawrence Jones  
Harriet McDonald  
Susan Rudd

Chair Wilson called the meeting to order without the required quorum present; therefore, presentation of material began as information only. Once quorum was present, standard structure of meeting took place. The Board approved the minutes from the August 10, 2005 Board Meeting.

**Development of FY05/06 Budget**

The WSEA FY05/06 budget is approved; however, City Council must have presentation of such for final approval, which includes \$1.663 Million of new funds to be voted on, on Tuesday 9/27/05, PM, in Council Chambers. In addition, there is \$1 Million proposed to be in the Autumn Bond from the city (Capital funds). Council members Corrigan, Jones and Copeland are in support of the WSEA gaining such funds.

**Interlocal Agreement**

The Agreement is still awaiting the city's buy-in to agreement; it is in the Mayor's office, waiting for approval. Resolution of the Agreement will be requested.

**Resolution of Project Approval**

**Unitarian Universalist Church, Arlington Expressway, District 1, Water and Sewer**

The church resides in the Clifton area. A WSEA presentation was given to the community in the past that received little interest from the residents; however, a representative from the church was in attendance, was interested in the program and pursued it. The WSEA team recently met with a group of affiliates from the church and received their financing application, which was then

forwarded to Al Sinclair, WSEA Finance Committee Chair, who approved the application. The church has been on well and septic tank to date. There is a six-inch water main and a force main off Alderman Road for the church to tie into.

**Motion to approve the Resolution of Project Approval for the Unitarian Universalist Church was given by Dr. Aikens; seconded by Ms. Rudd, and voted in favor of all present Board Members.**

### **General Items/Discussion/Update**

- EPA – STAG grant for \$459,000 has been idle and stagnant for a couple of years. This is a water grant for low to moderate income residents. Councilwoman Brown working with Senator Crenshaw’s staff was successful in implementing the grant for WSEA. Hurricane Katrina’s impact will accelerate the funds being passed, which could equate to receiving those funds in the next 60-90 days.
- SRF – A letter was issued to the FL Department of Environmental Protection to get the loan commitment; once recognized, the line of credit will be established.

Meetings were held in Washington with Mr. Odom in attendance; the meetings proved very productive by having all the staffs conversing on the WSEA issues.

- Update on procurement of the Program Delivery Team (PDT) – Advertisement occurred with the outcome of three very well done proposals. A Scope of Services, which will be a performance-based contract, will be considered in the selection process. The goal is to have a negotiated contract in place by November 1, 2005.

### **Status of Current Projects**

Triangle Estates – Sewer – substantially complete. Homeowners have begun connecting to the system.

Lavilla Sportsman Club – Sewer – finalizing contracts; construction has already begun.

Wagner Road – Water and Sewer – on hold; waiting to hear back from church (Hope Chapel).

Iroquois/Milam and Country Club/Forest Park – Sewer – project is being designed. Letters of intent were mailed to homeowners. Expect to bid the project in November.

Pine Forest – Sewer – project is under construction.

McGlothin/Buttercup – water – waiting for property owners to return executed contracts.

Shakir Economy Motel – sewer – scheduled for council approval on September 27, 2005.

### **Outreach/Communication Update**

- The Church Fellowship / Fisherman's Plaza – Lem Turner Road – The building previously owned by Scotties is being renovated to house the church. This possible project is 'for information only' at this time. Documentation has not been submitted/received; however, such may be presented during the next WSEA Finance Committee Meeting for approval (not yet added to project spreadsheet).
- WSEA Quarterly Newsletter – Excited to unveil the new quarterly newsletter, which will be specific to each City Council Member, focusing on their district and what is occurring there. At Large Council Members will have a highlighted overview of all districts. The goal is to begin distribution of the newsletter October 2005. This avenue of information should be very beneficial to council members and to others for WSEA educational purposes. The newsletter will first go to council members and will then be on line for public viewing.

### **Other Items for Discussion**

Next meeting scheduled for October 12, 2005, City Hall Committee Room A.

### **Request for Public Comment**

Audience attendee Jackie Brown requested a breakdown of costs for the Unitarian Church project proposal of \$154,500? Ms. Hall reviewed the breakdown of costs to Ms. Brown and the audience.

**Meeting adjourned.**