

**POLICE AND FIRE PENSION FUND  
ADVISORY COMMITTEE  
MEETING SUMMARY – SEPTEMBER 9, 2015  
RICHARD “DICK” COHEE BOARD ROOM**

**NOTE:** The public meeting may be continued to a date, time, and place to be specified on the record at the meeting. If any person decides to appeal any decision made with respect to any matter considered at this public meeting such person will need to a record of proceedings, and for such purpose such person may need to ensure that a verbatim record of the proceedings is made at their own expense and that such record includes the testimony and evidence on which the appeal is based.

**NOTE:** Any person requiring a special accommodation to participate in the meeting because of disability shall contact the Executive Director-Administrator at (904) 255-7373, at least five business days in advance of the meeting to make appropriate arrangements.

**PRESENT**

Lt. Ellis Burns, Chair  
Chief Brady Rigdon, Fire Representative, Vice Chair  
Sgt. Christopher Brown, Police Representative  
James Holderfield, Police Representative  
Lt. David McCall, Fire Representative  
Rick Townsend, Retired Police Representative

**STAFF**

John Keane, Executive Director - Administrator  
Devin Carter, Controller  
Debbie Manning, Executive Assistant

**GUESTS**

**EXCUSED**

Chief Sean Hatchett, Fire Representative

**CHAIRMAN BURNS CALLED THE MEETING TO ORDER AT 9:03AM.**

A moment of silence was observed for the following deceased members:

Douglas Q. Abdul Haqq, Retired Fire Fighter Engineer (*added*)  
Lewis M. Franklin, Retired Police Officer  
Ronald L. Davidson, Retired Police Officer  
Luther C. Sheffield, Retired Police Officer

**CONSENT AGENDA (ITEM 1)**

1. **MINUTES TO BE APPROVED**

Summary of the meetings held July 8, 2015 and August 12, 2015 (*cancelled*).  
Copies in the meeting files.

**MOTION WAS MADE BY BRADY RIGDON TO APPROVE THE CONSENT AGENDA (ITEM 1), SECONDED BY RICK TOWNSEND. VOTE WAS UNANIMOUS.**

**NEW BUSINESS**

**APPLICATION FOR DROP**

- |                         |        |
|-------------------------|--------|
| 1. AYOUB Andre E.       | Police |
| 2. CASSADY, Edward G.   | Fire   |
| 3. DICKINSON, Ford T.   | Police |
| 4. GWYNES, Jack E.      | Police |
| 5. HACKSUNDA, Robert P. | Police |
| 6. HARRIS, Karl D.      | Police |
| 7. JANSON, Daniel A.    | Police |
| 8. JONES, Kevin L.      | Fire   |
| 9. POWELL, James D.     | Police |
| 10. PURSELL, Braden D.  | Police |
| 11. ROBBINS, James N.   | Police |
| 12. TOKAREK, Paul J.    | Police |
| 13. VASSER, John W.     | Police |
| 14. VITALE, John        | Fire   |
| 15. WILLIAMS, Videll W. | Police |

**MOTION WAS MADE BY CHRIS BROWN TO APPROVE THE NEW BUSINESS APPLICATIONS FOR DROP. SECONDED BY RICK TOWNSEND. VOTE WAS UNANIMOUS.**

**CHAIRMAN BURNS ASKED JOHN KEANE TO UPDATE THE ADVISORY COMMITTEE.**

**THE AUDIT THAT WAS BEING CONDUCTED REGARDING THE DROP HAS BEEN COMPLETED. THE BOARD DID NOT AGREE WITH THEIR FINDINGS. THE FINAL REPORT WILL BE ISSUED PRIOR TO THE NEXT BOARD MEETING.**

**JOHN INTRODUCED OUR NEWEST STAFF MEMBER DEVIN CARTER, CONTROLLER, TO THE ADVISORY COMMITTEE. EVERYONE WELCOMED HIM.**

**JOHN ANNOUNCED TO THE COMMITTEE THAT HE IS RETIRING ON SEPTEMBER 18<sup>TH</sup>. JOHN SAID IT'S BEEN A PLEASURE WORKING WITH THE ADVISORY COMMITTEE OVER THE YEARS. HE'S BEEN INVOLVED IN LOTS OF PENSION CHANGES.**

**CHAIRMAN BURNS AND THE COMMITTEE ALL AGREED THAT JOHN KEANE WILL BE MISSED. EVERYONE APPRECIATES ALL THAT JOHN HAS DONE AND EVERYONE WISHES HIM THE BEST.**

**CHAIRMAN BURNS ADJOURNED THE MEETING AT 9:33AM.**

**TO BE APPROVED AT THE ADVISORY  
COMMITTEE MEETING ON OCTOBER 9, 2015**

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Ellis Burns III, Chairman