

**POLICE AND FIRE PENSION FUND
ADVISORY COMMITTEE
MEETING SUMMARY – DECEMBER 9, 2015
RICHARD “DICK” COHEE BOARD ROOM**

NOTE: The public meeting may be continued to a date, time, and place to be specified on the record at the meeting. If any person decides to appeal any decision made with respect to any matter considered at this public meeting such person will need to a record of proceedings, and for such purpose such person may need to ensure that a verbatim record of the proceedings is made at their own expense and that such record includes the testimony and evidence on which the appeal is based.

PRESENT

Lt. Ellis Burns, Chair
Chief Brady Rigdon, Fire Representative, Vice Chair
Sgt. Christopher Brown, Police Representative
Chief Sean Hatchett, Fire Representative
James Holderfield, Police Representative
Lt. David McCall, Fire Representative
Rick Townsend, Retired Police Representative

STAFF

Beth McCague, Interim Executive Director – Plan Administrator
John Keane, Consultant
Devin Carter, Controller
Chuck Hayes, Pension Benefit Manager
Debbie Manning, Executive Assistant

GUESTS

NOTE: Any person requiring a special accommodation to participate in the meeting because of disability shall contact the Debbie Manning, Executive Assistant, at (904) 255-7373, at least five business days in advance of the meeting to make appropriate arrangements.

CHAIRMAN BURNS CALLED THE MEETING TO ORDER AT 9:00AM

A moment of silence was observed for the following deceased members:

William Dewitt III, Retired Police Sergeant

THE ADVISORY COMMITTEE WELCOMES BETH McCAGUE THE INTERIM EXECUTIVE DIRECTOR – PLAN ADMINISTRATOR.

CHAIRMAN BURNS ASKED BETH McCAGUE TO INTRODUCE HERSELF TO THE ADVISORY COMMITTEE. SHE BEGAN WORKING ON DECEMBER 1ST. THE STAFF MEMBERS ARE DOING A GREAT JOB. THE MEMBERS HAVE BEEN VERY WELCOMING.

HER GOALS AS INTERIM EXECUTIVE DIRECTOR:

- 1. MANAGEMENT OF THE FUND**
- 2. IMPROVE RELATIONS WITH CITY COUNCIL**
- 3. MORE OFFICE EFFICIENCY**
- 4. FIND A PERMANENT EXECUTIVE DIRECTOR**

CONSENT AGENDA (ITEMS 1-2)

- 1. MINUTES TO BE APPROVED**
- 2. APPLICATION FOR SURVIVOR BENEFITS**

MOTION WAS MADE BY SEAN HATCHESS TO APPROVE CONSENT AGENDA (ITEMS 1-2). SECONDED BY CHRIS BROWN. VOTE WAS UNANIMOUS.

NEW BUSINESS (ITEMS 1-4)

- 1. APPLICATION FOR CHILD'S BENEFIT**

- 1. FARWELL, Ryan M., Son of deceased member Walter H. Farwell applying for Children's Benefit – *discussion with John Keane - attachment***

MOTION WAS MADE BY DAVID McCALL TO DISCUSS THE APPLICATION FOR CHILD'S BENEFIT FOR RYAN FARWELL. SECONDED BY BRADY RIGDON.

JOHN ADVISED THE ADVISORY COMMITTEE THAT WHEN WALTER FARWELL PASSED AWAY, HE WAS DIVORCED. THE BOARD HAS RECENTLY LEARNED THAT HE HAD A SON, RYAN FARWELL, WHO IS TOTALLY AND PERMANENTLY DISABLED. ACCORDING TO SEC. 121.206(d) – CHILDREN'S BENEFITS, HE IS ENTITLED TO 50% OF WHAT WOULD HAVE BEEN THE SPOUSES'S BENEFIT AS LONG AS HE REMAINS TOTALLY AND PERMANENTLY DISABLED.

ACCORDING TO JOHN KEANE, THIS BENEFIT WAS PUT INTO EFFECT IN 2000. JOHN STATED THIS IS THE FIRST TIME THIS BENEFIT HAS BEEN APPROVED FOR A MEMBER.

MOTION WAS TO APPROVE THE APPLICATION FOR CHILD'S BENEFIT FOR RYAN FARWELL. VOTE WAS UNANIMOUS. REFERRED ON TO BOARD OF TRUSTEE'S FOR FINAL APPROVAL.

2. **APPLICATION FOR DROP**

FIRE

ACOSTA, Joseph E.
ATKINS, Glenn A.
COCKMAN, Billy C.
CROOMS JR., Stephen A.
DAVIS, James D.
MORRIS, Gerald W.
PIOTROWSKI, Steven R.
REYES, Joseph
ROATH, Ronnie W.

