



**KING/SOUTEL CROSSING
COMMUNITY REDEVELOPMENT ADVISORY BOARD
CITY HALL, at ST. JAMES
117 WEST DUVAL STREET, 2ND FLOOR, CONFERENCE ROOM 2C
JACKSONVILLE, FL 32202
THURSDAY, OCTOBER 24, 2019 - 3:30 P.M.**

MEETING MINUTES

Location: Conference Room 2C, 2ND Floor, City Hall at St. James, 117 West Duval Street, Jacksonville, FL 32202

King/Soutel Crossing CRA Advisory Board Members Present: Vanessa Cullins-Hopkins, Leola Williams, Mary Jackson, Russell Jackson, Kemal Gaspar

I. CALL TO ORDER

Mr. Kirk Wendland, Executive Director of the Office of Economic Development, called the King/Soutel Crossing Community Redevelopment Advisory Board meeting to order at 4:04 p.m.

II. ACTION ITEMS

APPROVAL OF THE SEPTEMBER 26, 2019 KING/SOUTEL CROSSING COMMUNITY REDEVELOPMENT ADVISORY BOARD MEETING MINUTES.

A MOTION WAS MADE AND SECONDED APPROVING THE SEPTEMBER 26, 2019 KING/SOUTEL CROSSING COMMUNITY REDEVELOPMENT ADVISORY BOARD MEETING MINUTES. THE MOTION PASSED UNANIMOUSLY, 5-0.

III. INFORMATION/DISCUSSION ITEMS

CITY OF JACKSONVILLE ETHICS TRAINING

Ms. Kirby Oberdorfer, Deputy Director/Ethics Oversight and Compliance and Andrea Myers, Ethics Oversight and Compliance, provided an Ethics workshop for the King/Soutel Crossing CRA Advisory Board Members. Ms. Oberdorfer provided a history of when, how and why the Ethics Commission was originally created. Below are some of the highlights, questions/comments the Advisory Board members had:

- Ms. Andrea Myers suggested to the Advisory Board Members if someone in a meeting says something that could be conceived as offensive, ensure the comment is acknowledged and re-inforce it is not the view of the Advisory Board itself.
- It was asked if Advisory Board Members could have conversations with the local City Council member. Ms. Oberdorfer responded yes, as long as there is only one City Council Member and only one Advisory Board Member.

- If an Advisory Board Member comes into a conversation with another Advisory Board Member and a constituent and the conversation turns to a topic that could potentially come before the Board, how should the Advisory Board Members proceed?
 - Ms. Oberdorfer replied, thank the constituent for their concerns or input and advise them you look forward to discussing this further at the next public meeting.
- If there is a community meeting, i.e. Town Hall meetings, and several Advisory Board Members are informally in attendance and they are asked to speak on a subject, or if the Advisory Board is formally invited to participate in the meeting, how do they proceed?
 - Ms. Oberdorfer replied, one Advisory Board Member could speak on a subject without breaking the Sunshine Law rules. There are instances when Advisory Board members are asked to speak formally at a meeting. In this instance, a Public Notice will be published so members can speak.
- If Advisory Board Members are able to connect with developers or supporters of the KSC CRA outside of a meeting, do minutes have to be kept of that conversation?
 - Ms. Oberdorfer replied, no, as they are not part of the Advisory Board, however if you receive any kind of documentation from any person pertaining to CRA business, it does become a matter of public record.

IV. OLD BUSINESS

Mr. Wendland provided a brief overview of the current proposed 19/20 budget and previous expenditures.

A representative from Public Works will be in attendance at the December 12, 2019 meeting.

V. NEW BUSINESS

Future meetings will be held on the fourth Thursday of each month at 3:30 unless otherwise discussed.

The next meeting will be held on December 12, 2019 at 3:30.

Election of Advisory Board officers will be held at the January 2020 meeting.

VI. PUBLIC COMMENTS

There were no comments from the public.

VII. ADJOURNMENT

There being no further business, Mr. Wendland adjourned the King/Soutel Crossing Community Redevelopment Advisory Board meeting at 5:15 pm.

The written minutes for this meeting are only an overview of what was discussed. For verbatim comments of this meeting, an audio file of the meeting is available in its entirety and is available upon request. Please contact Karen Nasrallah at (904) 255-5449, or by email at karenn@coj.net.