



**The City of Jacksonville**  
**PY 2021 Consolidated Annual Performance and**  
**Evaluation Report (CAPER)**

**DRAFT**

**City of Jacksonville**  
Housing and Community Development Division  
214 Hogan St., Ste. 700  
Jacksonville, FL 32202

## Table of Contents

CR-05 - Goals and Outcomes .....	3
CR-10 - Racial and Ethnic composition of families assisted .....	11
CR-15 - Resources and Investments 91.520(a) .....	14
CR-20 - Affordable Housing 91.520(b) .....	22
CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c) .....	27
CR-30 - Public Housing 91.220(h); 91.320(j) .....	31
CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j) .....	33
CR-40 - Monitoring 91.220 and 91.230 .....	38
CR-45 - CDBG 91.520(c).....	42
CR-50 - HOME 91.520(d) .....	43
CR-55 - HOPWA 91.520(e).....	47
CR-58 - Section 3 .....	48
CR-60 - ESG 91.520(g) (ESG Recipients only) .....	50

## **CR-05 - Goals and Outcomes**

### **Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)**

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

Jacksonville-Duval County (COJ) is an entitlement jurisdiction receiving an annual allocation of CDBG, HOME, HOPWA and ESG program funds from the US Department of Housing and Urban Development (HUD). These funds help COJ address the housing and community development objectives outlined by HUD. This CAPER reports on the PY 2021, which is the first year of the 2021-2025 Consolidated Plan. CARES Act funds, which were awarded in 2020, were also included in this report and went to support activities that helped LMI households impacted by COVID-19. Below are highlights for PY 2021.

**Public Facilities and Infrastructure:** A number of public improvements were successful in assisting LMI City residents. An estimated 186,125 persons in LMI areas benefitted from public infrastructure improvements such as sidewalks and street improvements, ADA improvements and improvements to walkways and paths. Public facility improvements benefitted an estimated 105,840 persons in LMI areas with improvements to neighborhood facilities and public parks.

**Affordable Housing Preservation and Development:** The City's HOME program assisted a total of 59 first-time homebuyers and assisted through the Head Start to Home Ownership (H2H) down payment assistance program. The HOME program also assisted 5 LMI households with construction of new rental units, and 8 households with rental unit rehab. Together, HOME and CDBG funds assisted a total of 117 LMI households with home repairs in the housing rehab program.

**Public Services:** Public services funded by CDBG helped to improve the quality of lives for the special needs and LMI population in COJ. For special needs, a total of 26,653 persons were served through senior services, homeless services, mental health services and services for persons with a disability. COJ also funded programs that assisted a combined 6,810 LMI persons with legal services, employment training, crime awareness, youth services, and emergency assistance programs.

**Addressing Homelessness:** The City's ESG program assisted 481 persons experiencing homelessness with shelter operations and homeless prevention activities. There were also 7 homeless household was assisted with rapid re-housing rental assistance.

The City's HOPWA program worked to serve LMI persons living with HIV/AIDS in the City to maintain their housing through housing subsidy assistance. HOPWA programs assisted households with short-term rent, mortgage and utility assistance (STRMU) throughout the program

year. HOPWA also served individuals and their families living with HIV/AIDS with permanent housing placement services. Finally, supportive services such as substance abuse services, residential detoxification, psychiatric services and counseling were provided. At this time, the annual HOPWA CAPER has not been finalized, and this draft report will be updated to include the accomplishments of the HOPWA program before submission to HUD on December 29, 2022.

### **CARES Act Activities**

See further below in this section for CARES Act activity accomplishments and in the CR-15 for CARES Act fund expenditures.

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
1A Improve & Expand Public Infrastructure	Non-Housing Community Development	CDBG	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	640000	186125	29.08%	128000	186125	145.41%
1B Improve Access to Public Facilities	Non-Housing Community Development	CDBG	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Persons Assisted	640000	105840	16.54%	128000	105840	82.69
2A Provide for Owner Occupied Housing Rehab	Affordable Housing	HOME	Homeowner Housing Rehabilitated	Household Housing Unit	125	117	93.60%	25	117	468.00%
2B Increase Homeownership Opportunities	Affordable Housing	CDBG HOME	Direct Financial Assistance to Homebuyers	Household Housing Unit	500	59	11.80%	100	59	59.00%
2C Increase Affordable Rental Housing Opportunity	Affordable Housing	HOME	Rental units constructed	Household Housing Unit	20	5	25.00%	4	5	125.00%

2C Increase Affordable Rental Housing Opportunity	Affordable Housing	HOME	Rental units rehabilitated	Household Housing Unit	25	8	32.00%	5	8	160.00%
3A Provide Supportive Services for Special Needs	Non-Housing Community Development	CDBG	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	140000	26653	19.04%	28000	26653	95.19%
3B Provide Vital Services for Low-to-Mod Income	Non-Housing Community Development	CDBG	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	140000	6810	4.86%	28000	6810	24.32%
4A Provide for Rapid Re-Housing Programs	Homeless	ESG	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	200	7	3.50%	40	7	17.50%
4B Increase Availability of Overnight Shelter Beds	Homeless	ESG	Homeless Person Overnight Shelter	Persons Assisted	2500	481	19.24%	500	481	96.20%
4C Increase and Improve Street Outreach & Support	Homeless	ESG	Homelessness Prevention	Persons Assisted	3500	0	0.00%	700	0	0.00%
4D Increase Available Permanent Supportive Housing	Homeless	HOPWA	Housing for Homeless added	Household Housing Unit	750	0	0.00%	150	0	0.00%

4D Increase Available Permanent Supportive Housing	Homeless	HOPWA	HIV/AIDS Housing Operations	Household Housing Unit	5500	0	0.00%	1100	0	0.00%
5A Develop Disaster Readiness & Response Programs	Non-Housing Community Development	CDBG	Other	Other	1	0	0.00%	N/A	N/A	N/A

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

PY 2021 is the first year of the City’s 2021-2025 Consolidated Plan and the City has identified the production of improvements to public facilities and infrastructure, affordable housing preservation and development, addressing homelessness and public services for LMI and special needs populations (elderly, disabled, persons with HIV/AIDS) among the City’s priority needs. Funds from CDBG, HOME, ESG and HOPWA and local funds leveraged were used to address these priority needs in Jacksonville-Duval County. 100% of HOME funds went towards affordable housing preservation and development, 100% of ESG funds went towards addressing homelessness and 100% of HOPWA funds went to fund housing and supportive services for individuals and their families living with HIV/AIDS. In addition, due to the unprecedented health and economic needs caused by the COVID-19 pandemic, the City was also allocated CARES Act funds in the prior year, and these uses of funds and activities continue to be highlighted below.

In particular, for CDBG, a number of objectives were completed as a result of programming funded by CDBG grant funds. The City made public facilities and public improvements, public services and affordable housing programs a priority in PY 2021. Below is a breakdown of the use of funds

in the program year based on the priority needs identified in the SP of the Consolidated Plan.

Public Services (special needs, low/mod): \$1,297,142.53 (17.5%)

Public Facility & Infrastructure Improvements: \$4,754,913.56 (64.1%)

Affordable Housing Preservation: \$260,594.00 (3.5%)

Administration for CDBG Program: \$1,104,925.53 (14.9%)

TOTAL CDBG expended in PY 2021: \$7,417,575.62

### **A Comparison of the Proposed vs PY 2021 Actual Outcome Goals**

#### **CDBG and HOME Program Goals:**

1A Improve & Expand Public Infrastructure: The City had a goal of 128,000 persons to assist in the PY, and met this goal with 186,125 assisted. This goal was intended to provide an area wide LMI benefit..

1B Improve Access to Public Facilities: The City had a goal of 128,000 persons to assist in the PY, and an estimated 105,840 were assisted. This goal was intended to provide an area wide LMI benefit. The City is always working to identify new neighborhood facilities and City parks and this goal will be met in future PYs.

2A Provide for Owner Occupied Housing Rehab: The City had a goal to assist 25 LMI households, and exceeded this goal with 117 assisted.

2B Increase Homeownership Opportunities: The City had a goal of 100 households to assist in the PY, and 59 LMI households were assisted. If the City accomplishments continue to not meet this goal, it may have to revise its goal outcome.

2C Increase Affordable Rental Housing Opportunity: The City had a goal to assist 4 LMI households with the construction of new rental units, and exceeded this goal with 5 assisted. The City also had a goal to assist 5 LMI households with rehab of rental units, and exceeded this goal with 8 assisted.

3A Provide Supportive Services for Special Needs: The City had a goal of 28,000 LMI persons to assist in the PY, and assisted 26,653 persons. The City will continue to prioritize services for special needs persons, however it may revise this goal in the upcoming AAP.

3B Provide Vital Services for Low-to-Mod Income: The City had a goal of 28,000 LMI persons to assist in the PY, and assisted 6,810 persons. The



City will continue to prioritize services for LMI persons, however it may revise this goal in the upcoming AAP.

5A Develop Disaster Readiness & Response Programs: There were no outcomes assigned for this goal in the PY 2021 AAP.

**ESG Program Goals:**

4A Provide for Rapid Re-Housing Programs: The City had a goal of 40 households to assist in the PY however only 7 were assisted. The City will revise this goal in the future.

4B Increase Availability of Overnight Shelter Beds: The City had a goal of 500 persons to assist in the PY and 481 persons were assisted.

4C Increase and Improve Street Outreach & Support: The City had a goal of 700 persons to assist in the PY and there were no persons were assisted. The City will revise this goal in the future.

