

**JACKSONVILLE POLICE AND FIRE
PENSION BOARD OF TRUSTEES
MEETING SUMMARY – JANUARY 16, 2015
RICHARD “DICK” COHEE BOARD ROOM**

NOTE: If any person decides to appeal any decision made with respect to any matter considered at this public meeting such person will need a record of proceedings, and for such purpose such person may need to ensure that a verbatim record of the proceedings is made at their own expense and that such record includes the testimony and evidence on which the appeal is based. The public meeting may be continued to a date, time, and place to be specified on the record at the meeting.

PRESENT

Walter Bussells, Chairman
Nathaniel Glover Jr., Board Secretary
Dr. Adam Herbert, Trustee
Asst. Chief Larry Schmitt, Police Trustee
Lt. Richard Tuten III, Fire Trustee

STAFF

John Keane, Executive Director-Administrator
Paul Daragjati, Klausner Attorney
Kevin Stork, Controller
Debbie Manning, Executive Assistant
Denice Taylor, AAA Reporters

CITY REPRESENTATIVES INVITED

C. Ronald Belton, Director of Finance & Chief Financial Officer, City of Jacksonville – *not attending*
Council Member Richard Clark, City Council Liaison – *not attending*
Joey Greive, Fund Treasurer – *not attending*
Kirk Sherman, City Council Auditor – *not attending*

GUESTS

Linda Mendillo, Senior Auditor with KBLD, LLC
Bill Gassett
Michael Meissner, JSO, Memsas

NOTE: Any person requiring a special accommodation to participate in the meeting because of disability shall contact the Executive Director-Administrator at (904) 255-7373, at least five business days in advance of the meeting to make appropriate arrangements.

CHAIRMAN BUSSELLS CALLED THE MEETING TO ORDER @ 9:03AM.

A moment of silence was observed for the following deceased member:

Rembert F. Arnold, Retired Fire Fighter

The Board of Trustees recited the Pledge of Allegiance.

PUBLIC SPEAKING PERIOD

Bill Gassett

CONSENT AGENDA - ITEMS 2015-1-(1-10)CA

2015-1-1CA MINUTES TO BE APPROVED

1. Minutes of the Board meeting held January 5, 2015. Copy held in the meeting file.
2. Minutes of the Special Board meeting held December 22, 2014. Copy held in the meeting file.

2015-1-2CA DISBURSEMENTS

2015-1-3CA PENSION DISTRIBUTIONS

ALL CALCULATIONS AND DOLLAR AMOUNTS HAVE BEEN AUDITED IN ACCORDANCE WITH ACCEPTED PROCEDURES.

2015-1-4CA TIME CONNECTIONS

2015-1-5CA APPLICATION FOR MEMBERSHIP

2015-1-6CA APPLICATION FOR SURVIVOR BENEFITS

2015-1-7CA APPLICATION FOR VESTED RETIREMENT

2015-1-8CA DROP PARTICIPANT TERMINATION OF EMPLOYMENT

2015-1-9CA DROP DISTRIBUTIONS

2015-1-10CA EDUCATIONAL OPPORTUNITIES

MOTION WAS MADE BY TRUSTEE TUTEN TO APPROVE THE CONSENT

AGENDA ITEMS 2015-1-(1-10). SECONDED BY TRUSTEE SCHMITT. VOTE WAS UNANIMOUS.

JOHN RECOMMENDED THAT WE REVIEW NEW BUSINESS ITEMS 2015-1-2 – DRAFT OF FY2014 AUDIT PRIOR TO THE OLD BUSINESS. LINDA MENDILLO WITH KBLD WAS ASKED TO ANSWER ANY QUESTIONS REGARDING THE AUDIT FROM THE BOARD. BRIEF DISCUSSION. THE DRAFT IS COMPLETE EXCEPT FOR SOME NON-SUBSTANTIVE CORRECTIONS. THE FINAL DRAFT WILL BE COMPLETED BY NEXT WEEK AND POSTED ON THE WEBSITE ONCE FINALIZED.

MOTION WAS MADE BY TRUSTEE GLOVER TO APPROVE FY2014 AUDIT WITH NON-SUBSTANTIVE CHANGES REVIEWED, CORRECTED AND APPROVED BY STAFF. SECONDED BY TRUSTEE SCHMITT. VOTE WAS UNANIMOUS.

OLD BUSINESS

2014-11-1 FY2014/2015 Budget – January, 2015 review

RECEIVED AS INFORMATION

NEW BUSINESS – ITEMS 2015-1-(1-4)

2015-1-1 October 1, 2014 Actuarial Valuation – *Posted on website under Board Reports*

RECEIVED AS INFORMATION FOR THIS MEETING. BOARD WILL REVIEW AND ACT ON ACTUARIAL VALUATION AT THE NEXT BOARD MEETING ALONG WITH DISCUSSION WITH JARMON WELCH, PENSION BOARD CONSULTANTS, VIA PHONE CONFERENCE.

