

Urban Core Citizens Planning Advisory Committee

October 5, 2020 Meeting Summary

Zoom (no physical address)

Meeting Attendance

CPAC Members: Glen VanVorst, Vice Chair; Dimitri Demopoulos, Churchwell Lofts;; Bill Hoff, SPAR Council; Tia Keitt, Eastside CDC; Greg Radlinski, Parks at the Cathedral; Cathy Reed, Parks at the Cathedral; Deloris Swain, Grand Boulevard Crime Watch; Cindy Watson. JASMYN

Excused: Becca Dingler, 2nd Mile Ministries; Celia Miller, Good Neighbor M.A.N.I.A.; Kim Pryor, Preservation S.O.S.; Juanita Senior, Planet Watch Neighborhood

Visitors: Craig Shoup; Brian Jefferson, State Attorney's Office; Eliphaz Holzendorf; K. Nixon, State Attorney's Office; Cheryl Freeman

Staff and Elected Officials: Darryl Willie, Duval County Public School Board Member, District 4; Dana Kriznar, Duval County Public Schools, Bradley Clayton, Municipal Code Compliance; Connor Corrigan, Planning & Development Department; Assistant Chief Adam Pendley, JSO; Thomas Register, Cheryl Riddick, JTA; Rosemary Wesolowski, Neighborhood Services Office

Meeting Summary

1. **Call to Order/Verify Quorum:** CPAC Vice Chair Glen Van Vorst called the meeting to order at 5:30 p.m. Staff confirmed a quorum.
2. **Approval of Previous Meeting's Summary:** Greg Radlinski motioned to approve the September 2020 CPAC meeting summary; Cindy Watson seconded. The motion passed unanimously.
3. **Presentation:** (No Presentation)
4. **Public Comment:** (none)
5. **Elected Official's Report:** Darryl Willie, Duval County School Board, District 4, provided the following updates:
 - The elections are coming up; today was the last day to register to vote. Please remember that the campaign in support of a half-cent sales tax to fund repairs and upgrades at Duval County schools is underway and will be voted on at the November election. Schools in Duval County are, on average, the oldest in the state. Duval County is unique in the fact that there are no alternative revenue streams, like a sales surtax or impact fees from development as there are for the other large Florida school districts.
 - Duval County School Board would like input from the community when it comes to planning for the school district's future. There will be seven strategic planning public input meetings (three will be virtual) starting tonight at Raines High School. This will help direct how DCPS for the next five years.
 - All schools are open and students are back to a five day a week schedule.
 - The DCPS Corona Virus Dashboard is up and running; visit the DCPS website to view the dashboard.

Chairs Report – Vice Chair Van Vorst did not have a report.

Old Business –

The Urban Core Issue Tracking update:

- 9.1 – Where should a truant be taken during the pandemic? Dr. Krizner informed the CPAC that the student/truant should be taken to the school that they attend.
- 9.2 - There was a request to have the Policy/Procedure that Municipal Code Compliance follows as their guideline to take a structure down. That was distributed to the subcommittee and will be discussed as part of the subcommittee report.
- 9.3 - Can the flashing lights on the JSO cameras be turned off or colors changed? Assistant Chief Pendley stated the cameras are designed to flash with those colors. The cameras flash to serve as a deterrent and to let the community on notice that the area is being watched by camera. Assistant Chief Pendley will speak to his superiors and express the impact on the community.

6. New Business – none

7. Subcommittees:

Code Enforcement and Blight – the meeting was held via Zoom on September 24, 2020 at 4:00 pm. The purpose of the meeting was to determine the policy/procedure to bring down a building. UC CPAC Vice Chair / Subcommittee Chair Van Vorst stated that Neighborhoods Director Bryan Mosier, Municipal Code Compliance Chief Michael Chao, Lisa Ransom, Neighborhood Services Manager and the subcommittee members discussed the ongoing concerns in regard to the Berkman II on Bay Street. Ms. Senior and Ms. Keitt inquired about homes in their respective communities.