**HOPWA Program Goals:**

4D Increase Available Permanent Supportive Housing - Housing for Homeless added: The City had a goal of 150 households living with HIV/AIDS to assist in the PY with Permanent Housing Placement.

4D Increase Available Permanent Supportive Housing - HIV/AIDS Housing Operations: The City had a goal of 1,100 persons living with HIV/AIDS to assist in the PY with HIV/AIDS Housing Operations.

At this time, the annual HOPWA CAPER has not been finalized, and this draft report will be updated to include the accomplishments of the HOPWA program before submission to HUD on December 29, 2022.

**PY 2020 CARES Act Accomplishments**

Jacksonville-Duval County received Federal Coronavirus Aid, Relief and Economic Security Act (CARES) funds to assist communities in their efforts to prevent, prepare for and respond to the coronavirus (COVID-19) pandemic. The following summaries highlight the accomplishments from CDBG-CV, ESG-CV and HOPWA-CV grant programs. CDBG-CV, ESG-CV and HOPWA-CV fund expenditures are detailed in the CR-15.

CDBG-CV: COJ funded several public service programs which assisted LMI and special needs groups during the pandemic. These programs include the CV Edward Waters College Health Literacy & Wellness program with 34 elderly and the CV Mortgage Assistance Program which assisted 816

LMI households with emergency payments. COJ also funded Changing Homelessness which helped the agency to make improvements for COVID-19 testing.

HOPWA-CV: HOPWA-CV funds were recently added with the final CARES Amendment to the 2020 AAP and are currently being administered by HOPWA sponsors. These additional funds will help with providing a housing subsidy and supportive services as individuals and families continue to struggle with the impacts of the pandemic. These activities are now reported in detail in the annual HOPWA CAPER.

ESG-CV: The ESG-CV program reports two projects in PY 2021, which are the CV-emergency shelter operations and CV-rapid rehousing rental activities. The City now reports these activities in the quarterly ESG-CV Sage reports.

CV-program expenditures are provided in the CR-15 and PR-02 Activities and expenditures by programs reports for all three CV grants have been attached in the CR-00.

**ESG & ESG-CV Note:**

As of PY 2021, ESG sections CR-70 Assistance Provided and Outcomes and CR-75 ESG Expenditures join the CR-65 Persons Assisted in being reported in the annual ESG Sage Report, and are not reported in the CAPER anymore. The ESG homeless housing and supportive service accomplishments in this CAPER are drawn from the annual ESG Sage report. As reported in the CR-05 Goals table above, the City assisted a total of 494 persons with homeless services in PY 2021. These activities include homeless overnight shelter operations (481 persons) and rapid rehousing assistance (7 households comprising of 13 persons). ESG-CV accomplishments and expenditures are reported in detail in the ESG-CV Sage quarterly reports. A summary of ESG and ESG-CV expenditures is still provided in the CR-15 Resources and Investments.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).  
91.520(a)

	CDBG	HOME	ESG	HOPWA
White	12,816	18	91	
Black or African American	17,742	86	376	
Asian	1,866	0	12	
American Indian or American Native	7	2	0	
Native Hawaiian or Other Pacific Islander	7	0	0	
<b>Total</b>	<b>32,438</b>	<b>106</b>	<b>479</b>	
Hispanic	9	8	21	
Not Hispanic	32,650	100	471	

Table 2 – Table of assistance to racial and ethnic populations by source of funds

### Narrative

**DATA TABLE NOTE:** Due to the limits of the IDIS reporting system, the table above does not include a category for people that identify as “other” or “multiple races” nor does it include a category for people who “refused/or did not know” to answer either racial/ethnic information. Therefore, the data in the above table does not necessarily match the number of people actually served by CPD programs.

According to the most recent 2016-2020 ACS 5-Year Estimates, in Jacksonville-Duval County, 57.9% of the population were white, followed by 29.5% for black and 4.7% for Asians. “Some other” race were 2.5% and “Two or more” races were 5.1% of the population. Persons who identified ethnically as Hispanic were 10.2% of the citywide population. Below is an assessment of how CPD programs assisted minority groups in COJ.

**CDBG:** The table above shows 32,438 persons served in the CDBG program, however the actual total number of persons served was 32,659. The table above does not include a category for “other” or “multiple races” which had 221 persons. Of the total persons served in the CDBG program, 39.2% were white, 54.3% were black/African American, 5.7% were Asian, and all other races were less than 1%. By ethnicity, the program reported 9 Hispanic persons assisted which was less than 1%. COJ will work to adequately record ethnicity data as Hispanic persons assisted was likely much higher. In comparison to the general population, the City adequately assisted black/African American and Asian persons, but there is a need to assist Hispanic persons.

**HOME:** In PY 2021, 79.6% of the households assisted with HOME funds were black or African American. There were no Asian households assisted with HOME funds. By ethnicity, 7.4% of the households assisted were Hispanic. HOME housing programs are available for all eligible income households, and the City will work to ensure all minority groups are informed about HOME affordable housing programs.

ESG: The table above shows 479 persons served in the ESG program, however the actual total number of persons served was 494. The table above does not include a category for “other multiple races” which had 15 persons. Of the total assisted with ESG by race, 18.4% were White, 76.1% were Black or African American, 2.4% were Asian and 3.0% were “Other”. By ethnicity the ESG program reported 4.3% as Hispanic. In comparison to the general population, the City adequately assisted Black/African American persons, but there is a need to assist Asian and Hispanic persons.

HOPWA: At this time the annual HOPWA CAPER has not been finalized, and this draft report will be updated to include the accomplishments of the HOPWA program before submission to HUD on December 29, 2022.

### *Housing Needs Assessment*

The Needs Assessment in the COJ 2021-2025 Consolidated Plan, assesses if any racial and ethnic group by income category has a disproportionate need in the area with regards to 1.) Housing problems, 2.) Severe housing problems and 3. Housing cost burden. Households with “housing problems” are those that reside in units lacking complete kitchen and plumbing facilities as well as overcrowding (more than one person per room) and cost burden (spending 30% or more of income on housing per month). Households with “severe housing problems” are those that reside in units lacking complete kitchen and plumbing facilities as well as severely overcrowded homes (more than 1.5 person per room) and severe cost burden (spending 50% or more of income on housing per month).

Housing Problems (from NA-15): According to the Needs Assessment, for regular housing problems, Pacific Islander households experience a disparity across several income levels from extremely low- to moderate-income (0-30% AMI, 50-80% AMI, and 80-100% AMI). Native American Indian/Alaskan Native and Hispanic households experience a disparity at 30-50% AMI. No other minority groups experience a disparity with regular housing problems.

Severe Housing Problems (from NA-20): For severe housing problems, again Pacific Islander households experience a disparity across several income levels (0-30% AMI, 50-80% AMI, and 80-100% AMI). Native American or Alaska Native households experience a disparity for severe housing problems at 30-50% AMI. No other minority groups experience a disparity with severe housing problems.

Housing Cost Burden (from NA-25): For housing cost burden, approximately 18.3% of households in the jurisdiction pay between 30% and 50% of their income to housing costs, and 15.5% of households report severe cost burden which is 50% or more of their income to housing costs. Overall, there are no groups disproportionately impacted by housing cost burden.

While many of the racial groups experiencing disproportionate housing problems and cost burden are small in population, it is the City’s intention to assist all minority groups regardless of size. The City will continue to target all minority groups when administering its CPD programs. In comparing the disproportionate needs of certain race/ethnic groups as described by the Needs Assessment to the

beneficiary outcomes provided, the City has worked sufficiently to serve black or African American households with housing and community development services. While CDBG funds assisted the Asian population adequately, there are still very few assisted in the HOME program with housing assistance. Steps such as advertisements will be made. There were also very few Hispanic persons reported in CDBG, however there are have been improvements targeting this group with HOME funds. Steps such as translation and advertisement that target the Hispanic community will be made to ensure this group is assisted with CPD programs.

## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	7,006,660	7,417,576
HOME	public - federal	3,924,186	6,938,220
HOPWA	public - federal	2,601,336	4,623,653
ESG	public - federal	560,440	573,365

**Table 3 - Resources Made Available**

### Narrative

In PY 2021, Jacksonville had sources of Federal funds, which were CDBG, HOME, HOPWA and ESG grant programs. The table above details the resources made available as well as funds expended during the program year. The City also had CARES Act Funds, and the use of these funds are summarized below.

**CDBG:** CDBG funds in the amount of \$7,006,660 were made available in PY 2021 with \$6,786,076 from the annual allocation and \$220,584 from program income. According to the PR-07 \$7,417,576 was expended, with funds also spent from prior PY allocations. These funds went to public service programs for LMI, homeowner rehab, public facilities and infrastructure improvements in LMI neighborhoods and admin of the program. Expenditures by priority are detailed in the CR-05.

**HOME:** For HOME funds, \$3,924,186 was made available in PY 2021 with \$3,327,547 from the annual allocation and \$596,639 from program income generated through activities funded with HOME. According to the PR-07, \$6,938,220 was expended in the program year, which included funds that were previously programmed in prior AAPs. Funds were expended on housing rehab, homebuyer direct financial assistance, rental development activities and admin of the program.

**HOPWA:** HOPWA funds in the amount of \$2,601,336 were made available in PY 2021 from the annual allocation and \$4,623,653 was expended. Expended funds included those that were already programmed towards activities in the previous program year. Funding was provided for housing assistance and supportive services for individuals and their families living with HIV/AIDS.

