

**WATER AND SEWER EXPANSION AUTHORITY  
BOARD MEETING MINUTES**

Date: September 9, 2009  
Time: 2:00 P.M.  
Location: JEA Board Room

**Attendees:**

Jeanell Wilson, Chair  
Susan West  
Pete Jackson  
Lawrence Jones  
Harriet McDonald  
Al Sinclair

Chair Wilson called the meeting to order / quorum determined. The Board approved the minutes from the August 12, 2009 Board Meeting.

**General Update**

1. Oakwood Villas BJP: Service Area 2&3- Construction is 85 percent complete and on hold. Service Area 1-Construction is substantially complete.
2. Lincoln Villa Pilot Project- 3 percent completed. Mr. Odom stated a potential problem with UTIP and WSEA is working with all parties to resolve funding issues. Status will be looked into after CDBG funding is received on October 1, 2009.
3. Phase III/Data Management-Chris Martoglio with The Contract Management Company (CMC) presented the updated version of the database to the board. The database consolidates all of the data within the city dealing with Septic Tanks. CMC created this database to address all septic tank projects. The first development was properties in existing projects. Several months ago all properties in all failure areas were included in the database. The site can be found on the WSEA website ([www.wsea.org](http://www.wsea.org)) and by clicking on Septic Tank Phase Out Database Management. Although the site is for the public's use as well, property details are not available to public but are very valuable for WSEA purposes. The advantage to a homeowner is if they have failure area inquiry, they can access the database and find their property and the information it provides.

Mr. Sinclair asked about how a failure area is defined. The State Department of Health uses a number of 8 criteria including how many repair permits are requested for any given area. There are no limitations on the geographical size of the area to define it as a failure area. It creates a challenge for WSEA having the limited funding, funding coming in unpredictable amounts, and frequency of funding coming in. WSEA looks at driving the TMDL (Total Maximum Daily Load) issue and how the city will achieve their TMDL target over the years. WSEA is in process of working with EQD (Environmental Quality Division) to figure out what projects they need to target next. They will be using the Health Department's list

as a base and reprioritize where they can get the most with their funding and TMDL credits. The new matrix will include boundaries within failure areas. The database pulls together all new information of properties from all entities dealing with a particular property. Entities include WSEA, JEA, DCHD (Duval County Health Department), and EQD. The database creates a much easier process to keep track of property owners and problems that have fallen through the cracks. Various users within the city maintain the database and CMC hosts the database on one of their servers.

4. Grants-Headed to EPA to get \$759,300 (Federal STAG funding). Meeting with Nancy Bethune of EPA, Region 4. Those funds, once received, will come directly to WSEA.

#### **Other Items for Discussion**

Ms. Wilson commended WSEA on the recent positive press in the Times Union. Mr. Odom also added that there was a great turnout for the Lincoln Villa Groundbreaking that was held on August 21, 2009.

The nominating committee nominated Jeanell Wilson as President, Susan West as Vice President, and Al Sinclair as Secretary. **Harriet McDonald moved to accept officer nominations. Motion was seconded by Lawrence Jones and voted in favor by all other members present.**

Mr. Odom stated the Harriet McDonald's term will end in January 2010 as Jeanell Wilson's term ends in January of 2011.

#### **Request for Public Comment**

None.

#### **Items for Next Meeting**

Next board meeting will be held on October 14, 2009 at 2 p.m. in the JEA Board Room-8<sup>th</sup> Floor

**Meeting adjourned**