



DEPARTMENT OF PUBLIC WORKS
Building Inspection Division

August 28, 2000

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MEMORANDUM

BULLETIN G29-00

TO: All Permit Applicants

FROM: Thomas H. Goldsbury, P.E., C.B.O.
Chief, Building Inspection Division

SUBJECT: License Renewal Requirements

In order to update your contractor's license renewal information with the City of Jacksonville, you will need to provide the following documentation as a complete package:

1. Legible copy of your new State license
2. Current **BUSINESS TAX RECEIPT** for any county in the State of Florida
3. Qualifying Agent's **BUSINESS TAX RECEIPT** from Duval County Tax Collector
4. Proof of Workman's Compensation Insurance or exemption

Unless a complete package is received, we will be unable to update the contractor information and the contractor will remain expired.

Thank you for your cooperation.

THG/lw

cc: Counter Personnel
Public Works