POLICE

BOYER, Lenell A.
BROWN JR., Curtis J.
BROWN, Jeffrey W.
CREWS, Donald G.
GEIGER, Keith A.
HIGHTOWER, Terrance R.
KEA, Nolan J.
MANN, Tim D.
MILLER, Glenn B.
MULLEN II, Steve H.
POWERS, Michael J.
PRICE, Bryan N.
RICHARDSON, Brian H.
TUTEN II, Donald F.
VILLANUEVA, Ricardo
WHITE, Jeffrey S.

MOTION WAS MADE BY SEAN HATCHETT TO APPROVE THE APPLICATIONS FOR DROP. SECONDED BY CHRIS BROWN. VOTE WAS UNANIMOUS.

3. **ANALYSIS OF DROP ENROLLMENT STATISTICS**

JOHN KEANE DISCUSSED THE DROP ANALYSIS STATISTICS WITH THE COMMITTEE. AVERAGE YEARS OF SERVICE HAS CHANGED. WE ARE REVERSING THIS LONG DOWNWARD SPIRAL WE HAVE SEEN HOPEFULLY BECAUSE A LOT OF ISSUES HAVE BEEN RESOLVED. THE TREND IS STARTING TO TURN AROUND.

RECEIVED AS INFORMATION

JOHN KEANE ADVISED THE COMMITTEE THAT DEVIN CARTER AND CHUCK HAYES ARE WORKING ON THE SHARE PLAN POLICY. THEY WANT TO MEET WITH THE ADVISORY COMMITTEE AND THE BOARD TO GET A LIST OF QUESTIONS THAT MEMBERS ARE INQUIRING ABOUT, AND TO WORK WITH LEGAL REGARDING ITEMS THAT MAY BE ABSENT FROM THE ORDINANCE CODE.

THERE WAS DISCUSSION WITH DEVIN CARTER, CHUCK HAYES AND THE ADVISORY COMMITTEE REGARDING HOW THE CALCULATIONS WERE MADE WHEN ENTERING THE DROP. THE ADVISORY COMMITTEE WOULD ALSO LIKE TO SEE THE PENSION OFFICE PUT OUT INFORMATION STARTING WITH THE RECRUIT CLASSES REGARDING PENSION. THE INFORMATION SHOULD BE COMMUNICATED UP FRONT.

THEY WOULD ALSO LIKE TO SEE THE FUND PUT OUT FINANCIAL EDUCATIONAL MATERIALS POSSIBLE ON THE WEBSITE AND HAVE SEMINARS AVAILABLE BEFORE MEMBERS RETIRE. MAYBE SOME FREQUENTLY ASKED QUESTIONS TOO. ON LINE SERVICES ARE PROBABLY BEST FOR OUR NEWEST MEMBERS.

4. BONUS ISSUE

1. Lamar Terry – *discussion – John Keane/Chuck Hayes*

JOHN KEANE DISCUSSED WITH THE BOARD THE EVENTS LEADING UP TO THE 2015 BONUS FOR LAMAR TERRY. HIS PENSION WAS SUSPENDED WHEN HE WAS HIRED BY THE CITY AND THEREFORE HE DID NOT RECEIVE A BONUS THIS YEAR. HE HAS NOW RESIGNED FROM THE CITY.

FOLLOWING A DISCUSSION WITH KLAUSNER, A MOTION WAS MADE BY THE ADVISORY COMMITTEE TO APPROVE A PRO-RATED BONUS FOR LAMAR TERRY. VOTE WAS UNANIMOUS.

BEFORE THE MEETING WAS ADJOURNED, THE ADVISORY COMMITTEE NEEDED TO NOMINATE IT'S OFFICERS FOR 2016.

A MOTION WAS MADE BY DAVID McCALL TO NOMINATE BRADY RIGDON AS THE 2016 CHAIRMAN, SINCE HE CURRENTLY SERVED AS 2015 VICE CHAIRMAN. SECONDED BY SEAN HATCHETT. VOTE WAS UNANIMOUS.

A MOTION WAS MADE BY CHRIS BROWN TO NOMINATE JAMES HOLDERFIELD AS THE 2016 VICE CHAIRMAN. SECONDED BY SEAN HATCHETT. VOTE WAS UNANIMOUS.

THE ADVISORY COMMITTEE ALSO ELECTED TO START THE ADVISORY COMMITTEE MEETINGS AT 8:00AM IN LIEU OF 9:00AM. VOTE WAS UNANIMOUS.

WITH NO FURTHER DISCUSSION, THE MEETING WAS ADJOURNED AT 10:00AM

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**TO BE APPROVED AT THE NEXT ADVISORY
COMMITTEE MEETING ON JANUARY 13, 2016**

Robert Burns, III, Chairman