

**POLICE AND FIRE PENSION FUND
ADVISORY COMMITTEE
MEETING SUMMARY – SEPTEMBER 14, 2016**

PPFF MISSION STATEMENT:

To provide long term benefits to participants and their beneficiaries

PRESENT

Battalion Chief Brady Rigdon, Chair
James Holderfield, V. Chair
Lt. David McCall, Fire Representative
Michael Shell, Police Representative
Rick Townsend, Retired Police Representative

STAFF

Timothy H. Johnson, Executive Director – Plan Administrator
Beth McCague, Consultant
Steve Lundy, Pension Benefit Specialist/Economic Research
Debbie Manning, Executive Assistant

EXCUSED

Lt. Ellis Burns, Police Representative
Chief Sean Hatchett, Fire Representative

GUESTS

NOTE: Any person requiring a special accommodation to participate in the meeting because of disability shall contact the Debbie Manning, Executive Assistant, at (904) 255-7373, at least five business days in advance of the meeting to make appropriate arrangements.

I. CALL TO ORDER

CHAIRMAN RIGDON CALLED THE MEETING TO ORDER AT 9:03AM

II. A MOMENT OF SILENCE WAS OBSERVED FOR THE FOLLOWING DECEASED MEMBERS:

Bryant R. Mickler, Retired Police Lieutenant
Gregory E. Clayton, Retired Detective
Ovid B. Walton Jr., Retired Firefighter Engineer
Dennis C. Wilson, Retired Firefighter Engineer

III. PUBLIC SPEAKING PERIOD

THERE WERE NO REQUESTS FOR PUBLIC SPEAKING. THE PUBLIC SPEAKING PERIOD WAS CLOSED.

IV. CONSENT AGENDA (ITEMS 1-3)

1. MEETING SUMMARY TO BE APPROVED

Summary of the meeting held August 10, 2016. Copy in the meeting file.

2. APPLICATION FOR SURVIVOR BENEFITS

1. **BRACKETT, Annette W.**, widow of Edward C. Brackett Sr. who passed away on August 6, 2016, monthly pension benefit of \$4,167.88.
2. **STARLING, Mildred**, widow of Joseph E. Starling who passed away on April 14, 2016, monthly pension benefit of \$1,028.34.
3. **WALTON, Lydia P.**, widow of Ovid B. Walton Jr. who passed away on August 23, 2016, monthly pension benefit of \$1,156.71.
4. **WILSON, Helen M.**, widow of Dennis C. Wilson who passed away on August 13, 2016, monthly pension benefit of \$3,701.39.
5. **ZAFFINO, Nicole**, widow of James T. Costner Jr. who passed away on July 7, 2016, monthly pension benefit of \$1,936.42.

3. APPLICATION FOR DROP

FIRE:

BINDER, Michael A.	11572
DOSHIER, Anthony F.	11577
ELLISON, Tracy M.	11552
HUBER, Stephen M.	11339
THOMAS, David	11448
TUTEN III, Richard H.	11531
WHITE, Clifton E.	11451

POLICE:

BAKER, David B.	7436
BATROUS, David J.	5615
CALLAHAN, Trudy L.	7257
CATIR, David W.	5697

CREWS, David L.	7443
FEACHER, Roderic D.	5888
GIBSON, Annmarie	7446
GRAHAM, Gloria A.	6159
JOHNSON, William M.	6559
NEMETH, Mathew S.	6038
PELLOT, Dennis E.	5763
PENN, James T.	5765
PFISTER, Shannon L.	5972
SMITH, Bradley R.	5800
SNYDER, Gary M.	6028
VILLABROZA, Glenn G.	6597

STEVE LUNDY POINTED OUT THAT THE AMOUNT ON THE APPLICATION FOR SURVIVOR BENEFITS FOR 1 AND 5, SHOULD BE MODIFIED TO SHOW THE CORRECT BIWEEKLY AMOUNTS, WITH 2, 3, AND 4 BEING CORRECT AS PRESENTED ON THE AGENDA.

A MOTION WAS MADE BY DAVID MCCALL TO APPROVE CONSENT AGENDA ITEMS 1 – 3 WITH THE MODIFICATION MADE AS STATED ABOVE FOR SURVIVOR BENEFITS 1 AND 5. SECONDED BY RICK TOWNSEND. VOTE WAS UNANIMOUS.