**ESG:** ESG funds in the amount of \$560,440 were made available in PY 2021 from the annual allocation of which \$573,365 was expended. These funds went towards homeless prevention, homeless shelter operations, rapid re-housing projects, HMIS data collection and admin of the program.

### **CARES Act Funds**

**CDBG-CV:** The total allocation for CDBG-CV was \$9,691,138. In PY 2021 the City expended \$1,943,274.99 towards the CV Mortgage Assistance Program, the CV Edward Waters College Health Literacy and Wellness program and Changing Homelessness COVID-19 Facility Testing improvements. This brings total

CDBG-CV expenditures to \$4,250,616.41 and leaves a remaining balance of \$5,440,521.59. The PR-26 CDBG-CV Financial Summary and the PR-02 list of activities and expenditures have been attached in the CR-00.

HOPWA-CV: The CARES Act Allocation for HOPWA-CV was \$379,958. HOPWA-CV will help fund current sponsors increase their capacity to prevent, prepare for and respond to COVID-19. In PY 2021, the City expended \$125,836.79 which leaves a remaining balance of \$254,121.21. The PR-02 list of activities and expenditures is included in the CR-00.

ESG-CV: The total CARES Act Allocation for ESG-CV was \$7,917,766. In PY 2021, the City expended \$3,632,707.83 in ESG-CV funds towards homeless prevention and shelter operations in response to COVID-19. This brings the total expenditures in the program to \$4,329,907.42 and leaves a remaining balance of \$3,587,858.58. The PR-02 list of activities and expenditures is included in the CR-00.

**Identify the geographic distribution and location of investments**

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
City of Atlantic Beach	1	1	Donner Road improvements and Donner Park and Community Center
City of Jacksonville Beach	2	2	Crime awareness program and Carver Center Youth Services
City of Neptune Beach	1	2	Neptune Beach Senior Activity Center Senior Services
City of Jacksonville - Duval County	96	95	Citywide eligible and eligible low/mod areas, HOPWA/ESG

**Table 4 – Identify the geographic distribution and location of investments**

**Narrative**

The City of Jacksonville does not allocate funding based solely on geographic requirements. Determining priorities for spending the Jacksonville - Duval County’s federal block grant funding is based on multiple forms of analysis and input. Data analysis related to population trends (including minority concentrations and growth in the number of persons with Limited English Proficiency), housing needs, the housing market, and the economy was central to decision making for this Plan. In addition, extensive efforts were made to include community input throughout the planning process. Community input was obtained through public meetings, and meetings with stakeholder organizations (particularly those serving low- and moderate-income populations and those with special needs).

Jacksonville - Duval County also includes the cities of Atlantic Beach, Jacksonville Beach and Neptune Beach which are eligible for CPD funding. COJ provides funding for requests within these cities, which typically include public improvements and public services.

When the project or planned activities are intended to serve individuals or households directly, those individuals or households must meet income qualifications, as well as residency requirements, in order to receive assistance from the program. In these instances, City staff and/or one of its partner agencies shall complete an in-take and eligibility status review of the applicant individual, or household, before the project/activity is initiated.

Additionally, the City has identified infrastructure and public facility improvement activities. In which case, the planned activities will serve a community, neighborhood or "area". These projects (or activities) are said to have an "area-wide" benefit. Per HUD requirements, these areas must be within an eligible Census Tract, as defined by HUD-CDBG regulations, whereby the majority of the residents are low to moderate-income.

To determine these Tracts the City will be utilizing HUD CDBG Low Mod Income Summary Data (LMISD) from the HUD Exchange website, which has redefined the eligible tracts within the jurisdiction. The identified census block group tracts within the jurisdiction that are considered low-moderate income can be found on the HUD Exchange website at: <https://www.hudexchange.info/programs/acs-low-mod-summary-data/>

Through the Universal Application process, all HOPWA sub-recipients may serve the entire eligible metropolitan statistical area which includes Duval, Clay, Baker, Nassau and St. Johns Counties.



## Leveraging

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

The ability to leverage additional state and local funds with federal CDBG funds helps the City's efforts in addressing its highest priority needs. Leveraging is used by the City as a tool to better meet the needs of its low- and moderate-income persons by increasing the total number of dollars available per person. Leveraged funds are simply a financial commitment toward the costs of a project from a source other than the granting organization (HUD).

For this purpose, HUD entitlement funds are important for the City's ability to leverage funds such as the State Housing Initiatives Partnership Program (SHIP). SHIP funds come from the State of Florida for various HUD funded housing projects in the City. These funds are provided for rehabilitation of substandard owner-occupied single-family units for very low- and low-income households. If funds are available, moderate-income households are also considered.

### Publicly Owned Land Use to Address Needs in the Plan

Unfortunately, owners sometimes lose their properties due to unpaid taxes. Properties that are not purchased directly from the Clerk of Court will escheat to the City of Jacksonville. As a method of addressing the multitude of properties within the City's inventory and in compliance with State statutory requirements, these properties are deemed as surplus parcels that can be used for affordable housing.

The City of Jacksonville Real Estate Division offers the HCDD the properties for rehabilitation and to market and sell for affordable housing.

### ESG Match

For ESG, the City's annual contribution to the Mental Health and Welfare Division of \$1.3 million is considered a match to the ESG program. Grantees are also budgeted to meet the 100% match on all expenditures. Cash, non-cash, and program income must meet requirements of § 576.201.

### HOME Program Income

According to the PR-09, the City had a balance on hand for HOME program income (PI) of \$476,184.00. In the PY, the City received a total of 596,639.00 in program income and expended \$510,312.70 towards rental development and the Limited Repair Program. The remaining balance for HOME program is \$562,510.30. The City does not use HOME funds for TBRA and there are no funds entered for TBRA in the HOME PI table below.

A copy of the PR-09 for historical to 9/30/2021 and PY 2021 from 10/1/2021 to 9/30/2022 has been uploaded to the CR-00 to show how HOME PI was calculated.

HOME Match

The HOME-Match Log is maintained by the Neighborhoods Department, Housing and Community Development Division (HCDD). All HOME-assisted and home-qualified projects have a 25% match requirement and is maintained on the HOME-Match Log, however in PY 2021 the City had a 100% match reduction due to a COVID-19 waiver. This is also confirmed with the PR-33 Home Matching Liability Report which reports a match liability of zero. The City still maintains a match log, and tracks match credits as they occur. In PY 2021, there was a total of \$74,348,500 contributed for match funds from bond financing activities.

<b>Fiscal Year Summary – HOME Match</b>	
1. Excess match from prior Federal fiscal year	101,220,540
2. Match contributed during current Federal fiscal year	74,348,500
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	175,569,040
4. Match liability for current Federal fiscal year	0
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	175,569,040

**Table 5 – Fiscal Year Summary - HOME Match Report**

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
2022-133	3/22/2022	0	0	0	0	0	\$1,670,000	\$1,670,000
2022-268	5/10/2022	0	0	0	0	0	\$23,800,000	\$23,800,000
2022-473	7/26/2022	0	0	0	0	0	\$26,247,100	\$26,247,100
2022-474	7/26/2022	0	0	0	0	0	\$22,631,400	\$22,631,400

Table 6 – Match Contribution for the Federal Fiscal Year

**HOME MBE/WBE report**

Program Income – Enter the program amounts for the reporting period				
Balance on hand at begin-ning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
476,184.00	\$596,639.00	\$510,312.70	\$0.00	\$562,510.30

Table 7 – Program Income

<b>Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period</b>						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
<b>Contracts</b>						
Dollar Amount	586,291	0	0	125,500	86,305	375,486
Number	22	0	0	4	4	14
<b>Sub-Contracts</b>						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
<b>Contracts</b>						
Dollar Amount	586,291	42,925	543,366			
Number	22	1	21			
<b>Sub-Contracts</b>						
Number	0	0	0			
Dollar Amount	0	0	0			

**Table 8 - Minority Business and Women Business Enterprises**

<b>Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted</b>						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

**Table 9 – Minority Owners of Rental Property**

<b>Relocation and Real Property Acquisition</b> – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0		0		
Businesses Displaced		0		0		
Nonprofit Organizations Displaced		0		0		
Households Temporarily Relocated, not Displaced		0		0		
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

**Table 10 – Relocation and Real Property Acquisition**

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	7
Number of Non-Homeless households to be provided affordable housing units	134	189
Number of Special-Needs households to be provided affordable housing units	190	0
<b>Total</b>	<b>324</b>	<b>195</b>

**Table 11 – Number of Households**

	One-Year Goal	Actual
Number of households supported through Rental Assistance	190	7
Number of households supported through The Production of New Units	104	64
Number of households supported through Rehab of Existing Units	30	125
Number of households supported through Acquisition of Existing Units	0	0
<b>Total</b>	<b>324</b>	<b>195</b>

**Table 12 – Number of Households Supported**

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

**TABLE 1:** For the first table, the City had a goal for 134 Non-Homeless households to be provided affordable housing units and 190 Special-Needs households to be provided affordable housing units. The City assisted 189 LMI total non-homeless households with the Head Start to Home Ownership (H2H) down payment assistance program (59 households), Limited Repair Program (LRP) with housing rehab (117 households) and rental development activities (13 households).

For Special-Needs households to be provided affordable housing units, there was a goal to assist 190 households. This goal is accomplished through rental housing subsidy services in the HOPWA program. At this time, the annual HOPWA CAPER has not been finalized, and this draft report will be updated to include the accomplishments of the HOPWA program before submission to HUD on December 29, 2022. The City anticipates this goal will be met by HOPWA services.

