

**ADVISORY COMMITTEE
POLICE AND FIRE PENSION FUND
MEETING MINUTES – JANUARY 14, 2015
RICHARD “DICK” COHEE BOARD ROOM**

NOTE: The public meeting may be continued to a date, time, and place to be specified on the record at the meeting. If any person decides to appeal any decision made with respect to any matter considered at this public meeting such person will need to a record of proceedings, and for such purpose such person may need to ensure that a verbatim record of the proceedings is made at their own expense and that such record includes the testimony and evidence on which the appeal is based.

NOTE: Any person requiring a special accommodation to participate in the meeting because of disability shall contact the Executive Director-Administrator at (904) 255-7373, at least five business days in advance of the meeting to make appropriate arrangements.

PRESENT

Lt. David McCall, Chair
Lt. Ellis Burns, V. Chair
Sgt. Christopher Brown, Police Representative
James Holderfield, Police Representative
Chief Brady Rigdon, Fire Representative
Rick Townsend, Retired Representative

STAFF

Debbie Manning, Executive Assistant

GUESTS

EXCUSED

John Keane, Executive Director - Administrator
Capt. Sean Hatchett, Fire Representative
Kevin Stork, Controller

CHAIRMAN McCALL CALLED THE MEETING TO ORDER 9:08AM

A moment of silence will be observed for the following deceased members:

Shawn P. “Pat” Acosta, Retired Fire Captain
Edward M. Defoor, Retired Police Officer
Gary F. Keys Sr., Retired Fire Chief
Rembert F. Arnold, Retired Fire Fighter
Edward Lowstuter, Retired Fire Division Chief

CONSENT AGENDA (ITEMS 1-3)

1. **MINUTES TO BE APPROVED**

Minutes of the meeting held December 10, 2014. Copy in the meeting file.

2. **APPLICATION FOR SURVIVOR BENEFITS**

1. **ARNOLD, Iris M.**, widow of Rembert F. Arnold who passed away on December 22, 2014.
2. **DUNN, Dorothy**, widow of James E. Dunn who passed away on December 1, 2014.
3. **KEYS, BEVERLY W.**, widow of Gary F. Keys Sr. who passed away on December 23, 2014.
4. **SNYDER, ANNE A.**, widow of George E. Snyder Jr. who passed away on December 3, 2014.

3. **APPLICATION FOR VESTED RETIREMENT**

1. **GONZALES, Elaina**, date of vesting December 12, 2014, to be placed on pension November 1, 2019. Police Officer

MOTION WAS MADE BY RICK TOWNSEND TO APPROVE THE CONSENT AGENDA ITEMS (1-3). SECONDED BY BRADY RIGDON. VOTE WAS UNANIMOUS.

OLD BUSINESS

1. **DISABILITY RETIREMENT APPLICATION**

COLVIN, Stephen T., Firefighter Engineer, 11 yrs. of service, currently on temporary disability which expires on January 21, 2015. Bill Sheppard, Colvin's Attorney, spoke with John. Per their conversation, John recommends to the Committee approval to extend his temporary disability until February 27, 2015.

CHAIRMAN DAVID McCALL ASKED THE ADVISORY COMMITTEE TO REVIEW THE INFORMATION ON STEPHEN COLVIN BASED ON THE LETTER RECEIVED FROM WILLIAM SHEPPARD, COLVIN'S ATTORNEY, AND THE RECOMMENDATION FROM JOHN KEANE AFTER HIS DISCUSSION WITH THE ATTORNEY. CHAIRMAN McCALL SAID WE ARE TRYING TO DO WHAT WE CAN TO HELP.

AFTER DISCUSSION, MOTION WAS MADE BY ELLIS BURNS TO EXTEND STEPHEN COLVIN'S TEMPORARY DISABILITY UNTIL FEBRUARY 27, 2015. SECONDED BY RICK TOWNSEND. VOTE WAS UNANIMOUS.

NEW BUSINESS

VOTE ON ADVISORY COMMITTEE CHAIRMAN AND VICE CHAIRMAN FOR 2015

MOTION WAS MADE BY JAMES HOLDERFIELD TO NOMINATE ELLIS BURNS AS ADVISORY COMMITTEE CHAIRMAN FOR 2015. SECONDED BY BRADY RIGDON. VOTE WAS UNANIMOUS.

MOTION WAS MADE BY ELLIS BURNS TO NOMINATE BRADY RIGDON AS ADVISORY COMMITTEE VICE CHAIRMAN FOR 2015. SECONDED BY RICK TOWNSEND. VOTE WAS UNANIMOUS.

CHRIS BROWN THANKED CHAIRMAN McCALL FOR A JOB WELL DONE AS CHAIRMAN.

CHAIRMAN McCALL ADJOURNED THE MEETING AT 9:30AM

**TO BE APPROVED AT ADVISORY
COMMITTEE MEETING ON FEBRUARY 11, 2015**

David McCall, Chairman