



**RENEW ARLINGTON COMMUNITY REDEVELOPMENT AREA
ADVISORY BOARD**

City Hall at St. James
117 West Duval Street, 2nd Floor, Conference Room 2C
Jacksonville, FL 32202
Wednesday, November 8, 2017 – 3:30 p.m.

ONE CITY. ONE JACKSONVILLE.

MEETING MINUTES

Location: City Hall at St. James, located at 117 West Duval Street, 2nd Floor, Conference Room 2C, Jacksonville, FL 32202

Advisory Board Members Present; Steven Berry-Chairman, Ann Burt- Vice Chair, Dr. Ronald Salem, Matthew Tuohy, Danyuelle Newkirk

Advisory Board Members Absent: Randy Goodwin

Others Present: Kirk Wendland-Executive Director, Karen Nasrallah-Redevelopment Manager, Angie Slayton-Administrative Support, Taylor Meija-IGS, Jason Teal-OGC, Tamera Blanam-community member, Carol Harris-community member, Sonya Tallon-community member, Clay Blevins-community member

I. CALL TO ORDER

Advisory Board Chairman Berry called the Renew Arlington Advisory Board meeting to order at 3:34 p.m.

- Moment of silence for Advisory Board member Jim Tullis.

II. ACTION ITEMS

Approval of the September 13, 2017 Meeting Minutes

A MOTION WAS MADE BY ADVISORY BOARD MEMBER SALEM TO APPROVE THE MINUTES AS DISTRIBUTED. THE MOTION WAS SECONDED BY ADVISORY BOARD MEMBER TUOHY. MEETING MINUTES FROM SEPTEMBER 13, 2017 WERE PASSED UNANIMOUSLY 4-0.

Approval of the September 25, 2017 Meeting Minutes

A MOTION WAS MADE BY ADVISORY BOARD MEMBER TUOHY TO APPROVE THE MINUTES AS DISTRIBUTED. THE MOTION WAS SECONDED BY ADVISORY BOARD MEMBER BURT. MEETING MINUTES FROM SEPTEMBER 25, 2017 WERE PASSED UNANIMOUSLY 4-0.

Draft Renew Arlington Façade Grant Program

Mr. Wendland gave an overview of the Draft Renew Arlington Façade Grant Program.

- \$50,000.00 was approved in the Fiscal Year 17/18 budget for the Façade Grant Program.
- The Façade Grant should be used for eligible minor improvements. Some examples of eligible uses include:
 - Awnings or canopy installation
 - Painting and cleaning
 - Fire and life Safety Code improvements
- Some examples of ineligible uses are:
 - Acquisition of equipment and property
 - Code violations
 - New structures
- Some examples of ineligible businesses include:
 - Adult gaming rooms
 - Gun shops
 - Pawn shops
- A maximum of \$10,000.00 per project could be allotted from the Façade Grant Program.
 - Applicants are required to have matching available funds.
 - Funds would not be distributed until invoices for eligible improvements have been submitted and approved per applicant agreement.
- Mr. Wendland suggested the Renew Arlington Advisory Board appear before City Council to recommend final approval authority be granted to the Renew Arlington Advisory Board Members.
- The Renew Arlington Advisory Board Members were advised to consider when drafting the Façade Grant Program guidelines, the Zoning Overlay Project will also include cosmetic requirements and would not be necessary to restate in the Façade Grant Program requirements.
- Jason Teal, Office of General Counsel, advised Renew Arlington Board Members to include non-discriminatory reasons for ineligible businesses as not to infringe on first amendment rights.
- Concerns for small business owners to meet the funding requirements were discussed.
 - It was suggested to only require 50% from the business owners up front if there is low interest in the program.
- Advisory Board Member Salem suggested the CRA fund an architectural advisor to evaluate business improvements for each grant request.
- It was suggested that we solicit the help of an outside firm to put in place design criteria.

III. INFORMATION/DISCUSSION ITEMS

Zoning Overlay Update

Ms. Nasrallah advised the ADHOC meetings have been completed. There have been two Zoning Overlay Project public hearings. There is one remaining meeting on November 16, 2017, from 6:00 – 7:30 at Merrill Road Elementary School. After the final meeting on November 16, 2017, drafting new legislation will begin.

Update Complete Streets Project

Ms. Nasrallah advised the roundabout plans are 60% complete and have been submitted to FDOT for review in October. Construction of the roundabout is expected to take 12-15 months because FDOT will not close the intersection due to the amount of traffic in the area. The project should begin in February or March 2018.

- Advisory Board Member Burt voiced concerns of not being able to change lanes in the roundabout.
 - Ms. Nasrallah advised during the community meeting in September these concerns were heard. These concerns were addressed at Councilwoman Morgan's last Town Hall meeting. Those in attendance were able to see an illustration of how the roundabout would function and how the barriers were there for safety reasons.
- The proposed traffic study has been temporarily delayed due to staffing changes.

Update on RFP Stormwater Master Plan

Ms. Nasrallah advised the process to execute the contract with Public Works has begun. A contract should be in effect in the next 30-45 days. Ms. Nasrallah advised during the Florida Redevelopment Association (FRA) Conference she attended a session on stormwater management. She has two suggestions:

- Use stormwater to create synergy.
 - Enhancements such as bike paths, open field, mixed use path would be beneficial and creates a sense of safety.
- Have protections for stormwater credits to ensure credits can only be used inside the CRA area.
 - Mr. Teal, OGC, advised this means if you are developing property, you must accommodate for the amount of natural drainage taken away and replace it with a retention or detention pond or tie into existing storm drainage.

FRA Conference Notes

Ms. Nasrallah advised there will likely be new CRA legislation proposed in the upcoming year. A copy of the House Bill will be forwarded to the Advisory Board members. There is discussion not to form any new CRA's and also a shorter sunset period.

IV. OLD BUSINESS

There was no old business to report.

V. NEW BUSINESS

Chair Berry advised there will be replacement actions to fill Advisory Board Member Tullis' seat. Councilwoman Morgan will be working with Council President Brosche to fill the seat.

Chair Berry announced Advisory Board Member Tuohy was named winner of the 4th Annual Rear Admiral Kevin F. Delaney Hall of Fame Award.

The Visit Jacksonville office will be relocating. Advisory Board Member Burt suggested the Arlington area as the new location.

VI. PUBLIC COMMENTS

There was no public comment.

VII. ADJOURNMENT

There being no further business, Chair Berry adjourned the meeting at approximately 4:48 p.m.

Next Renew Arlington CRA meeting is scheduled for Wednesday, December 13, 2017 at 3:30 p.m.

Next Renew Arlington CRA meeting is scheduled for Wednesday, May10, 2016 at 4:00 p.m. The written minutes for this meeting are only an overview of what was discussed. For verbatim comments of this meeting, an audio file of the meeting is available in its entirety and is available upon request. Please contact Angie Slayton at (904) 630-1858, or by email at aslayton@coj.net.