The Policy and Procedure information provided by Municipal Code Compliance on this subject is:

Municipal Code Enforcement Board Process

- Initial inspection
 - Notification card to contact office left at the property
 - Owner research conducted; violation notice mailed
- Subsequent (follow-up) inspection scheduled 30 days later
- Senior officer research conducted to verify case accuracy
- Clerical research conducted to verify ownership notification accuracy
 - Mail hearing statement of violation to the owner
- Case transferred to the Special Magistrates Office
- Hearing date scheduled
 - Hearing notice mailed to owner
 - Hearing notice posted at owners' property if the delivery is unsuccessful
- Pre-hearing inspection completed
- Hearing attended
 - Magistrate issues an order to correct the violation within a certain number of days
- An inspection is scheduled and conducted after the order to correct timeline has expired
- The Special Magistrates Office is notified whether the violation remains
- If the violations remain, a fine hearing date is scheduled
 - Hearing notice mailed to owner
 - Hearing notice posted at owners' property if the delivery is unsuccessful
- Pre-fine-hearing inspection completed
- Hearing attended
 - Magistrate issues a daily rolling fine, or
 - Magistrate grants additional time for compliance
 - If additional time is granted, the fine hearing process repeats itself.

Unsafe Case Process

- Initial Inspection.
 - Property is posted with Unsafe and Do Not Enter Placards.
- Abstract owner search.
 - Notices mailed to the owner as well as any mortgage holder or other interested parties.
- Subsequent inspection (follow-up) is completed 33 days following the mailing of the violation notice.
 - If the property is deemed historic and not determined to be an immediate threat to the public, occupants, or property, the case will be sent to the Municipal Code Enforcement Board
 - If the property is not historic, the structure continues the unsafe demolition process:
- Title search is conducted.
- The address is sent to the Planning Department to confirm the status is not historic
- Newspaper advertisement is placed.
- Pre-asbestos survey completed.
- A final 10-day notice is mailed.

- *The Office of General Counsel reviews and approves the process. The approval is only good for 6 months.*
 - *Asbestos survey is ordered.*
 - *The supervisor reviews and approves the property for demolition.*
 - *The administrator reviews and approves the property for demolition.*
 - *The administrator or chief reviews the case again, and the proceed order and Notice of Pending Lien is recorded.*
 - *The demolition is assigned to a contractor.*
 - *The structure is demolished.*
 - *A lien is placed on the property for all abatement and administrative costs incurred.*
- **Homelessness:** Cindy Watson – announced the Homelessness Subcommittee met on September 21, 2020 at 5:00 pm via Zoom. At the subcommittee meeting, the subcommittee members reviewed data from the 2020 Point in Time Count. There was also discussion that additional information from a subject matter expert was needed. The subcommittee membership also had questions as to the impact that Covid-19 has had on out local homeless population. The next Homelessness Subcommittee meeting will be held on Monday, October 19, 2020 at 4:00 pm., via Zoom. An invitation was extended to the full CPAC to join the next subcommittee meeting.
 - **North Florida TPO:** Celia Miller –was not in attendance, but sent the following report: The NFTPOT has been meeting via Zoom and they discussed the Florida Transportation Plan that is updated every five years.
 - **Governmental Affairs:** Tia Keitt informed the CPAC that the Governmental Affairs Subcommittee reviewed five Land Use and Zoning (LUZ) applications. The subcommittee presented made a motion to the CPAC to send a letter to approve E-20-28 at 1739 Market Street. There was some discussion and the CPAC voted unanimously to send the approval letter.

