

Jacksonville Journey Oversight Committee Monthly Report

Program Name: Project LEAP (Library Enhanced Access Program)		
Department Name: Jacksonville Public Library		
Date: February 5, 2016		
Prepared By: Jennifer Giltrop, Deputy Director	Contact Info: 904-630-1636	
Type Allocation: Legislative Award		
Program Strategy: Family Literacy Success		
<p>Program Summary: Provides literacy and educational programs for residents of Health Zone 1 (zip codes: 32202, 32204, 32206, 32208, 32209 and 32254). The project has three primary components:</p> <ol style="list-style-type: none"> 1. Story time programs for parents and children to attend together over a nine-week period, with a goal of habituating parents' practice of behaviors known to increase early literacy in children ages 0 – 5. 2. Nine-week courses of pre-GED classes for adults (target age: 18 to 24), with a goal of preparing students to complete the GED test successfully. 3. Nine-week cycles of technology classes for teens and adults (target age: 16 to 24), with a goal of increasing the digital literacy of these students in order to empower them to achieve educational and economic success. <p>By increasing literacy levels in Health Zone 1, Project LEAP can be one of many contributors to an increase in graduation rates, jobs and income in families, and, most pertinent to the Jacksonville Journey, a reduction in crime.</p>		
Current Program Schedule (Classes began in January 2016):		
<u>Partner Site</u>	<u>Program</u>	<u>Days/Times</u>
Brentwood Headstart 3465 Village Center Dr	Family Storytime	Wednesdays 3:45-4:45 p.m.
City Rescue Mission	Computer Classes	Tues/Thurs 10:30a.m. – noon (Men) Wed/Fri 10:30 a.m. – noon (Women)
Community Connections 327 East Duval St.	Computer Classes	Tues./Weds./Thurs. 1-2:30 p.m. Saturdays 9:30-11:30 a.m.
Community Connections 327 East Duval St.	GED Classes	Thursdays 5:30-7 p.m. Saturdays 9-10:30 a.m.
SP Livingston Elementary 1128 Barber St	GED Classes	Mon./Wed. 9-10:30 a.m.
Superior Christian Academy 825 Superior Street	Family Storytime	Tuesdays 4:30-5:30 p.m.

Magnolia Project 5300 N. Pearl St.	Family Storytime	Thursdays 12:00-1:00 p.m. (started 2/4/16)
Washington Heights Apts. 4229 Moncrief Road W	GED Classes	Tues./Thurs. 9-10:30 a.m.
Program Objectives:		
Quantify the Results: How Much?	FY 2015-16 Proposed	FY 2015-16 Year-to- date
Number of participants completing at least 7 of 9 sessions of an Early Childhood Literacy course (unduplicated)	77	N/A
Number of participants completing a 9-week Adult Literacy course (unduplicated)	48	N/A
Total attendance at Conversation Essentials groups (duplicated)	576	0*
Number of participants attending at least one Digital Literacy program (duplicated)	1,210	25
Number of children participating in an outreach story time offered at a child care center	1,200	0**
Number of child-care providers receiving instruction in the development of early literacy skills in young children	18	N/A
Number of Project LEAP Ride to Read bus passes used	30	0***

Quality and Level of Effort Count: How well services were provided?	FY 2015-16 Proposed	FY 2015-16 Year-to- date
100% of child-care provider training will be delivered by instructors with Masters degrees and will be eligible for CEU credit.	100%	100%
100% of pre-school programs will reflect 11 of 12 program quality standards derived from the national Afterschool Program Assessment System (APAS [®]) program standards. ¹	100%	75%
5 of the 6 pre-literacy skills are incorporated into every ECL program.	100%	100%
70% of Project LEAP families will have a library card.	70%	39%
Adult Literacy classes will maintain a 1:10 instructor-student ratio	1:10	1:3.5
100% of Conversation Essentials groups will include a grammar point from Keith Folse's book <i>Keys to Teaching Grammar to English Language Learners</i> .	100%	0%*
Early Childhood Literacy classes will maintain a 1:24 instructor-student ratio (includes children <i>and</i> parents).	1:24	1:10.6
Digital Literacy classes will maintain a 1:8 instructor-student ratio.	1:8	1:1.6

