

**JACKSONVILLE POLICE AND FIRE
PENSION BOARD OF TRUSTEES
MEETING SUMMARY – MAY 21, 2015
RICHARD “DICK” COHEE BOARD ROOM**

NOTE: If any person decides to appeal any decision made with respect to any matter considered at this public meeting such person will need a record of proceedings, and for such purpose such person may need to ensure that a verbatim record of the proceedings is made at their own expense and that such record includes the testimony and evidence on which the appeal is based. The public meeting may be continued to a date, time, and place to be specified on the record at the meeting.

PRESENT

Walter Bussells, Chairman
Nathaniel Glover Jr., Board Secretary
Dr. Adam Herbert, Trustee
Asst. Chief Larry Schmitt, Police Trustee
Lt. Richard Tuten III, Fire Trustee

STAFF

John Keane, Executive Director-Administrator
Stu Kaufman, Fund Attorney
Dan Holmes, Summit Strategies
Kevin Stork, Controller
Debbie Manning, Executive Assistant
Denice Taylor, AAA Reporters

EXCUSED

CITY REPRESENTATIVES INVITED

C. Ronald Belton, Director of Finance & Chief Financial Officer, City of Jacksonville
Council Member Richard Clark, City Council Liaison
Joey Greive, Fund Treasurer
Kirk Sherman, City Council Auditor

GUESTS

William S. Gulliford, Council Member
Stephen Durden, Office of General Counsel
Brian Parks, Council Auditor's Office
Teresa Eichner, Director of Policy, Office of the Mayor
Steve Amos

Brian Monk, Police Officer
Bill Gassett
John Winkler
Curtis Lee
David Chapman, Daily Record
Eileen Kelley, Reporter, Times Union
David Bauerlein, Reporter, Times Union
Ron Littlepage, Reporter, Times Union

CHAIRMAN BUSSELLS CALLED THE MEETING TO ORDER AT 9:01AM

NOTE: Any person requiring a special accommodation to participate in the meeting because of disability shall contact the Executive Director-Administrator at (904) 255-7373, at least five business days in advance of the meeting to make appropriate arrangements.

A moment of silence was observed for the following deceased members:

Frank E. Parrish Sr., Retired Asst. Fire Chief
Kenneth G. Moore, Retired Police Officer
Edgar G. Aid, Retired Superintendent of Fire Communications
Sidney H. Higginbotham, Retired Fire Lieutenant
Donald R. Gunter, Retired Police Officer

The Board of Trustees recited the Pledge of Allegiance.

JOHN KEANE ASKED CHAIRMAN BUSSELLS IF COUNCIL MEMBER BILL GULLIFORD COULD SPEAK TO THE BOARD PRIOR TO THE AGENDA REGARDING HIS PROPOSED BILL TO CITY COUNCIL.

GULLFORD'S BILL IS GOING TO COMMITTEE IN A FEW WEEKS. THEY NEED TO FIND A LONG TERM FUNDING SOURCE. FINANCIAL FUNDING FOR THE CITY MUST BE ADDRESSED.

CHAIRMAN BUSSELLS SAID BECAUSE OF THE COMPLEXITY OF ISSUES REGARDING UNRESOLVED PENSION ISSUES, IF THE PENSION NEGOTIATIONS START OVER, WITH A NEW MAYOR IN 40 DAYS, AND ELEVEN NEW COUNCIL MEMBERS, IT WILL BE YEARS IF NOT RESOLVED NOW. IF NEEDED, THE BOARD WOULD MEET RAPIDLY TO PROCEED WITH THE PROCESS.

TRUSTEE HERBERT APPRECIATED COUNCIL MEMBER GULLIFORD TAKING TIME TO COME TO THE BOARD MEETING AND REALIZING HOW CRITICAL THIS PENSION ISSUE IS. HE THANKED HIM FOR HIS LEADERSHIP.

TRUSTEE SCHMITT THANKED GULLIFORD FOR ATTENDING OUR MEETING. WE HAVE THE SAME GOALS TO GET TO THE SAME PLACE.

TRUSTEE GLOVER COMMENDED GULLIFORD AS WELL. WE NEED TO MAKE SURE WE HAVE AN APPEALING PACKAGE FOR OUR NEW MEMBERS.

COUNCIL MEMBER GULLIFORD APPRECIATED THE BOARD'S COMMENTS. WE STILL HAVE A FUNDING ISSUE. HE PROMISED IN THE NEXT FOUR YEARS TO GET THIS RESOLVED.

PUBLIC SPEAKING PERIOD

NO SPEAKERS

CONSENT AGENDA - ITEMS 2015-5-(1-10)CA

2015-5-1CA MINUTES TO BE APPROVED

2015-5-2CA DISBURSEMENTS

2015-5-3CA PENSION DISTRIBUTIONS

2015-5-4CA TIME CONNECTIONS

2015-5-5CA APPLICATION FOR TIME SERVICE RETIREMENT

2015-5-6CA APPLICATION FOR SURVIVOR BENEFITS

2015-5-7CA APPLICATION FOR VESTED RETIREMENT

2015-5-8CA DROP PARTICIPANT TERMINATION OF EMPLOYMENT

2015-5-9CA DROP DISTRIBUTIONS

2015-5-10CA EDUCATIONAL OPPORTUNITIES

TRUSTEE GLOVER MADE A MOTION TO APPROVE THE CONSENT AGENDA ITEMS 2015-5-(1-10)CA. TRUSTEE HERBERT SECONDED THE MOTION. VOTE WAS UNANIMOUS.

