

# Urban Core Citizens Planning Advisory Committee

## January 7, 2019 Meeting Summary

Ed Ball Building, 214 W. Adams St.



### Meeting Attendance

#### CPAC Members:

Chair: Michelle Tappouni  
Vice Chair: Kim Pryor  
Eastside Community Coalition: Tia Keitt  
Good Neighbor M.A.N.I.A.: Celia Miller  
Good Neighbor M.A.N.I.A.: Hallie Williams-Bey  
Parks at the Cathedral: Greg Radlinski  
Planet Watch Neighborhood: Juanita Senior  
Planet Watch Neighborhood: Terry Canty  
The Plaza: Glen VanVorst  
Grand Boulevard Crime Watch: Delores Swain  
Grand Boulevard Crime Watch: Johnny Swain  
2<sup>nd</sup> Mile Ministries: Becca Dingler  
TRUE Commission Chair: Niki Brunson  
Excused: Churchwell Lofts: Dimitri Demopoulos

#### Staff and Elected Officials:

City Council at Large Group 5: Samuel Newby  
Code Compliance: Timothy Myers  
Florida Department of Transportation: Derek Dixon  
Jacksonville Public Library: Laura Minor  
JTA: Cheryl Riddick  
JTA: Surya Teeple  
Council on Elder Affairs: Carrence Bass  
Downtown Investment Authority: James Klement  
Public Works: Jeff Foster  
Planning and Development: Connor Corrigan  
Planning and Development: Jody McDaniel  
Planning and Development: Blair Knighting  
Planning and Development: Christian Popoli  
Neighborhood Services Office: Amy Holliman

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#### Visitors:

Richard Lewis: The Plaza	Eric Miller: Downtown Vision Alliance
Cindy Watson: JASMYN	Brenda Boydston: Fresh Ministries
Evie Welch: Sheriff's Watch Zone 1-Sector A	Laura Eldredge: Fresh Ministries
Opal Bryant: District 13 for Rep. Tracie Davis	

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1. **Call to Order/Verify Quorum:** CPAC Chair Michelle Tappouni called the meeting to order at 5:31 p.m. After members introduced themselves, staff confirmed a quorum.

#### 2. Presentations:

- Planning and Development: Julie Duggins, Consultant with PaleoWest (678-360-6243: [jduggins@paleowest.com](mailto:jduggins@paleowest.com)), and Blair Knighting, City Planner II (904-255-7854: [Bmullins@coj.net](mailto:Bmullins@coj.net)), reported on the National Register for Historic Places. The Planning Department was awarded a grant on July 2018, which is to be completed within one year. The grant is composed of three projects: (1) nominate the Durkee Gardens neighborhood as a National Register Historic District, (2) complete a National Register Multiple Property Listing nomination for the Moncrief Road African American Cemeteries and an individual National Register nomination for Memorial Cemetery, and (3) register multiple historic structures designed and built by Jacksonville's first seven known African American Builders and Designers and Individual Site National Register Nomination for 301 Spruce St., the site of the Mt. Calvary Church.
- Planning and Development: Jody McDaniel, City Planner III, and Krista Fogarty, City Planner II, reported on the Brownfields Assessment Grant. This EPA grant funding can be used for Phase 1 Environmental Site Assessments, Phase II Environmental Site Assessments, and Clean-Up Planning. The goals of the program are to protect the environment, promote partnerships, strengthen the marketplace and sustain reuse. Please call Jody McDaniel with addresses you suspect need an environmental assessment.
- Public Works: Jeff Foster, Solid Waste Environmental Engineering Manager, reported on an EPA Clean Up Grant. The area for the assessment grant is bounded on the south by Webster Street and Hollybrook Avenue on the east. McCoy's Creek bisects the east portion. The City-owned parcel RE#056258 1002 that is located along the southern end of the site is the subject of the assessment grant application. The southern portion of the site was a former dump site area that operated from the 1920s to 1950s. During the assessment of the pond site during construction, soil and groundwater impacts along with buried waste and surficial debris was discovered on the southern Hollybrook Park site. The cleanup of the site will be

required to fully implement the recommendations of the creek widening and flood plain evaluation that is being conducted by Wood Environmental (formerly AMEC Foster Wheeler).

3. **Approval of Previous Meeting's Summary:** Kim Pryor motioned to approve the October 1, 2018 CPAC meeting summary. Glen VanVorst seconded the motion. One minor change to the summary was made and the amended motion passed unanimously.
4. **Chair Report:** Michelle Tappouni reported that requirements of Executive Order 2014-03 for CPAC attendance will be followed in 2019, and the February meeting will include information about subcommittee selection and responsibilities.
5. **Public Official Report:** Samuel Newby, At Large District 5 Council Member ([snewby@coj.net](mailto:snewby@coj.net); 630-1387), reported the City budget included \$4 million for City Council to allocate to projects they chose. Council Members selected public safety and crime prevention, quality of life, infrastructure, affordable housing and homelessness.