The ESG program reports 7 homeless households assisted with rapid rehousing rental assistance. This rental assistance is provided to house individuals and families as they work to become economically sustainable and avoid returning to homelessness.

**TABLE 2:** For the second table, the City had a goal to assist 190 households with rental assistance, 104 households with the production of new units, and 30 households with housing rehab activities.

For the production of new units, the City assisted 59 LMI first-time homebuyers with direct financial assistance in the H2H program. The City also funded rental development activities that created 5 new rental units for LMI households. In total, 64 LMI households were assisted with the production of new units.

The City funded rehab activities in the Limited Rehab Program (LRP) with CDBG and HOME funds. In total, there were 117 LMI households assisted in the LRP program. The City also funded a rental rehab project at 5615 Seaboard Ave which benefited 8 LMI households. In total, 125 LMI households were assisted with housing rehab activities.

Rental assistance was provided through the HOPWA program. At this time, the annual HOPWA CAPER has not been finalized, and this draft report will be updated to include the accomplishments of the HOPWA program before submission to HUD on December 29, 2022. The City anticipates this goal will be met by HOPWA services.

The ESG program reports 7 homeless households assisted with rapid rehousing rental assistance. This rental assistance is provided to house individuals and families as they work to become economically sustainable and avoid returning to homelessness.

**Discuss how these outcomes will impact future annual action plans.**

**TABLE 1:** Below is the first table discussion on how the outcomes will impact future plans.

Number of Non-Homeless households to be provided affordable housing units: The City exceeded this goal. The City assisted 59 first-time homebuyers and 117 homeowners with housing rehab, and 13 LMI households with rental development activities. With the success of these housing programs, the City will continue to fund and maintain these goals.

Number of Special-Needs households to be provided affordable housing units: The City continues to meet its goals to provide special needs households with affordable housing units. This goal was supported by rental assistance through HOPWA permanent supportive housing activities. The HOPWA program continues to successfully achieve established outcomes, and the City will continue to fund and maintain these goals.

Homeless households will also be supported with affordable housing opportunities through the ESG program. The ESG program reported homeless households assisted with rapid rehousing rental

assistance. This rental assistance is provided to house individuals and families as they work to become economically sustainable and avoid returning to homelessness.

**TABLE 2:** Second table discussion on how the outcomes will impact future plans:

Number of households supported through Rental Assistance: This goal is accomplished by the HOPWA subsidy housing programs and the ESG rapid rehousing rental assistance program. The City expects to meet established goals.

Number of households supported through The Production of New Units: Unfortunately, the number of first-time homebuyers decreased from the prior year, however the City has several open activities and applicants in various stages of development. The HOME program also reported a new rental development project that was completed. The City will continue to look at these programs closely to see if there will be a revision in the proposed number to be assisted.

Number of households supported through Rehab of Existing Units: The City exceeded this goal. The City identifies housing rehab as a high need and will continue to include this in future plans. HOME funds also assisted in the development of Timuquana Park Apartments which rehabbed 8 units.

Number of households supported through Acquisition of Existing Units: No plans.

Based on the results reported during this program year, the City will undertake or implement a review and assessment of its activities, goals, and accomplishments to determine what it can accomplish moving forward and where it needs to make changes. Currently, the City plans to maintain established goals for the H2H and new rental construction programs, as well as housing rehab goals.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	24	3
Low-income	32	30
Moderate-income	25	75
<b>Total</b>	<b>81</b>	<b>108</b>

**Table 13 – Number of Households Served**

**Narrative Information**

CDBG: There were 81 beneficiaries reported in PY 2021 for CDBG. CDBG funds are used to assist LMI households in the Limited Repair Program (LRP) program. Households assisted by income level were 24 extremely low-income, 32 low-income and 25 moderate-income.



HOME: HOME assisted LMI households in three programs, which were the H2H down payment assistance program, housing rehab with LRP, and rental development. H2H provided direct financial assistance to 59 qualified homebuyers. Reporting by income, the households were 1 extremely low-income, 16 low-income and 42 moderate-income. HOME LRP assistance were to 2 extremely low-income, 8 low-income and 26 moderate-income households. Rental development programs assisted 6 low-income and 7 moderate-income households.

HOPWA: The table above does not show persons assisted through the HOPWA program, however the City assisted individuals and their families living with HIV/AIDS served with rental assistance through HOPWA permanent supportive housing activities. This group is not broken down by income category, however all persons assisted through this program were extremely low- to moderate-income. Accomplishments will be added to this report with the completion of the HOPWA CAPER report.

ESG: The ESG program assisted 7 homeless households at risk of returning to homelessness with rapid re-housing rental activities. All persons assisted through this program were extremely low- to moderate-income.

### ***Worst Case Needs***

“Worst case needs” households are extremely low-income owner and renter households and those who are homeless. Those with worst case needs are in imminent risk of homelessness as they lack the income and resources in times of emergency or family crisis.

According to the CHAS data reported in the COJ’s 2021-2025 Consolidated Plan needs assessment, there are approximately 19,570 extremely low-income renters (0-30% AMI) in the jurisdiction that are also severely cost burdened (households paying 50% of income towards housing costs). Due to the COVID-19 pandemic, these needs were exacerbated for extremely low-income households. To address this issue, in PY 2021 the City funded the CV Mortgage Assistance Program which assisted 816 LMI households with emergency payments. The HOME program also assisted 5 LMI households with construction of new rental units.

There were no households with a disability that were reported to have been assisted with affordable housing programs or rapid re-housing activities. The City has taken steps to assist persons with a disability in its affordable housing programs. Persons with a disability receive a special consideration as a targeted population in the HOME RLF program. Organizations and developers applying for RLF funds are given bonus points for projects serving special needs populations such as the elderly, formerly homeless and persons with disabilities.

For more information about how the City made other actions to foster and maintain affordable housing in Jacksonville, see CR-50 “Describe other actions taken to foster and maintain affordable housing”.

## Section 215

Under the Section 215 definition of affordable housing for owner and renter households, the City assisted 59 eligible first-time homebuyers with the H2H Head Start to Homeownership Down Payment Assistance Program. There were 5 rental units developed for LMI households. The program's eligibility requirements closely follow the Section 215 definition of affordable housing.

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

With the help of the Changing Homelessness (CoC), the City and its partners are working to further assess the needs of homeless individuals and families in the Jacksonville-Duval County. One of the main tools used to track individuals who are experiencing homelessness is the Homeless Management Information System (HMIS). HMIS is a system that is used to securely collect data on individuals and family and connect them to programs and services provided in the area. This centralized system is designed to help facilitate the quick response of assistance and broaden referral of resources to those experiencing homelessness. The City provides funding to Changing Homelessness to support the administration costs of the software.

The City participates in the annual Northeast Florida Point-in-Time Count conducted by the CoC in January. The PIT count survey reports on the homeless population on that one day of the year – or any given day. Typically, the City, CoC members, and volunteers collected survey data from individuals experiencing homelessness. However, due to COVID cases increasing during the time of the Count, an unsheltered count was not completed in 2022, but the City assisted with the sheltered count.

Many agencies in the City are CoC members and provide housing services. Shelter units are located at Sulzbacher Center which also provides several homeless services such as prevention, healthcare assistance and referral, and case management. Homeless services and programs are also provided by City the following partners:

Data Collection (Changing Homelessness)

Emergency Shelter (I.M. Sulzbacher Center)

Homeless Prevention (Gateway Community, Catholic Charities)

Rapid Re-housing (Salvation Army)

Supportive Services (Ability Housing, Clara White Mission, Family Promise)

In addition to homeless shelter assistance, assessment of the homeless population in the City have shown additional need for wrap-around services. Issues that are assessed are those such as chronically homelessness, employment and health when determining the initial needs of the homeless. Chronically homeless individuals and families remain a concern as often this population has a disability or mental

illness that makes it difficult for them to find stable housing. Major health issues with the homeless population was a lack of health insurance, physical and mental health conditions, and alcohol and drug abuse.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The City continues to work with the Sulzbacher Center for the Homeless to address emergency and transitional housing needs. The Sulzbacher Center is a comprehensive multi-service homeless facility that provides emergency shelter for men, women and families. Specific services offered at the Sulzbacher Center are medical respite, an urban rest stop for persons needing day care and services, street outreach services, education and life skill services, children's programs, an early learning center, and food services year round. The average stay at the center is three months, however residents who require more time can be allowed to stay under certain circumstances.

Additionally, CDBG funds were provided to the Youth Crisis Center. Residential Crisis Care services offer support and guidance for youth ages 10-17 years old that are threatening to run away, have run away, are homeless, ungovernable, truant, or school-related concerns and are in need of respite care services. The center also has a transitional housing program with the goal for youth to successfully make the transition into a responsible, independent young adult. There were 52 youth assisted in the 2021 program year.

### **Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

The Sulzbacher Center is a comprehensive multi-service homeless facility that provides supportive housing for homeless individuals and families. A case manager works one-on-one to help develop a plan that will help address each person's unique needs. During their stay, individuals are provided services such as career, education and life skills. These services are provided through a partnership with Goodwill of North FL and Florida State College of Jacksonville. Services include high school diplomas and equivalencies, job readiness, job training and job placement. It is the hope that through these activities individuals and families will transition to permanent housing and avoid becoming homeless again.

