

**JACKSONVILLE POLICE AND FIRE PENSION FUND  
ADVISORY COMMITTEE  
MEETING SUMMARY – JANUARY 13, 2016  
RICHARD “DICK” COHEE BOARD ROOM**

**NOTE:** The public meeting may be continued to a date, time, and place to be specified on the record at the meeting. If any person decides to appeal any decision made with respect to any matter considered at this public meeting such person will need to a record of proceedings, and for such purpose such person may need to ensure that a verbatim record of the proceedings is made at their own expense and that such record includes the testimony and evidence on which the appeal is based.

**PRESENT**

Chief Brady Rigdon, Chair  
James Holderfield, V. Chair  
Sgt. Christopher Brown, Police Representative  
Chief Sean Hatchett, Fire Representative  
Lt. David McCall, Fire Representative  
Rick Townsend, Retired Police Representative

**STAFF**

Beth McCague, Interim Executive Director – Plan Administrator  
Devin Carter, Chief Financial Officer  
Chuck Hayes, Pension Benefit Manager  
Debbie Manning, Executive Assistant

**EXCUSED**

Lt. Ellis Burns, Police Representative

**GUESTS**

Stephen Colvin  
William Sheppard, Attorney for Stephen Colvin

**NOTE:** Any person requiring a special accommodation to participate in the meeting because of disability shall contact the Debbie Manning, Executive Assistant, at (904) 255-7373, at least five business days in advance of the meeting to make appropriate arrangements.

**CHAIRMAN RIGDON CALLED THE MEETING TO ORDER AT 8:05AM**

A moment of silence was observed for the following deceased members:

Clarence A. Rease, Retired Fire Communications Manager  
Allan L. Simmons, Retired Police Officer

**CONSENT AGENDA (ITEMS 1-3)**

1. **MINUTES TO BE APPROVED**

Summary of the meeting held December 9, 2015. Copy in the meeting file.

2. **APPLICATION FOR SURVIVOR BENEFITS**

1. **DEWITT, Bertha L.**, widow of William R. Dewitt III who passed away on December 2, 2015, monthly pension base of \$4,200.99.
2. **REASE, Sonia F.**, widow of Clarence A. Rease who passed away on December 28, 2015, monthly pension base of \$2,695.73.
3. **SIMMONS, Faye D.**, widow of Allan L. Simmons who passed away on December 23, 2015, monthly pension base of \$2,485.34.

3. **APPLICATION FOR VESTED RETIREMENT**

1. **McKENZIE, Robert K.**, date of vesting December 21, 2015, to be placed on pension December 11, 2026, at the rate of \$1,246.86. Police Officer

**MOTION WAS MADE BY DAVID McCALL TO APPROVE CONSENT AGENDA (ITEMS 1-3).  
SECONDED BY RICK TOWNSEND. VOTE WAS UNANIMOUS.**

**NEW BUSINESS (ITEMS 1-3)**

1. **APPLICATION FOR DISABILITY RETIREMENT**

1. **COLVIN, Stephen T.**, Firefighter Engineer, 11 yrs. of service, application for disability retirement.

**WILLIAM SHEPPARD, COLVIN'S ATTORNEY, SPOKE TO THE ADVISORY COMMITTEE REFERENCING A DISABILITY PENSION THAT WAS AWARDED TO A POLICE OFFICER IN 2013. THE SAME PHYSICIAN THAT EVALUATED THE POLICE OFFICER, EVALUATED COLVIN. SIMILIAR SITUATION. THREE MEMBERS OF THE ADVISORY COMMITTEE THAT APPROVED THE 2013 DISABILITY PENSION, ARE STILL ON THE COMMITTEE. CANNOT IGNORE PRESIDENCE SET WITH THAT CASE.**

**SEVERAL COMMITTEE MEMBERS INTERVIEWED MR. COLVIN. THE LAST 4 OR 5 YEARS HAVE BEEN DIFFICULT FOR HIM. HE IS WORRIED ABOUT HIS FAMILY AND WAS VISABLY UPSET. HIS ATTORNEY CONFIRMED THAT THIS HAS BEEN A LIFE CHANGING EVENT FOR STEPHEN.**

**AFTER MUCH DISCUSSION AND REVIEW OF THE INFORMATION PROVIDED AND DISCUSSED AT THE MEETING, JAMES HOLDERFIELD MADE A MOTION TO RECOMMEND APPROVAL OF THE DISABILITY RETIREMENT FOR STEPHEN T. COLVIN WITH THE STIPULATION THAT A DEDUCTION BE ESTABLISHED TO CONTINUE THE RE-PAYMENT OF THE BALANCE PREVIOUSLY OWED FOR PAYMENT OF TEMPORARY DISABILITY DENIED TO THE POLICE AND FIRE PENSION FUND. SECONDED BY CHRIS BROWN. VOTE WAS UNANIMOUS.**

2. **SHARE PLAN DISCUSSION, REVIEW & RECOMMENDATIONS** - *Devin Carter*
  - Informational memo reviews – *attachment*
3. **SHARE PLAN POLICY AND PROCEDURE** – *Devin Carter*
  - Eligibility

**DEVIN AND THE ADVISORY COMMITTEE DISCUSSED THE TWO ATTACHMENTS REGARDING THE SHARE PLAN. A FEW RECOMMENDATIONS AND SUGGESTIONS WERE MADE BY THE ADVISORY COMMITTEE.**

**CHAIRMAN BRADY RIGDON ADJOURNED THE MEETING AT 9:45AM**

**TO BE APPROVED AT THE NEXT ADVISORY  
COMMITTEE MEETING ON FEBRUARY 10, 2016**

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Brady Rigdon, Chairman