Community Benefit: Is anyone any better off?	FY 2015-16 Proposed	FY 2015-16 Year-to-date
20% of Adult Literacy students who complete a 9-week course will obtain a high school equivalency diploma (estimated 13 students)	20%	N/A
80% of <i>Conversation Essentials</i> participants surveyed will state that they feel more confident engaging in conversations with native English speakers.	80%	N/A
60% of digital literacy program participants will score 60% higher on post-program digital literacy assessment test than on the pre-program test.	60%	0%****
85% of digital literacy training participants will feel more confident about using digital resources	85%	0%****
80% of parents and caregivers demonstrate proficiency in the featured weekly literacy activity	80%	38%
70% of parents who participate in the <i>Project LEAP</i> story time programs will report spending more time interacting with their children (reading, storytelling, writing, playing, etc.)	70%	N/A

Unit of Service: One (1) unit of service is defined as: one (1) session of **Project LEAP** programming for one (1) participant (adult, teen or child). For example, a family of three (parent and two children) participating in an early literacy class would equal three (3) units of service. If they attend all sessions of an eight-week story time program, 24 units of service were delivered (3 x 8).

Projected Program Capacity at 100%: The maximum number of participants per Project LEAP nine-week course is 20 Adult Literacy, 16 to 20 Early Childhood Literacy (depending on capacity of the room), and 8 or 12 Digital Literacy (depending on the capacity of room being used).

Percentage (%) of Low-income Participants: **Project LEAP** uses the federal poverty/HUD guidelines. Title 1 Duval County Public Schools offering Free and Reduced Lunch are located in each of the targeted zip codes. Income status will be determined during the registration process.

NOTES to YTD Actual Statistics:

N/A – These stats are unavailable until the completion of a 9-week series.

*Conversation Essentials starts in February

**Outreach Storytime starts in February

***Ride to Read bus passes will be distributed in February

****Pre and Post Computer Assessments will begin in February

Project LEAP Budget (Acct: PLJX019LEAP) Month Ending 1/31/16						
Account Description	Sub Object	Total Budget	Total Balance Month Beginning	Monthly Activity	Total Balance Month End	% of Budget
Expenditures						
Permanent Salaries	01201	209,457	209,457	(9,642)	199,815	4.6%
Salaries Part Time	01306	21,320	21,320	-	21,320	0.00%
Medicare Tax	02102	301	301	(140)	161	46.51%
Pension Contribution	02201	1	1	-	1	0.00%
Disability Trust Fund	02207	-	-	(29)	(29)	-100%
GEPP Defined Benefit	02213	-	-	(742)	(742)	-100%
Group Hospitalization	02304	1	1	-	1	0.00%
Hardware/Software	04662	3,500	3,500	-	3,500	0.00%
Office Supplies	05101	360	360	-	360	0.00%
Other Heavy Equipment	06402	11,270	0	177	177	98.43%
Library Books	06601	20,000	19,668	(4,869)	14,799	26.01%
Totals		266,210	254,608	(15,245)	239,363	8.99%

Monthly Highlights:

- JPL is in the process of securing a facility to hold Conversation Essentials. Connections have been made with the following organizations regarding securing a location for these classes: First United Methodist Church, Baptist Church on Pearl and 29th St., Clara White Mission, Bethel Evangelical Baptist Church (Haitian congregation), and Selena Webster-Bass associated with a church in Springfield, Refugee Services with DCF and Catholic Charities.
- JPL has scheduled monthly outreach story time programs at the following nine locations, beginning in February: Juzt Kidz Learning Center, 8th Street Headstart, Fairway Oaks Headstart, George Washington Carver Elementary Headstart, SP Livingston Elementary Headstart, Pearson Center, Diane Brown Family Day Care Home, Mitchell Family Daycare, and Northshore Elementary Headstart.
- JPL is in the process of scheduling outreach childcare provides early literacy instruction at the following six locations: The Learning Star, Wright Large Family Child Care Home, AL Lewis Center, Don Brewer Center Headstart, Kennedy Center Headstart and Knox Academy.
- A GED student at the Washington Heights location really felt challenged when asked to write an essay on: "Why I would like to obtain my GED". The next class, he shared how the essay really challenged him to think outside of the box, because initially all his reasons were too similar too

each other, and would not have been a good essay. He couldn't believe he was even writing an essay!

- JPL Leap staff saw Ms. B and her two granddaughters outside during our first week at Brentwood Lakes and invited them to join us for family story time. They had a wonderful time participating in all our activities and have attended every week. Ms. B wants her granddaughters to be ready for Head Start and she asked if they could get their own library cards.