#### Likely to Become Homeless After Being Discharged from Publicly Funded Institutions

For individuals and families who are at risk of becoming homeless after being discharged from publicly funded institutions and systems of care, the CoC uses a single point of entry system called the Coordinated Entry System (CES). CES is designed to ensure that people with immediate and/or severe needs are prioritized and receive housing and homeless prevention assistance. Individuals and families discharged

from institutions enter the CES, then the system will assess and prioritize and refer out to the supportive housing program. Supportive housing programs supported directly through the City ESG program were the Salvation Army with rapid re-housing assistance and Ability Housing, Clara White Mission, and Family Promise with a variety of supportive services.

The Sulzbacher Center partners with the Jacksonville Sheriff's Office, the State Attorney's Office and the Public Defender's Office to manage a Chronically Homeless Offenders program (CHOP). CHOP offers people who have been homeless for a year or more, the opportunity to receive permanent housing placement with wrap-around supportive services to maintain that placement. By targeting the most frequent misdemeanor offenders in Jacksonville, Sulzbacher is able to break the cycle of chronic homelessness and nuisance crimes for these extremely vulnerable individuals.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

Homeless prevention programs were targeted to individuals and families who were identified as high risk for becoming homeless during outreach. ESG funds went towards rapid re-housing, homeless prevention and homeless support services. These programs were administered by the City and its partners. Rapid re-housing rental assistance efforts were made to help individual and families avoid becoming homeless.

There were also efforts made for homeless prevention from City partners to address housing, health, social services, employment, education and youth needs. Homeless assistance activities through these homeless providers include:

Housing: Housing services were provided by Ability Housing with the development of affordable homes for the homeless, The Salvation Army with rapid re-housing homeless prevention, The Clara White Mission's housing program which works to move homeless participants to permanent housing within 24 months.

Health: Gateway Community Services provides alcohol and drug addiction treatment and offers recovery housing.

Social and Emergency Services: Ability Housing, Family Promise and Catholic Charities provided case management and supportive services to help the homeless. Catholic Charities also provided emergency financial assistance.

Employment: Catholic Charities has a Workforce Development program, which offers job-readiness training, interview and computer skills training, resume/cover letter assistance and job

referrals. Sulzbacher Center provides career, education and life skills programs to its clients while they stay at the center..

Youth Needs: I.M Sulzbacher Center for the Homeless worked with children and youth who are homeless. Program activities include tutoring, music, arts and crafts. The program is equipped with a library, art studio, playground, basketball court and computer lab. I.M Sulzbacher Center also operates the Crawford Early Learning Center which provides early education for children birth to 5 years. The Youth Crisis Center operates a residential program and transitional housing for youth.

#### Other Projects

The City recently funded the Volunteers of America Independence Place rental rehab project through the HOME Revolving Loan Fund (RLF). The project has 12 units dedicated to permanent supportive housing participants for those who are chronically homeless.

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

The Jacksonville Housing Authority (JHA) continues to make reasonable efforts to identify the housing needs of extremely low- and low-income families that reside with the City of Jacksonville/Duval County including elderly families, families with disabilities, and households of various minority races and ethnic groups on the waiting lists for Section 8 vouchers and public housing. JHA currently has 2,881 public housing units and manages 7,868 HCV (Housing Choice Vouchers) to provide housing for low-income families. The mission of Jacksonville Housing is to provide safe, clean, affordable housing and effective social services to low- and moderate-income families and individuals. Its dedicated team of employees and board members, in partnership with its residents, utilizes accepted business principles and all available resources to improve the quality of life for all participants. JHA encourages employment, self-sufficiency, and, where possible, assists in the transition to other housing alternatives.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

JHA administers a Family Self-Sufficiency Program (FSS) for public housing and HCV participants to assist them with the goal of becoming a homeowner. The purpose of the programs is to support families to complete goals in education, job-training, employment, entrepreneurial and homeownership with emphasis on employment, and credit readiness. The FSS participants receive case management services from a Service Coordinator assisting with the development of their Individual Training and Service Plan (ITSP). This plan helps the participants to review their strengths as well as decide on their goals. The FSS Program hosts educational workshops called the "Family Self-Sufficiency University (FSSU)." These workshops are preparations to enhance the FSS participant's quality of life and to help them gain valuable knowledge about various community resources to help them achieve their goals. FFSU Workshops include: Time Management and Budgeting, Job Fair, Entrepreneurship, Homeownership Fair, Back to School Event, and Financial Literacy.

One of JHA's properties, The Waves of Jacksonville, has a Family Support Coordinator (FSC) onsite. The purpose of the FSC for The Waves of Jacksonville is to provide family supportive services at no cost to the resident. The FSC assists The Waves residents in assessing needs and obtaining services with the goal of promoting successful tenancies and helping residents achieve and maintaining maximum independence and self-sufficiency. Brentwood Lakes Apartments has a Neighborhood Network Center. The purpose of the Neighborhood Network Center is to Prepare residents to advance their education whether it is GED or a degree, assist residents in their job search activities and job training opportunities, provide computer access to internet and other Microsoft Office Products, and be a safe haven for families to spend quality time. Additionally, Southwind Villas has a Jobs Plus Program. The program empowers residents with employment-related services, supportive services and community support for work via an employment case management and coaching model to assist with navigating the community resources for accessing services and assistance with life management and employment.

JHA also continues to work cooperatively with resident councils, known as the Resident Advisory Board (RAB), in each of the public housing communities to implement and enforce standards and expectations that families should make an effort to achieve self-sufficiency as a goal. RAB was developed to encourage public housing residents to become more involved in management of the PHA and consists of resident leaders from all public housing communities of the JHA. They are elected officers that represents the 22 communities that are managed by the JHA. RAB works by advocating for the needs of the community residents to ensure that adequate and effective services are provided. The members of RAB play a significant role in helping to develop the Annual PHA Plan and the Admissions and Occupancy Policies. The input given by the RAB helps the JHA to continue providing clean, safe and affordable housing to low-to moderate-income residents in the public housing community.

### **Actions taken to provide assistance to troubled PHAs**

The Jacksonville Housing Authority is not designated as troubled. As of November 2022, per review of HUD's Inventory Management System (IMS)/ PIH Information Center (PIC) public housing profile site at [https://www.hud.gov/program\\_offices/public\\_indian\\_housing/systems/pic/haprofiles](https://www.hud.gov/program_offices/public_indian_housing/systems/pic/haprofiles) the Jacksonville Housing Authority is identified as a "High Performer".



## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

In 2020 the City of Jacksonville's HCDD completed an Analysis of Impediments to Fair Housing Choice (AI). The AI serves as the basis for the City's efforts to Affirmatively Further Fair Housing in the City. As well as adopting this AI, the City has worked towards addressing the strategies outlined in the AI. These are included in the last section of the CR-35.

The City works with the Jacksonville Human Rights Commission (JHRC) to help remove barriers to affordable housing through community education and advocacy. The JHRC investigates complaints of alleged discriminatory or unfair practices in housing as well as other areas such as employment.

In addition, activities undertaken by the HOME Program and CDBG help reduce barriers to affordable housing and residents seeking services are offered fair housing information. The Jacksonville Housing Authority (JHA) operates public housing for very low-income families, provides counseling and administers a variety of other assistance programs for those unable to secure housing at market rates. JHA is an equal opportunity housing provider and also encourages fair housing and non-discriminatory practices. JHA is currently in the process of completing its Assessment of Fair Housing. Members of Jacksonville City Council participated in stakeholder interviews to assist with the development of the Assessment of Fair Housing.

The City continues to address eliminating barriers to affordable housing through a one-step permitting process in which all necessary permits are obtained in one place and can all be acquired in a limited amount of time. This helps to streamline the process and protect residents from unnecessary hidden costs.

## **Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

Actions taken to address obstacles to meeting underserved needs include the careful prioritization of projects through the citizen participation process. There is a general lack of funding resources available to support public and private agencies who serve the needs of low-to-moderate-income residents and special needs groups. The City continues to work with the community and non-profit agencies to develop plans to address the underserved population, which includes helping them to use federal funds to leverage local and state funds.

Through the use of federal funds, the City addresses public improvements in low/mod areas, affordable housing preservation and development of homeownership opportunities, vital public services for LMI and special needs groups, and homelessness. A summary of the activities conducted during the program year is listed in the CR-05. All these activities were intended to help improve the quality of lives for LMI and

special needs groups in Jacksonville.

**Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

The City's HCDD works to ensure that lead-based paint is not being used in rehabilitation programs funded through the CDBG or HOME program. Rehab specifications stipulate that no lead-based paint may be used when painting. In addition, all CDBG and HOME contracts prohibit the use of lead-based paint. The amount of federal subsidy provided will determine the course of action taken when the repair, remediation, abatement, or use lead-safe methods in order to make the unit lead-safe.

The City provides copies of the federal regulations pertaining to the use and removal of lead-based paint to each affordable housing program participant. The City has written policies and procedures regarding the requirement of LBP compliance within its HUD funded programs.

The City refers to the Florida Department of Health in Duval County (FDHDC) to address health issues associated with lead exposure. FDHDC also completes lead inspections, when requested, of homes built before 1978 to identify lead in paint before renovations are implemented. The FDHDC lead Poison Prevention Program implements an awareness program for contractors to alert them of requirements listed under the Federal Renovation, Repair and Painting (RRP) Rule. These requirements affect contractors performing work on pre-1978 homes and child-occupied structures and stipulates that any entity performing renovation, repair, and painting projects that disturb lead-based paint in pre-1978 homes, childcare facilities and schools needs to complete training and be certified in RRP by the EPA or their accredited training centers and needs to follow lead-safe work practices. FDHDC is always ready to assist any organization, including the City of Jacksonville, in reaching compliance with the RRP rule.

**Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

The actions identified in this CAPER report work directly to reduce the number of poverty level families in Jacksonville-Duval County. A variety of public services are provided to help individuals and families succeed in life and help them to avoid homelessness. Affordable housing programs help low-income households rehab existing housing or help with obtaining new housing through a down-payment assistance program. These housing activities help to make housing affordable. Public infrastructure improvements in low/mod areas help to improve the quality of life for low-income residents and attract other public and private investments into the area.

While the City does not directly fund economic development projects, the City supports the economic development and job creation efforts of the Chamber of Commerce, Small Business Development Center, and the Florida Community College at Jacksonville and their initiatives and plans to assess the needs of the poverty-level families.

**Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The City continually works to strengthen its relationships by increasing communication and outreach with developers, nonprofit and for-profit organizations and other service providers including departments within the City that provide services, other local governments, the local public housing authority (JHA) and ESG and HOPWA service providers.

Each year a Universal Application (UA) workshop is held to provide technical assistance for service and housing providers. This technical assistance is designed to accept applications for funding from HUD grants however they also increase the capacity of these organizations to implement the goals established in the plan. Eligible activities for uses of funds and a description of objectives is discussed. Throughout the program year, subrecipients are also provided technical assistance through on-site monitoring.

The City of Jacksonville HCDD has remained engaged, and continues maintain open dialogue and provide opportunities for public, private, and governmental organizations to come together to share information, advocate for issues of concern, leverage resources to make a project happen, address barriers associated with implementing activities, and coordinate efforts.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The City of Jacksonville will continue to keep an open line of communication with public and private housing and social service agencies. The HCDD is the lead City department that carries out grant programs by subcontracting to the private sector and nonprofit organizations, the JHA and other city agencies. Further, HCDD leads coordination of all housing and community development strategies and fosters regular communication among agencies and organizations described in the City's original Consolidated Plan submission. The annual citizen participation meetings provide opportunities for stakeholders to coordinate and share feedback on issues and concerns with the Universal Application process.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

The City of Jacksonville has identified two fair-housing related impediments and six barriers to affordable housing as highlighted in the City's 2020 Analysis of Impediments to Fair Housing Choice (AI). The AI reviews the community demographics, market availability, public and private policies, practices, and procedures affecting fair housing choice and affordable housing. Impediments to fair housing choice are defined as any actions, omissions, or decisions that restrict, or have the effect of restricting, the availability of housing choices, based on race, color, religion, sex, disability, familial status, or national origin. The AI serves as the basis for fair housing planning, provides essential information to policy makers, administrative staff, housing providers, lenders, and fair housing advocates, and assists in building public support for fair housing efforts.

To ensure that all residents in Jacksonville-Duval County are protected under state and local law, and to

adhere with the Department of Housing and Urban Development (HUD) regulations on fair housing as required by HUD entitlement grants, the City of Jacksonville has taken steps to promote fair housing and to educate its leadership, staff, and residents on what HUD defines as fair housing and discrimination in housing. Further, the city has identified what steps it must take to overcome the barriers identified and what the consequences are for those who do not adhere to a policy of fair housing and non-discrimination.

For each impediment, recommendations and outcome measures have been identified for activities that can help to alleviate these impediments moving forward. The current impediments to fair and affordable housing are:

1. Significant Income Inequality Between Race or Ethnicity
2. High Non-White Denial Rate for Home Loans
3. Shortage of New Multi-Family Rental Development
4. High Percentage of Renters Who are Cost Burdened
5. Accelerating Rise in Single Family Home Values
6. Missed Opportunities to Address Homelessness
7. Funding Shortage for New Affordable Housing
8. Shortage of Handicapped Accessible Housing and Above Average Poverty Rates

### **Actions Taken to Address Impediments**

Impediment #1: In program year 2021, the City supported public service activities to help residents increase their income such as the JHA Brentwood Neighborhood Network Center, JHA Family Self-Sufficiency program. The vast majority of the participants were Black or African American.

Impediments #s 2 & 7: With direct financial assistance to 59 eligible LMI first-time homebuyers in the H2H down payment assistance program, the City worked to address Impediments #s 2 and 7. LMI households in this program were informed about fair housing rights, provided funding for new affordable housing, prevented from experiencing homelessness.

Impediments #s 3 & 4: In PY 2021, the City created 5 new affordable rental units and rehabbed 8 rental units. Continued efforts will increase the affordable rental housing supply and help to bring down housing cost burden for LMI renters.

Impediments # 5 & 6: While there were 117 households with the Limited Repair Program (LRP) in the

program year, this program is still a need and the City will continue to identify eligible households. The LRP program addresses Impediment # 5 and 6. Rehab for housing helps to maintain housing conditions that might otherwise lead to homelessness. These activities also help to maintain housing property values.

Impediment # 6: The City continues to fund opportunities to end homelessness through the ESG and HOPWA programs. ESG funds support rapid rehousing rental activities that house homeless individuals and families before they return to homeless situations. HOPWA funds support housing subsidy programs that help to maintain housing for individuals and their families living with HIV/AIDS. Details of these program accomplishments are located in the CR-05 of this report.

Impediment #8: The City has taken steps to assist persons with a disability in its affordable housing programs. Persons with a disability receive a special consideration as a targeted population in the HOME RLF program. Organizations and developers applying for RLF funds are given bonus points for projects serving special needs populations such as the elderly, formerly homeless and persons with disabilities.

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

The City of Jacksonville is committed to a comprehensive program of monitoring and evaluating the progress of housing and community development activities. The goal of the City is to ensure long-term compliance with the applicable regulations and standards, particularly Title II of the Cranston - Gonzalez National Affordable Housing Act, as amended through December 31, 1998.

The City's Housing and Community Development (HCDD) has established its monitoring process to include the four entitlement grants, CDBG, HOME, HOPWA and ESG, issued by the US Department of Housing and Urban Development (HUD). The monitoring process for these programs is designed to ensure that a system of continuous communication and evaluation is in place. The monitoring process will facilitate the evaluation of program accomplishments in relation to the goals and objectives established in contracts by allowing HCDD staff to review all programs and housing service providers in order to assess strengths, weaknesses, performance capabilities and accomplishments. Information gained from the reviews will give HCDD an opportunity to determine if programs and/or strategies are working, benefits are being achieved, needs are being met and objective and goals are being accomplished. Both qualitative and quantitative methods of evaluation are used.

Pre-contract negotiation conferences are held to finalize contracts or memorandums of understanding (MOU) and post-award conferences are conducted to reiterate the terms of the contracts or terms of the MOU and ensure that all parties understand their responsibilities and the terms of the contract. Technical assistance will be rendered and monitoring visits will be conducted on a quarterly basis for each recipient. The entire monitoring process will involve six basic steps; pre-monitoring contract, in-office review, monitoring visits, post review, written report and monitoring letter and follow up.

Monitoring activities for the Consolidated Plan will incorporate all program requirements of CDBG, HOME, ESG and HOPWA. This includes reviewing and documenting projects for eligibility, maintaining record-keeping requirements and reviewing financial transactions, including budgets and expenditures. Since the Consolidated Plan is an integrated, comprehensive document, expansions and modifications of monitoring procedures will be continually conducted to comply with all federal regulations.

### **1. Long-Term Affordability Monitoring**

Another aspect of monitoring is the long-term affordability, in accordance with regulatory requirements, for housing related projects. HCDD Compliance staff takes Long-Term Affordability (LTA) monitoring very seriously and will insure all aspects of monitoring are carried out in accordance with all applicable federal regulations. The Compliance staff will provide subrecipients with federal guidelines and local regulations relating to their specific entitlement grant. HUD provides technical assistance for federal programs and

Florida Housing Coalition for the state program, in addition continuing education is offered to Compliance staff during the year. The Long-Term Affordability Monitoring includes the following:

- Oversee Subrecipients (new and active) to conduct Compliance Reviews quarterly and annually -Provide annual updates of Income and rent limits
  
- Perform desk reviews monthly to ensure program goals are being met by tenants and subrecipients
  
- Manage HOME assisted units closely in order to meet the Uniform Physical Condition Standards (UPCS) Inspections annually or, as necessary
  
- Conduct on-site face to face reviews on tenant files and provide education and technical assistance to subrecipient
  
- Verify the following documentation is in compliance with federal regulations, contract provisions and are completed in a timely fashion:
  - Current, signed lease
  - Tenant Income Certification
  - Monthly rent
  - Affirmative Marketing Questionnaire and Agreement (5 or more units)
  - UPCS Rental inspection report is in compliance
  - Sub-Recipient Operating Statement
  - Proof of property/liability insurance is in compliance
  - Other documentation as applicable

## **2. Minority and Women-Owned Business Outreach & Section 3 Reporting**

It is the written and practiced policy of the City to encourage the participation of all interested women and minority owned businesses. The City will also comply with Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C 1701u) and implementing regulations at 24 CFR Part 75. Starting July 1, 2021, the City began reporting Section 3 in IDIS. The Section 3 report has been uploaded in the CR-00 of this CAPER.

## **3. Comprehensive Planning Requirements**

The comprehensive planning requirements include the community planning and development process of the 5-Year ConPlan, subsequent AAPs, and CAPERs as per 24 CFR 91 Subpart A, C & F. Citizen participation is a vital part of the consolidated plan process, and the City will make sure to follow its HUD approved Citizen Participation Plan (CPP) which helps guide staff to gather community input which is an essential component in identifying the priority housing and community development needs in the City.