8. Staff Reports

- **FDOT** – Derek Dixon – was not in attendance, but stated if we had any questions, to please send them to him. Vice Chair Van Vorst stated there is a significant amount of litter and debris in area under passes that need to be cleaned up. Vice Chair Van Vorst will send a list of those locations to Rosemary. Tia Keitt announced that the westbound lanes of the Arlington Expressway (on the Arlington side of the Mathews Bridge) has several streetlights that are not working; please ask FDOT to restore the streetlights.
- **JSO – Assistant Chief Pendley** informed the CPAC that the Sheriff's watch Meeting will be held virtually on Zoom. They will advertise the meeting on the Nextdoor app. The 911 Emergency System is back up and functioning. Assistant Chief Pendley does not know what caused the problem, but JSO was have the notice system that went out to inform everyone seemed to be very effective. Just to be proactive, Assistant Chief Pendley encouraged everyone to program the non-emergency numbers into their cell phones. Those numbers are: JSO – 904-630-0500 and JFRD – 904-630-0527
James.Pendly@JaxSheriff.org
- **Dr. Dana Kriznar, Duval County Public Schools** shared the following information:
 - Community members are invited to participate in the Strategic Plan. The first of seven community meetings the board is hosting was held tonight at Raines High School. Some of the meetings will be in-person, other meetings will be held virtually. The Strategic Plan is updated every five years and DCPS wants community input before they write up the plan.
 - DCPS is studying data around the city for internet mapping. JPL is assisting to provide access to internet for students.
 - The next teacher Planning Day will be held on October 16, 2020
 - Currently there are seven thousand students attending school in-person and one thousand students enrolled in virtual classrooms.

- **JTA - Cheryl Riddick** informed the CPAC that JTA several route changes today. JTA has been reviewing ridership closely since the onset of the pandemic. To accommodate riders, routes have been added and additional services are being brought online.
- Nassau Express Select has discussed. Please visit <https://www.jtafla.com/schedules/regional-services/nassau-express-select/> For more information.
- As a precaution, all JTA employees are required to wear face coverings while on the job, at a JTA facility or construction site, or while driving a revenue vehicle. While not required, we strongly encourage customers to wear at least a cloth covering while on board. Social distancing, enhanced cleaning activities and other measures remain in place at the Jacksonville Regional Transportation Center at LaVilla, and at all JTA transportation hubs. If you have any questions, concerns or would like to provide feedback, JTA Customer Service is available Monday – Friday, 5:30 a.m. – 8:30 p.m., and on Saturdays from 8 a.m. – 5 p.m. Customers can call (904) 630-3100 or email customer-svc@jtafla.com for assistance.
- **Municipal Code Compliance:** Bradley Clayton informed the CPAC about the Jacksonville Assistance and Relief Program. The purpose of the Jacksonville Assistance and Relief Program is to facilitate a means of compliance to those who would otherwise be unable to achieve it due to disability or economic disadvantages. The Program's objective is to provide the abatement services required at no cost to those citizens who qualify, thereby achieving compliance and beautification of the City while not unduly burdening its most vulnerable citizens. If you cannot comply the violations on your property due to a disability or economic hardship, please feel free to visit: <https://www.coj.net/departments/neighborhoods/municipal-code-compliance/jacksonville-assistance-and-relief-program>

The systematic inspections are scheduled to resume soon.

Thomas Register, Code Enforcement Administrator informed the CPAC that ads for bids (RFP) went out today for the demolition of the Berkman II.

- **Neighborhood Services Office** - Rosemary Wesolowski stated that the Nomination Subcommittee has formed. If you would like to make a nomination for CPAC Chair or Vice Chair for 2021, please submit your nomination to Rosemary and she will share with the subcommittee. At this time, the Urban Core CPAC meetings are scheduled to return to in-person meetings for the November 2, 2020 meeting. The meeting will be held in the Ed Ball Building, First Floor Training Room and everyone will be seated in a classroom style seating with a minimum of six feet distance.
- **Public Comments**
Craig Shoup informed the CPAC that the Jacksonville Bar Association will host a barbecue and blood drive from 11 a.m. to 2:30 p.m. on October 16, 2020 at 2 Independent Drive; the former site of The Jacksonville Landing. Mr. Shoup noted that they will be the first private group that will have an event there. Mr. Shoup stated if you would like to have an event at this location, please contact the Jacksonville Parks, Recreation and Social Services Department for complete details.
Adjourn: There was a motion to adjourn and a second and the motion carried. The meeting adjourned at 8:05 p.m.

The next Urban Core CPAC Meeting is Monday, November 2, 2020 at 5:30 p.m. in the Ed Ball Building, First Floor Training Room.

A copy of the audio recording of this Urban Core CPAC meeting is available through a Public Information Request by calling 630-CITY. Details about Public Records can be found on the City's Website: [Public Records](#).