

**ADVISORY COMMITTEE
POLICE AND FIRE PENSION FUND
MEETING MINUTES – FEBRUARY 12, 2014
RICHARD “DICK” COHEE BOARD ROOM**

NOTE: The public meeting may be continued to a date, time, and place to be specified on the record at the meeting. If any person decides to appeal any decision made with respect to any matter considered at this public meeting such person will need to a record of proceedings, and for such purpose such person may need to ensure that a verbatim record of the proceedings is made at their own expense and that such record includes the testimony and evidence on which the appeal is based.

NOTE: Any person requiring a special accommodation to participate in the meeting because of disability shall contact the Executive Director-Administrator at (904) 255-7373, at least five business days in advance of the meeting to make appropriate arrangements.

PRESENT

Lt. David McCall, Chairman
Asst. Chief Larry Schmitt, Vice Chairman
Lt. Ellis Burns, Police Representative
Capt. Sean Hatchett, Fire Representative
James Holderfield, Police Representative
Rick Townsend, Retired Representative

EXCUSED

Chief Brady Rigdon, Fire Representative

STAFF

John Keane, Executive Director-Administrator
Kevin Stork, Controller
Debbie Manning, Sr. Pension Benefits Specialist

The meeting was brought to order at 9:00a.m by Chairman David McCall

A moment of silence will be observed for the following deceased employee:

Robby Gorman, Executive Assistant

CONSENT AGENDA (ITEM 1–2)

1. **MINUTES TO BE APPROVED**

Minutes of the meeting held January 8, 2014. Copy in the meeting file.

2. **APPLICATION FOR VESTED RETIREMENT**

1. **Dehling, Charles R.**, date of vesting January 24, 2014, to be placed on pension January 15, 2017. Police Officer.

A motion was made by Sean Hatchett to approve the Consent Agenda Items 1-2. Ellis Burns seconded the motion which passed unanimously.

NEW BUSINESS (ITEM 1-2)

1. **John Keane, Executive Director-Administrator told the Advisory Committee that Melody Bruno was contacted prior to the Advisory meeting however, she advised she would be unable to attend.**
2. **Stephen Colvin was also contacted prior to the Advisory meeting. He advised he could not attend the meeting. John asked if he wanted the decision to be deferred to next month's Advisory meeting. If so, he needed to send an e-mail to confirm that request which was not received prior to the meeting.**

1. **DISABILITY RETIREMENT APPLICATION**

1. **Colvin, Stephen T.**, Fire Fighter, 11 years of service, applying for Disability Retirement.

Both Physicians agreed that a Disability pension should be denied based on Dr. Baker's summary in the letter on file. No further discussion. A motion was made by Sean Hatchett. Ellis Burns seconded the motion which passed unanimously.

2. **Bruno, Melody M.**, Police Officer, 20 years of service, applying for Disability Retirement.

Both Physicians agreed that a Disability pension should be granted based on the letter in file from Dr. Baker. No further discussion. A motion was made by Ellis Burns. Sean Hatchett seconded the motion which passed unanimously.

There being no further business, the meeting was adjourned at 9:09a.m.

A motion was made by Sean Hatchett. Rick Townsend seconded the motion.

**APPROVED AT THE ADVISORY COMMITTEE
MEETING OF MARCH 12, 2014**

David McCall, Chairman

Police and Fire Pension Fund Meeting Schedule was passed out at meeting.