

DEPARTMENT OF PUBLIC WORKS
Office of the Director



June 26, 2002

MEMORANDUM

Bulletin G-22-02

TO: All Permit Applicants

FROM: Thomas H. Goldsbury, P.E., C.B.O.
Chief, Building Inspection Division

RE: Revised Energy Sheets

Effective immediately, any changes to the energy sheets shall be accompanied by the following:

- **Drawing:** Furnish 2 copies of all sheets where changes to the drawings have been made requiring revision to the energy sheets. Clearly indicate the changes by clouding them and identifying a sequence of revision number in a triangle, or similar symbol, adjacent to the cloud. Indicate the revision sequence number and date in a conspicuous location in the title block for each sheet on which a revision for that sequence occurs. **Or**
- **Written Explanation:** If drawings are not effected, furnish a written explanation of the change(s). Provide detailed information and/or written back-up data to fully explain and document the change (s).

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Xc: All Supervisors and Assistant Supervisors

