

DEPARTMENT OF PUBLIC WORKS
Office of the Director



June 28, 2002

MEMORANDUM

Bulletin G-24-02

TO: All Permit Applicants

FROM: Thomas H. Goldsbury, P.E., C.B.O.
Chief, Building Inspection Division

RE: Energy Sheets Submittal

Effective immediately, all energy sheets (FLORIDA ENERGY EFFICIENCY CODE FOR BUILDING CONSTRUCTION) submitted with a Building Permit Application for permitting, shall clearly and legibly indicate who prepared the document and who the Owner/agent is. This is to be done as follows:

On the first sheet of the form, below the signature line opposite, "PREPARED BY:", type or print the name of the individual preparing the document. The same person is to sign above the signature line.

On the same sheet, below the signature line opposite, "OWNER/AGENT:", type or print the name of the individual signing as the Owner/Agent. That same person is to sign above the signature line.

Your cooperation in this matter is appreciated.

Xc: All Supervisors , Assistant Supervisors and Plan Examiners

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