2015-1-2 Draft of FY2014 Audit

TAKEN OUT OF ORDER. SEE INFORMATION DISCUSSED PRIOR TO OLD BUSINESS ON AGENDA.

EXECUTIVE DIRECTOR'S REPORT

Investment Report

2015-1-3 Summit – Flash Report – December 31, 2014 – *Posted on website under*

Board Reports

RECEIVED AS INFORMATION

- 2015-1-4** Summit Monthly Economic & Capital Market Update – December, 2014
– *Posted on website under Board Reports*

RECEIVED AS INFORMATION

Administrative

- Deputy Executive Director Position

THE JOB DESCRIPTION WAS PREVIOUSLY ESTABLISHED BY THE BOARD. KLAUSNER IS RESEARCHING SALARY COMPARISON. BOARD WOULD ALSO LIKE KLAUSNER TO GIVE A RECOMMENDATION TO INCLUDE A BENEFITS PACKAGE SO WE CAN START THE RECRUITMENT PROCESS. HOPEFULLY THE BOARD WILL HAVE THIS INFORMATION FOR THE NEXT BOARD MEETING.

- SERP Information

CHAIRMAN BUSSELLS SAID THE BOARD PREVIOUSLY CLOSED THE SENIOR STAFF VOLUNTARY RETIREMENT PLAN TO NEW ENTRANTS IN AUGUST, 2014. ONLY ONE ACTIVE MEMBER REMAINS. FURTHER CLARIFICATION WAS NEEDED REGARDING THE PLAN FOR THE ACTIVE MEMBER.

MOTION WAS MADE BY CHAIRMAN BUSSELLS TO CLARIFY THAT THE SENIOR STAFF VOLUNTARY RETIREMENT PLAN CONTINUES TO BE OPEN FOR JOHN KEANE AND CONTRIBUTIONS CONTINUE TO GO INTO THE SERP ACCOUNT AS AGREED UPON IN JOHN KEANE'S EMPLOYMENT AGREEMENT. *(EXACT WORDING WILL BE PROVIDED IN THE FINAL TRANSCRIPT).*

- Pension Reform Draft from City Council

OUR AMENDED PROPOSAL WENT TO CITY COUNCIL ON JANUARY 8, 2015.

WE ARE AWAITING AN ACTUARIAL IMPACT STATEMENT FROM JARMON WELCH, PENSION BOARD CONSULTANTS BY NEXT TUESDAY.

THE CITY COUNCIL'S NEW VERSION OF THE AGREEMENT HAS SOME LANGUAGE IN IT THAT THE BOARD DOES NOT AGREE WITH (PG 32).

BUDGET HAS BEEN REWORDED IN CITY PROPOSAL.

Legal

2014-11-2 Independent Review of certain aspects of the DROP from Christiansen & Dehner, P.A. and Goldstein, Schechter, Koch, CPAS

CHAIRMAN BUSSELLS HAS TALKED WITH KLAUSNER AND BOTH FIRMS REGARDING THE INDEPENDENT REVIEW. DEHNER WILL REVIEW THE ORDINANCE. THE LEGAL OPINION THEN GOES TO THE CPA FOR REVIEW OF THE PROCEDURES. A FULL REPORT WILL HOPEFULLY BE TO US NEXT WEEK.

TRUSTEE TUTEN ASKED IF WE COULD PUT THE COMPARISON IN A QUESTION AND ANSWER FORMAT FOR THE BOARD'S REVIEW.

ADDITIONAL ITEMS NOT ON THE AGENDA:

LETTER WAS SENT TO PAM BONDI, ATTORNEY GENERAL OF FLORIDA.

ELECTION OF OFFICERS WILL BE DONE AT THE NEXT BOARD MEETING.

CHAIRMAN BUSSELLS WANTED TO DISCUSS RECORDS EFFICIENCY WHICH HE FEELS IS VERY IMPORTANT. ORGANIZATION OF FILES, INDEXING OF INFORMATION AND ELECTRONIC FILING ARE AREAS TO BE DISCUSSED FOR THE FUTURE.

DEBBIE MANNING NEEDS TO WORK WITH TRUSTEE SCHMITT AND OTHERS TO HELP FORMULATE A PLAN OF ACTION TO BE COMPLETED IN A TIMELY MANNER. WHATEVER ASSISTANCE IS NEEDED WILL BE DISCUSSED.

CHAIRMAN BUSSELLS ADJOURNED THE MEETING AT 10:58AM.

TO BE APPROVED AT NEXT BOARD MEETING ON FEBRUARY 20, 2015

Nat Glover, Board Secretary