



**RENEW ARLINGTON COMMUNITY REDEVELOPMENT  
AREA ADVISORY BOARD**

University Park Branch Library  
3435 University Blvd N. Jacksonville, FL 32277  
Jacksonville, FL 32202  
Monday, June 17, 2019 – 12:00 p.m.

**RENEW ARLINGTON COMMUNITY REDEVELOPMENT AREA (RA/CRA)  
ADVISORY BOARD**

**Monday, June 17, 2019 Meeting Minutes**

**Location:** University Park Branch Library, 3435 University Blvd N., Jacksonville, FL 32277

**RA/CRA Advisory Board Members Present:** Advisory Board Chair Matt Tuohy; Danyuell Newkirk; Delmas Harper, Raj Adhikari and Ronald Salem

**Staff Present:** Kirk Wendland, OED Executive Director; Karen Nasrallah, Redevelopment Manager; Angie Slayton Recording Secretary

**Advisory Board Members Absent:** Randall Goodwin, Vice Chair

**Representing the Office of General Counsel:** Susan Grandin

**Others Present:** Joe Muller, Millie Kanyar, Diana Galavis, Margaret Dees, Taylor Mejia, Jim Gilmore, Marcus Reeves

**I. CALL TO ORDER**

A quorum was confirmed and Chair M. Tuohy called the Renew Arlington Community Redevelopment Area (RA/CRA) Advisory Board meeting to order at approximately 12:08 p.m.

Chair Tuohy Thanked Renew Arlington CRA Advisory Board Member Salem for his service on the Advisory Board and congratulated him on his election into the City Council.

**II. ACTION ITEMS**

Ms. Nasrallah provided preliminary FY 19/20 TIF numbers from the Property Appraisers Office. In May, the Renew Arlington CRA Advisory Board Members approved the Fiscal Year 19/20 Budget with \$754,156 as the total revenues. With the preliminary TIF numbers, that amount has increased to \$1,268,266.

### **Review of the Renew Arlington Façade and Property Improvement Grant Program**

Mr. Wendland provided an overview of the current Renew Arlington CRA Façade and Property Improvement Program (RAFPIP) Guidelines. Mr. Wendland reviewed the proposed changes that apply to the Overlay Five Year Mandatory Compliance Projects include the following:

1. Overlay Five Year Mandatory Compliance Projects (landscaping, signage and fencing) with a total cost of less than \$30,000 in one year are eligible for a match from RAFPIP funds of **two dollars for every one dollar of applicant funding** up to a maximum of \$20,000 of RAFPIP funding. Projects that cost more than \$30,000 are eligible also for a **one to one** match up to an additional \$20,000 of RAFPIP funds. Thus, an applicant could receive a \$20,000 grant for a project with a total cost of \$30,000, or a grant of \$40,000 for a project with a total cost of \$70,000 or more.

2. Overlay Five Year Mandatory Compliance Project applicants that request funding between January 1, 2022 and December 31, 2024 are eligible for a **one to one** match for projects with a total cost of \$70,000.

3. If the amount of program funding allocated by the RA/CRA for RAFPIP is depleted in years one and two prior to funding all eligible projects that have submitted complete applications prior to December 31, 2021, those applications will be considered timely for purposes of the two to one match by RAFPIP when further funding is allocated by the RA/CRA.

4. If the amount of program funding allocated by the RA/CRA for RAFPIP is depleted in years three through five prior to funding all eligible projects that have submitted complete applications prior to December 31, 2024, those applications will be considered timely for purposes of the one to one match by RAFPIP when further funding is allocated by the RA/CRA.

Advisory Board Chair M. Tuohy opened the floor for public comment. There were no comments from the public.

Advisory Board Chair M. Tuohy reviewed the proposed Resolution RA/CRA Advisory Board 2019-05.

Mr. Wendland proposed an amendment to the amendment. There has been discussion of the outcome if a small business owner must comply with all aspects of the Zoning Overlay. The proposal is:

- For the first \$30,000, eligible for a 2-1 match up to \$20,000. For anything above \$30,000, capped at \$70,000, eligible for a 1-1 match with a maximum of \$40,000.
- Examples include:
  - Spend \$30,000, eligible for \$20,000

- Spend \$50,000, eligible for \$30,000
- Spend \$70,000, eligible for \$40,000

There was discussion among the Renew Arlington Advisory Board Members and staff members. The Renew Arlington Advisory Board Members were all in agreement that this is an acceptable amendment to the guidelines and Resolution.

***A MOTION WAS MADE BY ADVISORY BOARD MEMBER R. SALEM AND SECONDED BY ADVISORY BOARD MEMBER D. HARPER TO APPROVE THE RENEW ARLINGTON COMMUNITY REDEVELOPMENT AREA RENEW ARLINGTON FAÇADE AND PROPERTY IMPROVEMENT PROGRAM (RAFP) GOALS, POLICIES AND GUIDELINES. THE MOTION PASSED UNANIMOUSLY 5-0.***

***A MOTION WAS MADE BY ADVISORY BOARD MEMBER R. SALEM AND SECONDED BY ADVISORY BOARD MEMBER D. HARPER TO APPROVE THE RESOLUTION AS AMENDED. THE MOTION PASSED UNANIMOUSLY 5-0.***

### **III. INFORMATION/DISCUSSION ITEM**

No Information/Discussion Items

### **IV. OLD BUSINESS**

No Old Business

### **V. NEW BUSINESS**

No New Business

### **VI. PUBLIC COMMENTS**

Ms. Diane Galavis asked if there would be staff guidance in the grant process for the public. Advisory Board Chair M. Tuohy responded, yes, there would be information and assistance available.

Ms. Millie Kanyar, asked if there would be defined setback lines for property owners. Advisory Board Chair M. Tuohy responded, yes, there would be defined setbacks for each property determined by property surveys and zoning.

Mr. Marcus Reeves asked how the Zoning Overlay would affect the parking on the road front of the Donut Shop business? Ms. Nasrallah replied that in place of straight in parking, it would probably be changed to angle parking with a right in/right out scenario that would prevent cars from backing out directly onto University Blvd. She noted that there is parking in the rear of the building.

Advisory Board Chair M. Tuohy advised there is an LUZ meeting to discuss this area on June 18, 2019 and asked that if members were available to please attend.

## **VII. ADJOURNMENT**

There being no further business, Chair M. Tuohy adjourned the RA/CRA Advisory Board Meeting at 12:46 p.m.

The written minutes for this meeting are only an overview of what was discussed. For verbatim comments of this meeting, an audio file of the meeting is available in its entirety and is available upon request. Please contact Angie Slayton at (904) 255-5444, or by email at [aslayton@coj.net](mailto:aslayton@coj.net).