



## RENEW ARLINGTON COMMUNITY REDEVELOPMENT AREA ADVISORY BOARD

City Hall at St. James  
117 West Duval Street, 2<sup>nd</sup> Floor, Conference Room 2C  
Jacksonville, FL 32202  
Wednesday, February 13, 2019 – 3:30 p.m.

### **MEETING MINUTES**

**Location:** City Hall at St. James, located at 117 West Duval Street, 2<sup>nd</sup> Floor, Conference Room 2C, Jacksonville, FL 32202

**Advisory Board Members Present;** Matt Tuohy-Chairman, Dr. Ron Salem, Dee Dee Harper,

**Advisory Board Members Absent:** Steven Berry, Danyuelle Newkirk, Raj Adhikari, Randy Goodwin - Vice Chair

**Others Present:** Karen Nasrallah-Redevelopment Manager, Kirk Wendland – Executive Director, Angie Slayton-Administrative Support, Taylor Meija-IGS, Susan Grandin-OGC, CM Joyce Morgan, Scott Sailor, Jim Gillmore-IGS, Jose Perez, Chet Aikens, Elija George, Jeremy Marquis

#### **I. CALL TO ORDER**

Renew Arlington CRA Advisory Board Chairman Tuohy called the Renew Arlington CRA Advisory Board meeting to order at approximately 3:34 p.m.

#### **II. ACTION ITEMS**

Approval of the January 30, 2019 Meeting Minutes

***There was not a quorum to approve that January 30, 2019 Advisory Board minutes. We will readdress at the next meeting.***

Consideration of the Renew Arlington Façade and Property Improvement Program User Guide

Mr. Marquis, Marquis, Latimir & Halback, presented a draft version of the Renew Arlington Façade and Property Improvement User Guide. The initial purpose of the façade grant is to provide property owners within the CRA corridor with financial assistance for property improvements as well as in response to the proposed Zoning Overlay as it pertains to the signage, landscaping and fencing requirements.

Mr. Marquis discussed the application process and requirements. Marquis, Latimer & Halback provided examples of how the local properties could look after redevelopment. There was discussion of the building materials that could and would not be allowed in the renovations as well as the signage and landscape requirements. Mr. Marquis reviewed some of the building materials that will be permissible including, stucco, wood (not plywood) metal detailing, brick

accents and finished concrete including geometric screen walls. Mr. Marquis outlined permissible building colors.

Mr. Marquis reviewed guidelines for new area signage including total height limitations of from the ground to the top of the sign. All signage will be required to be monumental signage, no pole signs and no animated signs. The "User Guide" also provides a list of suggested landscaping materials as well as placement allowances of plants. Fencing material that will be permissible along the right of way will include, wood, stone, brick, masonry, cast stone, vinyl or wrought iron style metal.

Renew Arlington Advisory Board Member Salem asked under the first year of the Façade Program, what support will be available to applicants? Ms. Nasrallah replied for fencing, landscaping and signage, the applicant can apply for up to \$20,000. During the first two years, the Façade Program will offer a two-for-one matching grant up to \$20,000 for landscaping, signage and fencing. Applicants can apply once per year (365 calendar days) for available funding.

Ms. Susan Grandin, OGC, stated per the "User Guide" there can be no landscaping within ten feet of the street. Ms. Grandin asked for clarification on the meaning of street. Mr. Marquis replied per JEA, landscaping/street buffer planting is allowed from zero to five feet from the right-of-way. The next ten to fifteen feet should not contain landscaping do to potential easement allowances for underground utilities.

Ms. Nasrallah stated that representatives will go out into the Renew Arlington area to research, photograph and create preliminary estimates of cost to bring properties into compliance with the proposed Zoning Overlay. These updates will not be required to be completed all at one time, but within a five year period.

In the upcoming weeks, there will be a workshop for the City Council Members. The Overlay will proceed through the process of Planning Commission review and then to City Council providing the public time to review.

### **III. INFORMATION/DISCUSSION ITEMS**

No Information/Discussion Items

### **IV. OLD BUSINESS**

No Old Business

### **V. NEW BUSINESS**

Council Member Morgan will have her next Town Hall meeting on February 25, 2019 at Sea Coast Academy at 6:00p.m.

**VI. PUBLIC COMMENTS**

No Public Comment

**VII. ADJOURNMENT**

There being no further business, Chair Tuohy adjourned the meeting at approximately 4:35p.m.

Next Renew Arlington CRA Advisory Board meeting is scheduled for Wednesday, March 13, 2018 at 3:30 p.m.

The written minutes for this meeting are only an overview of what was discussed. For verbatim comments of this meeting, an audio file of the meeting is available in its entirety and is available upon request. Please contact Angie Slayton at (904) 630-1858, or by email at [aslayton@coj.net](mailto:aslayton@coj.net).