FOR THE APPLICATION FOR SURVIVOR BENEFIT, THE COMMITTEE RECOMMENDED THAT WE SHOW THE SAME BI-WEEKLY AMOUNT THAT THEY RECEIVE AS A BI-WEEKLY GROSS PENSION BENEFIT FOR APPROVAL ON FUTURE CONSENT AGENDA ITEMS.

V. OLD BUSINESS

1. APPLICATION FOR VESTED RETIREMENT – *Deferred from Advisory meeting on August 10, 2016 to verify vested benefit.*

1. BRIDGES, Scott K., date of vesting June 21, 2016, to be placed on pension January 19, 2025, at the rate of \$1,622.51. Police Officer

A MOTION WAS MADE BY MICHAEL SHELL TO APPROVE THE APPLICATION FOR VESTED RETIREMENT. SECONDED BY DAVID MCCALL. VOTE WAS UNANIMOUS.

VI. EXECUTIVE DIRECTOR'S REPORT - *Tim Johnson*

- BOARD (COMMITTEE) BOOKS

TIM JOHNSON WAS EXCITED ABOUT THIS MEETING. HE PLANS TO INTEGRATE NEW PRACTICES TO MAKE THE ADVISORY COMMITTEE'S JOB EASIER AND TO BE PREPARED.

THE BOARD BOOK WILL HAVE EVERYTHING YOU NEED. YOU WILL RECEIVE THE BOOK UP TO A WEEK PRIOR TO THE MEETING WITH SOURCE MATERIAL AVAILABLE IN THE COMMITTEE BOOK.

BETH MCCAGUE SAID WE RECEIVED FEEDBACK THAT IT WOULD BE USEFUL TO DO A DROP WORKSHOP MONTHS BEFORE A MEMBER CONSIDERS THE DROP.

WE WOULD LIKE TO SHOW YOU THE DROP WORKSHOP PRESENTATION TODAY TO HEAR ANY RECOMMENDATIONS OR SUGGESTIONS YOU MAY HAVE.

- **DROP PRESENTATION FOR WORKSHOP – *Steve Lundy***

SOME SUGGESTIONS WERE AS FOLLOWS:

IN A GROUP DISCUSSION, OTHERS MAY ASK QUESTIONS THAT MAY BE BENEFICIAL TO OTHER MEMBERS ATTENDING.

THERE IS AN INCREASE IN PAY WHEN MEMBERS GO INTO THE DROP (APPROXIMATELY 6%). OFFER SUGGESTIONS AS TO WHAT THEY MIGHT DO WITH THAT EXTRA MONEY SUCH AS INVEST, ETC. THE EARLIER THE BETTER.

OFFER THE WORKSHOP FOR BOTH MEMBERS ENTERING AND LEAVING THE DROP. OFFER WORKSHOPS FOUR TIMES A YEAR.

ALSO, STEVE LUNDY PLANS TO OFFER AN ORIENTATION SEMINAR FOR NEW MEMBERS.

VII. NEW BUSINESS

BETH MCCAGUE DISCUSSED JUDICIAL AND CORRECTIONAL OFFICERS – WHERE DO THEY FALL (A, B, or C PLAN)? IS IT THE SAME EMPLOYMENT DATE? WE HAVE ASKED OGC FOR OPINION WHICH HOPEFULLY WE WILL HAVE BY OCTOBER.

A MOTION WAS MADE BY DAVID MCCALL TO CONSIDER 9AM AS THE START TIME FOR THE ADVISORY COMMITTEE MEETING IN LIEU OF 8AM. SECONDED BY RICK TOWNSEND. VOTE WAS UNANIMOUS.

VIII. ADJOURNMENT

CHAIRMAN RIGDON ADJOURNED THE MEETING AT 9:16AM.

NOTE: The public meeting may be continued to a date, time, and place to be specified on the record at the meeting. If any person decides to appeal any decision made with respect to any

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matter considered at this public meeting such person will need to a record of proceedings, and for such purpose such person may need to ensure that a verbatim record of the proceedings is made at their own expense and that such record includes the testimony and evidence on which the appeal is based.

**TO BE APPROVED AT THE NEXT ADVISORY
COMMITTEE MEETING ON OCTOBER 12, 2016**

Brady Rigdon, Board Chairman