

NEIGHBORHOODS DEPARTMENT



AFFIDAVIT

STATE OF FLORIDA
COUNTY OF DUVAL

Case Number: _____

Comes now (name) _____ (address) _____
(first and last name) (street, city, state and zip)

(phone # of affiant) (____) _____ - _____

On (date) _____ at (time) _____, I observed _____

(Description of Animal)

Owned by (name) _____ (address) _____
(first and last name) (street, city, state and zip)

(phone # of owner) (____) _____ - _____

To (detailed description of alleged violation(s) _____

Multiple horizontal lines for detailed description of alleged violation(s)

I understand that this affidavit may be used by Jacksonville Animal Care and Protective Services as the basis for a citation pursuant to Section 462. ____ of Jacksonville City Code. Further, I understand that I may be asked to testify in a court hearing concerning this statement.

Affiant's Signature: _____

The foregoing instrument was acknowledged before me this ____ day of _____, 20__ by the Affiant, who is known to me personally or who has produced _____ as identification and who did take an oath.

Notary's Signature: _____

Notary's name (printed): _____

Notary Public State of Florida

My commission expires (date): _____

Notary Stamp box

INSTRUCTIONS

- Please use affidavit form(s) provided by Animal Care and Protective Services.
- Please be sure to include all information so as to allow us to issue citations under the law:
 - Date(s)
 - Complete description of the animal(s) (if known): breed, color, markings, size, sex, name.
 - Complete name(s) and address of the animal's owner.
 - Detailed statement of the alleged violations, including exact time; if producing a statement of a barking dog, indicate the start time and the end time.
- Be sure to sign the affidavit form **IN THE PRESENCE OF A NOTARY**. Notary service is usually available at Animal Care and Protective Services.
- Mail or deliver the completed affidavit(s) to:

**Animal Care and Protective Services
2020 Forest Street
Jacksonville, FL 32204**

Please Note:
If your affidavit is not completely and specifically in accordance with the above instructions, it may not be sufficient to issue a citation.
Please take special care to follow all instructions.

Enforcement of Affidavit



For the following violations, a citation may be issued on one affidavit with video or photographs of the animals, or with two affidavits from **two unrelated adult witnesses from different households**, or on an officer witnessing the violation:

462.203

Cruelty to animals

462.301

Failure to remove and dispose, immediately of fecal matter

462.302

Allowing an animal to make objectionable noise continuously for a period of 30 minutes or more

462.303

Allowing an animal to be at-large



For the following violation, a citation may be issued on at least one sworn affidavit from **one** adult witness *or* an officer witnessing the violation:

462.305

Permitting an animal to damage someone else's property or biting.

NOTE:

WE NEED THE COMPLETE ANIMAL OWNER'S ADDRESS INCLUDING ZIP CODE ON AFFIDAVIT.