The ConPlan is developed every 5 years, with identified priority needs and goals to address these needs.

Each year of the 5-Year plan, the City develops an AAP which identifies the projects and activities that will address and further the goals of the plan. This plan is required to be submitted to and approved by HUD each year to receive CDBG funding annually. At the end of each AAP program year, the City will report on the accomplishments and performance of the program through the CAPER (performance report). Citizen participation is required in the development of each of these stages as per 24 CFR 91.105.

#### **4. PY 2021 Citizen Participation Efforts for the Plan**

Citizen participation is a major component in the implementation of the City's HUD program reports, and the City adheres to HUD's citizen participation requirements. For this purpose, the City has adopted a Citizen Participation Plan (CPP), which guides the City in providing citizens adequate opportunity to participate in the development of planning and review of performance reports in HUD CPD programs as per 24 CFR 91.105. For the PY 2021 Consolidated Plan, citizen participation outreach efforts to gather input for the plan included:

- 30-Day Public Comment Period: The draft Consolidated Plan was available for review at the Housing and Community Development Division, 214 N. Hogan Street, 7th Floor, Jacksonville, Florida 32202, and at all city public libraries. The comment period for the 2021-2025 Consolidated Plan was July 9, 2021 to August 9, 2021. Comments from citizens regarding the draft Consolidated Plan were welcome and could be submitted in writing to Tom Daly, Chief of Housing and Community Development Division, at the above address or emailed to [HCDDComments@coj.net](mailto:HCDDComments@coj.net) no later than August 9, 2021. There were no comments received from the public.

- A virtual public hearing was held on July 9, 2021 and 10:00 AM via Zoom platform to give the public an opportunity to review and comment on the plan. Login information for the Zoom meeting: Zoom: <https://us02web.zoom.us/j/89131173119> Meeting ID: 891 3117 3119.

-A public hearing was held on August 2, 2021 at 2:00 PM at 5130 Soutel Dr., Jacksonville, FL 32208 in the Legends Center Community Room to give the public an opportunity to review and comment on the plan. There were only three members of the community that attended with all representing local non-profits. There was conversation related to the ERAP program as well as how agencies may access the city CDBG, ESG, HOPWA and HOME funding cycles.

-The City held an online community survey to gather input about the housing and community development priorities from citizens in Jacksonville. This survey was available from July 8, 2021 to August 5, 2021 at the link: <https://www.surveymonkey.com/r/COJ-Community-2021>. The City received 179 responses for the community survey. The results helped to determine the priorities in the community. The top 3 responses were: 1. Affordable Housing: a.) New affordable rental/owner housing, b.) Renter/owner housing rehab, c.) Down payment assistance. 2. Public Services: a.) Mental health services, b.) Homeless services, c.) Anti-crime 3. Public Improvements: Public Facilities (Community centers, Parks and recreational facilities), Public Infrastructure (Stormwater/sewer improvements, neighborhood cleanup, street improvements).



## **Citizen Participation Plan 91.105(d); 91.115(d)**

### **Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

To meet the requirements outlined by HUD to allow for satisfactory citizen participation of the PY 2021 CAPER, the City gave a public notice in a local paper, *The Jacksonville Daily Record*, and the City website that the report would be available for 15 days starting from **December 3, 2022 through December 17, 2022**. Copies of the report were available at HCDD, 214 N. Hogan Street, 7<sup>th</sup> Floor in Jacksonville, FL and the City's website at: <http://www.coj.net/hcdd>

Written comments could be submitted to the Housing and Community Development Division, at 214 N. Hogan St., Ste. 700, Jacksonville, FL 32202, or via email at [HCDDcomments@coj.net](mailto:HCDDcomments@coj.net) and received no later than 5 p.m. on December 17, 2022.

*A summary of comments will be included in this section at the conclusion of the public comment period.*

A public hearing regarding the PY 2021 CAPER will be held on **December 2, 2022 at 3:30 p.m.**, in-person at the Legends Community Center at 5130 Soutel Dr., Jacksonville, FL 32208.

*A summary of comments will be included in this section at the conclusion of the public hearing.*

Pursuant to the American with Disabilities Act, accommodations for persons with disabilities are available upon request. Please allow 1-2 business days notification to process; last minute requests will be accepted, but may not be possible to fulfill. Please contact Disabled Services Division at: V(904) 255-5472, TTY-(904) 255-5475, or email your request to [karat@coj.net](mailto:karat@coj.net). If any non-English speaking persons wish to attend and require a translator, please notify the Housing and Community Development Division at (904) 255-8200 in advance so accommodations may be made.

## **CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

The PY 2021 CAPER reports on the first program year of the 2021-2025 Consolidated Plan. Currently, the City of Jacksonville does not anticipate any major changes in the City's goals and objectives that would result in the change of its programs. No priorities or goals have been changed, however in preparation of the upcoming 2022 AAP, the City may revise outcome numbers to meet recent program performances.

### ***CDBG-CV***

In response to the COVID-19 pandemic, the federal CARES act was signed into law to assist communities in their efforts to prevent, prepare for and respond (PPR) to the coronavirus. Federal funds were awarded in three rounds, of which the City as a CDBG-CV recipient was awarded funds in Round 1 and Round 3 of the grant allocation for a total of \$9,691,138. To receive these funds, the City substantially amend its PY 2020 Annual Action Plan to include activities funded by CDBG-CV. CDBG-CV funds were provided for public services for LMI and special needs groups that were impacted by COVID-19. These activities included mortgage/rental/utility payment assistance and other vital public services such as COVID-19 testing.

In PY 2021, COJ funded several public service programs, which include the CV Edward Waters College Health Literacy & Wellness program with 34 elderly and the CV Mortgage Assistance Program which assisted 816 LMI households with emergency payments. COJ also funded Changing Homelessness which helped the agency to make improvements for COVID-19 testing. CDBG-CV activities are summarized in the CR-05 and expenditures and uses of funds in the CR-15.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

## **CR-50 - HOME 91.520(d)**

**Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations**

*Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.*

A total of 82 HOME inspections were completed during the program year at 10 sites across the City. No major issues were found during the inspections. The common issues found were minor electrical issues, normal wear and tear of doors and windows, bathroom and kitchen faucet water leaks, minor structural damage and missing batteries or non-functioning smoke detectors. For all locations, the City made an initial inspection and worked with UPCS property managers until issues were completed or resolved. There was a final inspection to pass all properties, and all the following units were passed (unit/date/status).

### Scattered Sites (2 single-family units inspected):

530 West 66th St: 8/14/2022 / 1 unit passed

530 West 66th St: 6/7/2022 / 1 unit passed

### Buckner SRO, The Children's Home Society of FL, Inc., 3027 San Diego Rd (10 units inspected):

SRO Units 1-6: 6/29/2022 / 6 units passed

SRO Units 101 & 103: 6/29/2022 / 2 units passed

SRO Units 102 & 104: 6/29/2022 / 2 units passed

### EWC - Campus Towers, 1864 Kings Road (20 units inspected)

Bld # 1 1864 Kings Rd: 9/12/2022 / 10 units passed

Bld # 2 1830 Kings Rd: 9/12/2022 / 10 units passed

### New Outlook, Inc., (2 units inspected)

7911 Tallahassee Ave: 4/14/2022 / 2 units passed

### Orchid Trace Apartments, Mayport Affordable Housing Partners (2 units inspected)

509 Orchid St., Atlantic Beach: 2/1/2022 / 2 units passed

Renaissance Village, Ability Housing (26 units inspected):

3140 Franklin St. (26 units set-aside): 5/23/2022 / 26 units passed

Andy's Place, River Region Human Services, Inc. (6 units inspected)

2905 Parental Home Rd. (6 units set-aside): 10/6/2021 / 6 units passed

The ARC of Jacksonville (6 units inspected)

6233 118th St. (6 units set-aside): 4/26/2022 / 6 units passed

Wealth Watcher's (4 units inspected):

1773 4th St. West: 8/10/2022 / 1 unit passed

5113 Chenango Blvd: 10/14/2022 / 1 unit passed

4626 Fredericksburg Ave: 8/10/2022 / 1 unit passed

9203 Spotswood: 10/5/2022 / 1 unit passed

Youth Crisis Center, Parental Home (4 units inspected):

3014 Parental Home Rd: 3/22/2022 / 4 units passed

**Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)**

An assessment of the minority outreach efforts for the City of Jacksonville indicates minority contractors appear on the Housing Services List of Eligible Contractors that is distributed to persons seeking referral of contractors under the City of Jacksonville's housing repair programs. It is the written and practiced policy of the City of Jacksonville to encourage the participation of all interested women and minority owned businesses.

All HOME program affirmative marketing material contained the Equal Housing Opportunity logo as required by law. Staff ensured that signs were erected, with the Equal Housing Opportunity logo, on sites which benefited from HOME program funds.

### *Affirmative Marketing Plan*

The Affirmative Marketing Plan (AMP) ensures that City and subrecipients design and employ marketing plans that promote fair housing by ensuring outreach to all potentially eligible households, especially those least likely to apply for assistance in the HOME program.

When implementing the AMP, all subrecipients must identify eligible segments of the eligible population that are least likely to apply without special outreach efforts, outreach to target population, state indicators to be used to measure the success of the marketing program, demonstrate the capacity to provide training and information on fair housing laws and objectives, and make a good faith effort to carry out the steps of the AMP. The City and subrecipients were in compliance in PY 2021.