OLD BUSINESS

2014-08-1 **PERSONNEL COMMITTEE** – Adam Herbert

(a) Deputy Executive Director Position advertisement in Pension and Investments – *attachment*

TRUSTEE HERBERT ADVISED THAT THE SEARCH FOR A DEPUTY EXECUTIVE DIRECTOR IS ON GOING. ACCORDING TO CITY PERSONNEL, AS OF THIS DATE, THERE HAVE BEEN 34 APPLICANTS WITH 16 ELIGIBLE APPLICANTS. PERSONNEL IS HOLDING ALL APPLICATIONS UNTIL THE SEARCH IS CLOSED. THEY WILL BE FORWARDING THE APPLICATIONS TO THE BOARD PERSONNEL COMMITTEE FOR REVIEW AND RECOMMENDATIONS AT THE END OF THE SEARCH.

(b) Annual Performance Evaluation of the Executive Director – Administrator

THE ANNUAL PERFORMANCE EVALUATION IS TO BE UPDATED AND SENT TO THE BOARD MEMBERS IN JUNE FOR COMPLETION BY THE JULY, 2015 BOARD MEETING.

2014-11-1 FY2014/2015 Budget – April, 2015 review – *attachment*

RECEIVED AS INFORMATION

2015-4-2 Actuarial Impact Statement for Ordinance 2015-258 - *attachment*

RECEIVED AS INFORMATION

NEW BUSINESS – ITEMS 2015-5-(1-5)

2015-5-1 Actuarial Impact Statement for Ordinance 2015-304 – *attachment*

RECEIVED AS INFORMATION

2015-5-2 Review only of upcoming FY2015/2016 Budget

RECEIVED AS INFORMATION

JOHN KEANE NOTED TO THE BOARD THAT OUR SKYLIGHT IS LEAKING IN THE ATRIUM AND HAS CAUSED DAMAGE TO SHEETROCK. THE ARCHITECT FOR THIS BUILDING HAS RECOMMENDED A NEW RE-DESIGN. WE WILL OBTAIN ESTIMATES AS RECOMMENDED. WE HAVE MONEY IN OUR CURRENT BUDGET TO CARRY OVER FOR THIS REPAIR INTO NEXT YEAR'S BUDGET.

EXECUTIVE DIRECTOR'S REPORTS

Investment Reports

2015-5-3 Summit – Flash Report – April 30, 2015

RECEIVED AS INFORMATION

CHAIRMAN BUSSELLS CALLED FOR A FIVE MINUTE RECESS AT 10:06AM.

CHAIRMAN BUSSELLS RE-CONVIENED THE MEETING AT 10:13AM.

2015-5-4 Summit Investment Performance Review – First Quarter – March 31, 2015

RECEIVED AS INFORMATION

Administrative

Update on Pension Reform

COUNCIL MEMBER GULLIFORD DISCUSSED HIS PENSION BILL WITH THE BOARD AT THE BEGINNING OF THE MEETING.

Legal

Old Business

2014-11-2 Legal opinion regarding certain aspects of the DROP from Cypen & Cypen previously requested from Christiansen & Dehner, P.A.

CHAIRMAN BUSSELLS WANTS A BOARD APPROVED PROCEEDURE ADOPTED AND AMENDED BY THE BOARD REGARDING DROP PROCEDURES.

Financial report regarding certain aspects of the DROP from Goldstein, Schechter, Koch, CPAS

STILL PENDING

CHAIRMAN BUSSELLS STATED WHILE WE WERE DISCUSSING LEGAL ISSUES, STU KAUFMAN WOULD UPDATE THE BOARD ON WHAT THEY ARE WORKING ON.

STU KAUFMAN SAID KLAUSNER'S OFFICE WAS CHECKING ON PRIOR CRIMINAL CASE DOCUMENTS REGARDING OUR MEMBERS. KLAUSNER'S OFFICE MAY RECOMMEND THAT THIS REVIEW BE REFERRED TO OUTSIDE COUNSEL.

ALSO, KLAUSNER'S OFFICE IS REVIEWING THE HISTORY OF THE SENIOR MANAGEMENT PLAN INCLUDING GENERAL COUNSEL'S LEGAL OPINIONS. DRAFT WITH APPENDEX WILL BE AVAILABLE SOON.

New Business

2015-5-5 Compliance with SB534/Section 112.664/60T-1.0035 - *attachment*

RECEIVED AS INFORMATION

Office Administration

2014-11-10 Board Meeting Action list – May, 2015 - *attachment*

RECEIVED AS INFORMATION

2014-11-11 PFPF Records Retention – May, 2015 - *attachment*

RECEIVED AS INFORMATION

DAN HOLMES WITH SUMMIT HANDED OUT A REAL ESTATE OVERVIEW REPORT, MAY 2015, FOR A BRIEF EDUCATIONAL OPPORTUNITY DISCUSSION WITH THE BOARD. MAY HAVE FURTHER DISCUSSIONS AT A FUTURE BOARD MEETING FOR ASSET ALLOCATION.

ALSO, AT THE MEETING, JOHN KEANE HANDED OUT A PROCEDURAL DUE PROCESS - ADMINISTRATIVE HEARINGS FORM. THIS IS TO BE MADE A RULE. THE BOARD WILL REVIEW AND DISCUSS AT THE NEXT BOARD MEETING.

THERE WAS NO FURTHER BUSINESS TO DISCUSS, THEREFORE CHAIRMAN BUSSELLS ADJOURNED THE MEETING AT 11:12AM.