



DEPARTMENT OF PUBLIC WORKS
Building Inspection Division

May 23, 2003

MEMORANDUM

Bulletin G-15-03

TO: All Permit Applicants

FROM: Thomas H. Goldsbury, P.E.
Chief, Building Inspection Division

SUBJECT: Energy Sheet Clarifications

1. No energy forms or manual "J's" are required on existing residences unless renovations planned exceed 30% of the assessed value of the property.
2. For additions less than 600 square feet, a form ~~600-C~~ 1100B is required. No manual "J" is required regardless of whether an existing or new system is being utilized.
3. The equipment data sheet shall call out a make and model of the air conditioning equipment and may include the statement "or equal". If "or equal" equipment is utilized, a resubmission of the energy equipment data sheet will not be required. This equipment will be verified in the field by the mechanical inspector.
4. Manual "J's" are required with the energy sheets on all new residential buildings.
5. No energy sheets are required to add a new air conditioning unit to an existing residence.

Cc: James Schock, P.E., C.B.O., Manager
William Lyle, Plan Review Supervisor
Eric Pardee, Mechanical Supervisor

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