



March 6, 2006

**MEMORANDUM**

**Bulletin G-02-06**

To: All Permit Applicants

From: Thomas H. Goldsbury, P.E., C.B.O.  
Chief, Building Inspection Division

Subject: **Residential Permits not Requiring an Inspection  
Ordinance 2006-101**

Florida Statue 553.80(3)(b) allows local governments to adopt rules granting a single family homeowner exemptions to required inspections. The City of Jacksonville has passed Ordinance 2006-101 adopting rules for exempting certain permits from inspection which meet the guidelines of F.S. 553.80(3)(b). Effective immediately the following permitted work on a single-family residence may be performed without plan review in inspection by the Building Inspection Division:

- (1) Installation of water softeners.
- (2) Installation of electric or solar water heaters.
- (3) Roofing repairs or reroofing not exceeding \$5,000.00 in total cost.
- (4) Decks not exceeding 30 inches in height, 250 square feet in area and \$5,000.00 in total cost.
- (5) Installation or replacement of siding not exceeding 1,000 square feet in area or \$5,000.00 in total cost.
- (6) Replacement of light fixtures, switches, ceiling fans and receptacles.
- (7) Window replacement not exceeding \$5,000.00 in total cost.
- (8) Re-piping not exceeding \$5,000.00 in total cost.
- (9) Installation of electric fireplaces.
- (10) Construction or installation of sheds not exceeding 150 square feet or \$5,000.00 in total cost.
- (11) **With approval of the homeowner**, Replacement of existing HVAC equipment, the installation cost of which does not exceed \$5000.00. This subsection does not include liquid propane, natural gas, or oil source equipment. **In order for this item to be exempt form inspection, the attached "Request for Inspection Exemption for Replacement of Residential HVAC Equipment" must be completed and returned to the Building Inspection Division.**

The following work on a single-family residence shall require plan review only by the Building Inspection Division; provided, however, that the Building Inspection Division shall retain the right and option to perform such random inspections as may be deemed necessary to establish compliance with the Florida Building Code:

- (1) Sheds between 151 and 250 square feet in area and not exceeding \$5,000.00 in total cost.
- (2) Screen enclosures not exceeding 250 square feet in area or \$5,000.00 in total cost.
- (3) Open carports not exceeding 500 square feet in area or \$5,000.00 in total costs.
- (4) Decks exceeding 30 inches in height but not exceeding \$5,000.00 in cost.

The exemptions granted above shall not relieve the owner or contractor from their duty to comply with all applicable provisions of the Florida Building Code.

SUPERSEDED

**Request for Inspection Exemption for Replacement of Residential HVAC Equipment**

FROM: \_\_\_\_\_  
Print homeowner's name

RE: Permit number \_\_\_\_\_ Year \_\_\_\_\_ Installation Cost \$ \_\_\_\_\_

Address \_\_\_\_\_ Contractor \_\_\_\_\_

As the homeowner, I understand that inspections performed to ensure compliance with the Florida Mechanical Code are to protect my health, safety and welfare. I also understand that Florida Statute 553.80(3)(b) allows local governments to adopt rules granting a single family homeowner exemptions to required inspections, and that the City of Jacksonville has adopted such a rule for replacement of existing residential HVAC equipment.

I hereby waive the required inspections of this permitted work. In consideration for not being required to have inspections, I hereby declare that I will not hold the City of Jacksonville responsible for any adverse consequences resulting from this work, and further that I will not initiate, execute, or enjoin any legal action against the City of Jacksonville for such consequences. A copy of this letter will be recorded as an official record with the Public Works Building Inspection Division permit history so that any and all future buyers/owners of this property may be made aware of the status of work performed on this structure.

Signed \_\_\_\_\_ Date \_\_\_\_\_  
Owner

As the owner/qualifier for the above referenced contractor, I certify that to the best of my knowledge the person signing above is the owner of the referenced property. I also have verified that the electrical breakers and wiring installed for this equipment meets the requirements of the Florida Building Code and the manufacturer's installation instructions.

Signed \_\_\_\_\_ Date \_\_\_\_\_  
Owner/Qualifier

**Notary for contractor**

Before me this \_\_\_\_\_ day of \_\_\_\_\_ in the County of Duval, State of Florida, has personally appeared \_\_\_\_\_ herein by himself/herself in applying for a permit to do their own work at the address described above, affirms that all statements and declarations herein are true and accurate.

\_\_\_\_\_  
Notary Public at Large, State of Florida, County of Duval

Commission expires: \_\_\_\_\_

\_\_\_\_\_  
Notary's Printed Name

Personally Known \_\_\_\_\_ Produced Identification \_\_\_\_\_

Accepted By \_\_\_\_\_ (Building Inspection Division-Official)