

**POLICE AND FIRE PENSION FUND  
ADVISORY COMMITTEE  
MEETING SUMMARY – NOVEMBER 17, 2015  
RICHARD “DICK” COHEE BOARD ROOM**

**NOTE:** The public meeting may be continued to a date, time, and place to be specified on the record at the meeting. If any person decides to appeal any decision made with respect to any matter considered at this public meeting such person will need to a record of proceedings, and for such purpose such person may need to ensure that a verbatim record of the proceedings is made at their own expense and that such record includes the testimony and evidence on which the appeal is based.

**PRESENT**

Lt. Ellis Burns, Chair  
Chief Brady Rigdon, Fire Representative, Vice Chair  
Sgt. Christopher Brown, Police Representative  
Chief Sean Hatchett, Fire Representative  
James Holderfield, Police Representative  
Lt. David McCall, Fire Representative  
Rick Townsend, Retired Police Representative

**STAFF**

Debbie Manning, Executive Assistant

**EXCUSED**

John Keane, Consultant  
Devin Carter, Plan Administrator/Controller

**GUESTS**

**CHAIRMAN BURNS CALLED THE MEETING TO ORDER AT 9:10AM**

**NOTE:** Any person requiring a special accommodation to participate in the meeting because of disability shall contact the Debbie Manning, Executive Assistant, at (904) 255-7373, at least five business days in advance of the meeting to make appropriate arrangements.

A moment of silence was observed for the following deceased members:

Joseph W. Connor Jr., Retired Fire Fighter  
Gilbert D. Cannon Jr., Retired Police Officer  
Winferd J. Jolly, Retired Police Lieutenant  
Larry F. Downey, Retired Police Officer

**CONSENT AGENDA (ITEMS 1-4)**

1. **MINUTES TO BE APPROVED**

Summary of the meeting held October 14, 2015. Copy in the meeting file.

2. **APPLICATION FOR SURVIVOR BENEFITS**

1. **JOLLY, Edna R.**, widow of Winferd J. Jolly, who passed away on October 13, 2015.
2. **WRIGHT, Shirley R.**, widow of James A. Wright who passed away October 9, 2015.

3. **APPLICATION FOR TIME SERVICE RETIREMENT**

1. **SURMAN, Robert E.**, date of retirement November 19, 2015. Police Officer

4. **APPLICATION FOR VESTED RETIREMENT**

1. **KREMLER, Brian K.**, date of vesting October 19, 2015, to be placed on pension October 16, 2026. Police Officer
2. **LEGG, James H.**, date of vesting March 20, 2015, to be placed on pension July 28, 2028. Police Officer
3. **MELEAR, David B.**, date of vesting September 30, 2015, to be placed on pension April 16, 2025. Police Officer
4. **OSBORNE, LOMAX A.**, date of vesting October 9, 2015, to be placed on pension March 28, 2017. Fire Fighter
5. **YOUNG, Debra P.**, date of vesting May 29, 2015, to be placed on pension November 19, 2028. Police Officer

**A MOTION WAS MADE BY RICK TOWNSEND TO APPROVE THE CONSENT AGENDA (ITEMS 1-4). SECONDED BY SEAN HATCHETT. VOTE WAS UNANIMOUS.**

**NEW BUSINESS**

**CHAIRMAN BURNS ASKED IF THERE WAS ANY NEW BUSINESS TO DISCUSS AT THIS MEETING. NO FURTHER BUSINESS TO DISCUSS. MEETING WAS ADJOURNED AT 9:25AM.**

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**TO BE APPROVED AT THE NEXT ADVISORY  
COMMITTEE MEETING ON DECEMBER 9, 2015**

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Ellis Burns III, Chairman