



DEPARTMENT OF PUBLIC WORKS
Building Inspection Division

June 5, 2001

MEMORANDUM

BULLETIN G-12-01

To: All Permit Applicants

From: Thomas H. Goldsbury, P.E., C.B.O.
Chief, Building Inspection Division

Subject: **Additional Threshold Inspection Requirements**

Based on rule 61G15-35.004 the following procedures will be effective on all new threshold projects. All supporting documentation shall be included with the initial report and all subsequent reports as defined by Bulletin G13-00. Authorized representatives shall be approved by this office prior to the inspections being performed. The initial submission shall provide proof that the Authorized Representative meets the requirements of this rule (see attached format). Any changes in authorized representatives during the course of the work will require a resubmission and approval.

61G15-35.004 Common Requirements to All Engineers Providing Threshold Building Inspection Services.

- (1) For each Threshold Building, a notice shall be filed with this office for public record, bearing the name, address, signature, date and seal of the Special Inspector, certifying that the Special Inspector is competent to provide the engineering services for the specific type of structure.
- (2) Threshold Building Inspectors utilizing Authorized Representatives shall insure the Authorized Representative is qualified by education or licensure to perform the duties assigned by the Threshold Building Inspector. The qualifications shall include licensure as a professional engineer or architect; graduation from an engineering education program in civil or structural engineering; graduation from an architectural education program; successful completion of the NCEES Fundamentals Examination; or registration as building inspector or general contractor.
- (3) Threshold Building Inspectors shall be in responsible charge of the work of the Authorized Representative, including reviewing reports and spot checks.



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(4) Threshold Building Inspectors shall institute quality assurance procedures to include but not be limited to requiring unscheduled visits, utilization or relevant check lists, use of a Daily Inspection Report and insuring that the Inspector or the Authorized Representative is at the project whenever so required by the inspection plan.

Specific Authority 471.008, 471.033(2) FS. Law Implemented 471.015(7),
471.033 FS. History-New 3-21-01.

The threshold inspector shall include quality assurance documentation in with his monthly reports, and the quality assurance plan with the initial submittal.

If you have questions or require further clarification please contact James R. Shock, P.E., C.B.O., Building Inspections Manager, at 630-1100.

THG/gs

Attachment