

**ADVISORY COMMITTEE
POLICE AND FIRE PENSION FUND
MEETING MINUTES – JANUARY 8, 2014
RICHARD “DICK” COHEE BOARD ROOM**

NOTE: The public meeting may be continued to a date, time, and place to be specified on the record at the meeting. If any person decides to appeal any decision made with respect to any matter considered at this public meeting such person will need to a record of proceedings, and for such purpose such person may need to ensure that a verbatim record of the proceedings is made at their own expense and that such record includes the testimony and evidence on which the appeal is based.

NOTE: Any person requiring a special accommodation to participate in the meeting because of disability shall contact the Executive Director-Administrator at (904) 255-7373, at least five business days in advance of the meeting to make appropriate arrangements.

PRESENT

Lt. David McCall, Vice Chair
Lt. Ellis Burns, Police Representative
Capt. Sean Hatchett, Fire Representative
James Holderfield, Police Representative
Chief Brady Rigdon, Fire Representative
Asst. Chief Larry Schmitt, Police Representative
Rick Townsend, Retired Representative

STAFF

Robby Gorman, Executive Assistant
Kevin Stork, Controller

The meeting was brought to order at 9:05 a.m.

A moment of silence will be observed for the following deceased members:

ELECTION FOR 2014

Sean Hatchett nominated David McCall as Chairman and was seconded by Ellis Burns. David McCall was elected unopposed.

Ellis Burns nominated Larry Schmitt as Vice Chairman and was seconded by Sean Hatchett. Larry Schmitt was elected unopposed.

CONSENT AGENDA (ITEM 1 - 3)

1. **MINUTES TO BE APPROVED**

Minutes of the meeting held November 13, 2013. Copy in the meeting file.

2. **APPLICATION FOR SURVIVOR’S BENEFITS**

1. **Reeves, Mildred Ellen**, widow of Thomas E. Reeves Sr., who died November 26, 2013.

3. **APPLICATION FOR VESTED RETIREMENT**

1. **Hart Jr., Jeffery C.**, date of vesting January 3, 2014, to be placed on pension October 2, 2020. Police Officer.

A MOTION TO APPROVE THE CONSENT AGENDA ITEMS 1-3 BY ELLIS BURNS. RICK TOWNSEND SECONDED THE MOTION WHICH PASSED UNANIMOUSLY.

NEW BUSINESS

1. Robby Gorman, Executive Assistant informed the Advisory Committee that she expected 2 disability applications on the February agenda. She explained that she would be on vacation and Debbie Manning would take minutes for them.

There being no further business, the meeting was adjourned at 9:25 a.m.

**APPROVED AT THE ADVISORY COMMITTEE
MEETING OF FEBRUARY 12, 2014**

David McCall, Chairman