Detailed procedures help to provide information that will attract eligible persons to HOME homebuyer and rental projects are listed in the City's Affirmative Marketing Plan, which has been uploaded in the CR-00 Administration attachments.

### **Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics**

According to the PR-09, the City had a balance on hand for HOME program income (PI) of \$476,184.00. In the PY, the City received a total of 596,639.00 in program income and expended \$510,312.70 towards rental development and the Limited Repair Program. The remaining balance for HOME program is \$562,510.30. The City does not use HOME funds for TBRA and there are no funds entered for TBRA in the HOME PI table below.

A copy of the PR-09 for historical to 9/30/2021 and PY 2021 from 10/1/2021 to 9/30/2022 has been uploaded to the CR-00 to show how HOME PI was calculated.

### **Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)**

Program sheets and brochures for the HOME program are disseminated throughout the year. The information conveyed the availability of housing opportunities through the program. Affirmative Marketing material contained the Equal Housing Opportunity logo as required by law. In addition, staff ensured that signs were erected, with the Equal Housing Opportunity logo, on sites which benefited from HOME program funds.

It is the written and practiced policy of the City of Jacksonville to encourage the participation of all interested women and minority owned businesses.

To ensure compliance with program and planning requirements, CHDO's are requalified annually on July

1, so staff can be assured of their capacity. Subrecipients, as well as approved CHDO's, are monitored by staff each year.

The HOME Revolving Loan Fund (RLF) program provides HOME funding for affordable rental and homeownership developments throughout the City. Since the launch in 2019, the HOME RLF program has been well received by our for-profit and non-profit affordable housing developers in Jacksonville.

Funding for the creation and preservation of affordable housing is made available on an ongoing basis through the HOME program grant which the City receives from HUD each year. Funds are provided as a low-interest repayable loan amortized over the affordability period. More information and how to apply for RLF lands can be found on the City website at: <https://www.coj.net/rlf>

## CR-55 - HOPWA 91.520(e)

### Identify the number of individuals assisted and the types of assistance provided

Table for report on the one-year goals for the number of households provided housing through the use of HOPWA activities for: short-term rent, mortgage, and utility assistance payments to prevent homelessness of the individual or family; tenant-based rental assistance; and units provided in housing facilities developed, leased, or operated with HOPWA funds.

<b>Number of Households Served Through:</b>	<b>One-year Goal</b>	<b>Actual</b>
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family	1,100	
Tenant-based rental assistance	0	
Units provided in permanent housing facilities developed, leased, or operated with HOPWA funds	150	
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds	0	
<b>Total</b>	<b>1,250</b>	

Table 14 – HOPWA Number of Households Served

### Narrative

In PY 2021, HOPWA housing subsidy assistance went towards short-term rent, mortgage, and utility assistance payments to prevent homelessness of the individual or family and permanent housing placement.

Persons living with HIV/AIDS were served with housing assistance through the City's partners: Catholic Charities Bureau, Lutheran Social Services, Northeast Florida AIDS Network (NFAN), River Region Human Services, JASMYN and Gateway Community Services. Recipients of HOPWA funding were chosen using an application process, and applications were evaluated by a committee.

At this time the annual HOPWA CAPER has not been finalized, and this draft report will be updated to include the accomplishments of the HOPWA program before submission to HUD on December 29, 2022. The City anticipates that HOPWA goals will be met.

For more details of the HOPWA program and program accomplishments, the PY 2021 HOPWA CAPER will be uploaded to the CR-00 of the CAPER for review.

### CR-58 - Section 3

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG	HOPWA
Total Number of Activities	0	0	0	0
Total Labor Hours				
Total Section 3 Worker Hours				
Total Targeted Section 3 Worker Hours				

**Table 15 – Total Labor Hours**

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA
Outreach efforts to generate job applicants who are Public Housing Targeted Workers				
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.				
Direct, on-the job training (including apprenticeships).				
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.				
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).				
Outreach efforts to identify and secure bids from Section 3 business concerns.				
Technical assistance to help Section 3 business concerns understand and bid on contracts.				
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.				
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.				
Held one or more job fairs.				
Provided or connected residents with supportive services that can provide direct services or referrals.				
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.				
Assisted residents with finding child care.				
Assisted residents to apply for, or attend community college or a four year educational institution.				
Assisted residents to apply for, or attend vocational/technical training.				
Assisted residents to obtain financial literacy training and/or coaching.				
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.				



Provided or connected residents with training on computer use or online technologies.				
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.				
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.				
Other.				

**Table 16 – Qualitative Efforts - Number of Activities by Program**

**Narrative**

This section reports on the new Section 3 reporting requirements, which is now reported directly in IDIS on the activity level. HUD made effective a new Section 3 Final Rule on October 29, 2020, which set new benchmarks and method for reporting the program under 24 CFR 75. Section 3 helps to establish more economically sustainable communities by ensuring that employment and other economic opportunities generated by Federal grant assistance for development programs are directed towards very low- and low-income individuals and communities to the greatest extent possible, and in particular to those who are recipients of the Federal assistance. The Final Rule changes tracking the number of qualified new hires in Section 3 projects, to tracking the total labor hours worked by Section 3 or Targeted Section 3 workers. Please see the following link for definitions of a Section 3 or Targeted Section 3 worker: <https://www.hudexchange.info/faqs/crosscutting-requirements/section-3/general/what-does-section-3-worker-mean/>

HUD has set a benchmark for grantees to meet in order to maintain compliance. Section 3 recipients are considered to be compliant with the Section 3 requirements and met the safe harbor if they certify that they have followed the required prioritization of effort met or exceeded the applicable Section 3 benchmarks. The benchmark for Section 3 workers was set at 25 percent or more of the total number of labor hours worked by all workers on a Section 3 project. The benchmark for Targeted Section 3 workers was set at 5 percent or more of the total number of labor hours worked by all workers on a Section 3 project.

Section 3 Projects cover housing rehabilitation, housing construction and public improvement construction activities assisted under HUD grant programs that provide housing and community development financial assistance that exceeds a threshold of \$200,000 per activity. A \$100,000 activity threshold applies to grants under HUD's Lead Hazard Control and Healthy Homes programs.

As PY 2021 was the first year to implement this new requirement, there were no activities completed that met the threshold for reporting Section 3. Please see the Section 3 report generated from IDIS to confirm there were no activities reporting Section 3.

# CR-60 - ESG 91.520(g) (ESG Recipients only)

## ESG Supplement to the CAPER in *e-snaps*

### For Paperwork Reduction Act

#### 1. Recipient Information—All Recipients Complete

##### Basic Grant Information

Recipient Name	JACKSONVILLE / DUVAL COUNTY
Organizational DUNS Number	004076998
UEI	
EIN/TIN Number	596000344
Identify the Field Office	JACKSONVILLE
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	Jacksonville-Duval, Clay Counties CoC

##### ESG Contact Name

Prefix	Mr.
First Name	Thomas
Middle Name	
Last Name	Daly
Suffix	
Title	Chief of HCDD

##### ESG Contact Address

Street Address 1	214 N Hogan St
Street Address 2	7th Floor
City	Jacksonville
State	FL
ZIP Code	-
Phone Number	9042558204
Extension	
Fax Number	
Email Address	tdaly@coj.net

##### ESG Secondary Contact

Prefix	Mr.
First Name	Thomas
Last Name	Daly
Suffix	
Title	Chief of HCDD
Phone Number	9042558204
Extension	
Email Address	tdaly@coj.net

## 2. Reporting Period—All Recipients Complete

**Program Year Start Date** 10/01/2021  
**Program Year End Date** 09/30/2022

### 3a. Subrecipient Form – Complete one form for each subrecipient

**Subrecipient or Contractor Name:** CLARA WHITE MISSION, INC.

**City:** Jacksonville

**State:** FL

**Zip Code:** 32202, 4747

**DUNS Number:** 096278445

**UEI:**

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 25000

**Subrecipient or Contractor Name:** Catholic Charities Bureau

**City:** Jacksonville

**State:** FL

**Zip Code:** 32202, 3130

**DUNS Number:** 148108483

**UEI:**

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 90000

**Subrecipient or Contractor Name:** I. M. Sulzbacher Center

**City:** Jacksonville

**State:** FL

**Zip Code:** 32202, 2847

**DUNS Number:** 160004479

**UEI:**

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 86186

**Subrecipient or Contractor Name:** Gateway Community Services

**City:** Jacksonville

**State:** FL

**Zip Code:** 32204, 2534

**DUNS Number:** 096278866

**UEI:**

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 66717

**Subrecipient or Contractor Name:** Ability Housing

**City:** Jacksonville

**State:** FL

**Zip Code:** ,

**DUNS Number:**

**UEI:**

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 94,757

**Subrecipient or Contractor Name:** Changing Homelessness

**City:** Jacksonville

**State:** FL

**Zip Code:** ,

**DUNS Number:**

**UEI:**

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 50000

**Subrecipient or Contractor Name:** JASMYN Inc

**City:** Jacksonville

**State:** FL

**Zip Code:** 32202,

**DUNS Number:**

**UEI:**

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 80747

**Subrecipient or Contractor Name:** Family Promise of Jacksonville, Inc.

**City:** Jacksonville

**State:** FL

**Zip Code:** 32203, 0363

**DUNS Number:** 782224955

**UEI:**

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 25000