



February 1, 2013

MEMORANDUM

**Bulletin SP-01-13**

To: All Permit Applicants  
From: James R. Schock, P.E., C.B.O.  
Subject: Pool ADA Lift Permits

Please be advised that the moratorium on ADA lifts for public pools has expired on 1/31/13 and has not been extended. Therefore we must begin permitting this work.

I am sure there will be lots of questions on what may be required. Below are fundamental questions and answers that should provide you with adequate information for permitting.

Pool ADA lift permits:

- Permits are filed through the Building Department  
✓ YES
- I am to fill out the Building Permit Application you have available on line  
✓ YES
- Have a site plan or survey detailing as to where the lift is to be installed  
✓ YES, and drawings need to indicate ADA clearance Dimensions
- A diagram of the lift detailing brand, model, battery operated etc. to accompany these two documents  
✓ YES, two sets of drawings are required for permitting among other items please also show enough so we can assure egress and rescue clearances
- Drop off these documents for permitting at 214 North Hogan Street.  
✓ NO, we will do these ADA lift permits through small plans to avoid them clogging up the system. Small plans plan review is located at 214 N. Hogan.
- Leaving documents there for department heads to determine if the electrical department needs to be associated with it (the lifts would only be bonded to the pool, not to anything electrical...battery operated)  
✓ NO, my intent is for this to be walk through permit with a requirement to pull an associated Electrical permit for the bonding.

- We are then notified by the Building Department we can pick up the permit
  - ✓ MY intent is to work with the small plans reviewer on a walk through bases
- Install the ADA lift, when install is complete call for final inspection from the Building Department.
  - ✓ YES, but you will need to request your bonding inspection from the electrical permit prior to a final.
- Possible Electrical inspection
  - ✓ YES, for bonding work
- What is the cost of the permit?
  - ✓ THE Building permit will be a minimum fee permit with one inspection including plan review for 100 dollars plus any state surcharges and a minimum fee electrical permit of 60 dollars plus surcharges.
- Is there one cost for building permit and another cost for electrical or can we put the electrical under the building permit as umbrella?
  - ✓ YES, see above and the electrical permit needs to be associated to the building permit each are feed separately.
- Would I have to pay for the second inspection or is this included in the permitting?
  - ✓ BOTH the fee for the building permit and the electrical permit will cover the inspection cost
- Is there a minimum fee?
  - ✓ SEE above
- Would ADA installation be considered a modification?
  - ✓ THIS is not clear in any code but I would say it is a modification but I don't think it would need to go to the Health Department.
- Would the inspector pay a visit to the site before lift is installed to check the bonding?
  - ✓ WHENEVER the complete bonding can be inspected you may call for that inspection. In some scenarios there may be a need for two electrical inspections.