#### 6. Subcommittee Reports

- **TRUE Commission Report:** Niki Brunson, ([nikibrunson@outlook.com](mailto:nikibrunson@outlook.com)) reported that the main project of the TRUE Commission at the moment is the subcommittee on Parks and Recreation Maintenance. One proposal is to develop a management plan and form a committee of citizen volunteers who would be willing to inspect the parks for compliance.
- **Land Use and Zoning Report:** Connor Corrigan, City Planner 1 ([C.Corrigan@coj.net](mailto:C.Corrigan@coj.net); 255-7844) reported that there were two applications for restaurants in the Five Points area. Since there is no representation on the CPAC from Five Points, CPAC members are not comfortable making a recommendation without representation from their district. He also informed the CPAC that the waiver of liquor distance on 4250 Moncrief Rd., which the Planning department recommend for denial and the CPAC supporting that denial, has been withdrawn.

#### 7. Staff Reports

- **Municipal Code Compliance:** Timothy Myers, Code Compliance Supervisor ([TMyers@coj.net](mailto:TMyers@coj.net); 255-7037), reported that since the last CPAC meeting in November, Code Compliance has performed 3,400 inspections in Planning District 1, compared to 1,110 inspections citywide. The Mid-Westside neighborhood is scheduled for inspection in January 2019.
- **Neighborhood Department:** Stephanie Burch, Director of Neighborhoods ([stephanieb@coj.net](mailto:stephanieb@coj.net); 255-8902) reported that Public Works will be attending a CPAC meeting soon to review right-of-way maintenance and to bring a schedule for street sweeping in the Urban Core. The Housing Division has opened its universal application for Community Development Block Grant (CDBG), Housing Opportunities for Persons with AIDS (HOPWA) and Emergency Solutions Grant (ESG) funding. A mandatory grant workshop will be held Wednesday, January 9, from 9 a.m. to noon at the Legends Center at 5130 Soutel Dr. The application deadline is February 7, 2019. The Infill Development Incentive Program (IDIP) Grant is funded with City dollars. It will pay for liens, closing costs and other expenses associated with affordable housing. An email will be sent out as soon as the grant application is available. Please contact her office to be added to the email list regarding the launch of the IDIP Grant. She also reported that bill 2018-0871 updates Chapter 122 of the Ordinance Code to bring it up to state compliance and to improve the efficiency of acquisition and disposition of City owned property and that Animal Care. Animal Care and Protective Services will continue to have \$19 adoption fees throughout January 2019.
- **Florida Department of Transportation:** Derek Dixon, Transportation Systems Coordinator ([derek.dixon@dot.state.fl.us](mailto:derek.dixon@dot.state.fl.us); 360-5653), announced that detailed information on FDOT projects can be found at [your10and95.com](http://your10and95.com) and [NFLroads.com](http://NFLroads.com).
- **Jacksonville Public Library:** Laura Minor, Liberian III ([LMinor@coj.net](mailto:LMinor@coj.net); 630-1944), reported that the January and February calendar of events for children and computer programs are available. On Saturday, January 26, from 10 a.m. to 3 p.m. the Mapping Our Past event will

celebrate the Library's latest addition to its map collection and the newly updated Jordan and Shirley Ansbacher Gallery.

- **JTA:** Cheryl Riddick, Senior Manager of Customer Engagement ([CRiddick@jtafla.com](mailto:CRiddick@jtafla.com); 632-5522), reported Jacksonville Regional Transportation Center at LaVilla will have a Topping Out Ceremony on location at 9 to 10 a.m. on Thursday, January 10. Surrya Teeple with JTA announced that the Transportation Development Plan is under way. JTA will be seeking public input during future meetings.
- **Department of Elder Affairs:** Carrence Bass, Executive Director ([cbass@coj.net](mailto:cbass@coj.net); 630-4670), announced that they are seeking members to serve on the Council on Elder Affairs (COEA). Additional information and requirements for service can be found on the City's website here: <http://www.coj.net/departments/boards-and-commissions/council-on-elder-affairs>.

**8. Old Business:**

- Former CPAC member Darcel Harris is serving on the Task Force for Safety and Crime Reduction. The chair expressed that she would like Darcel to make a report on the Task Force activities in a few months.
- The implosion of the City Hall Annex at 220 East Bay St. will take place on Sunday, January 20, at 8 a.m. Restricted access to several city blocks surrounding the site will begin at 7 a.m.

- 9. Coordinator's Report:** Amy Holliman, Urban Core CPAC Coordinator ([aholliman@coj.net](mailto:aholliman@coj.net); 255-8260), announced that CommUniverCity registration is under way. Registration forms are due January 22, 2019. There are six organizations listed in the Urban Core directory that are no longer active. Fresh Ministries is on that list, but has been attending meetings and will submit their application next month after they have met membership requirements.

- 10. Adjourn:** Chair Michelle Tappouni adjourned the meeting at 7:21 p.m.

A copy of the audio recording of this Urban Core CPAC meeting is available through a Public Information Request by calling 630-CITY. Details about Public Records can be found on the City's Website: [Public Records](#).

**Next CPAC Meeting: Monday, February 4, 2019, 5:30 p.m.  
in the Ed Ball Building's First Floor Training Room, 214 N. Hogan St. 32202**