

ATTACHMENT 2016-03-8
Interim Executive Director's Report March 18, 2016

City Council-subpoena subcommittee work complete. Report attached.

ATTACHMENT 2015-11-6(a)

Preparing language to clarify Pension Reform Ordinance:

Buyback of time
Election of DROP
CSO/SPO time service

ADD: FIRE FIGHTER REQUEST TO BY BACK TIME @ CECIL FIELD. NEED LEGAL OPINION FROM OFFICE OF GENERAL COUNSEL.

FIAC members Craig Lewis and Rob Kowkabany officially approved by City Council.

Sabrina Jackson-Carter withdrew
Mike Lukaszewski, Rodney VanPelt, and Brian Smith in process.

RECEIVED AS INFORMATION

Part timer hired. Board meeting minute files in process of organization/cleanup as first stage of Image Document Management System.

RECEIVED AS INFORMATION

Contract for Image/Storage vendor under review by OGC.

OFFICE OF GENERAL COUNSEL IS REVIEWING CONTRACT WITH ACCESS

All commemorative items and Mr. Keane's personal items have been removed from storage area to make room for files in other areas of the office.

RECEIVED AS INFORMATION

Skylight Concepts Inc. scheduled to begin replacement late March.

RECEIVED AS INFORMATION

Baldwin bill progressing. Estimated amount determined \$10,000. Interlocal agreement drafted.

JOEY GREIVE WORKING ON

Workshop held on Custodial Services, Recapture Commission and Securities Litigation Policy on March 14th – There were 16 attendees from Board, FIAC, City Council and City staff.

NORTHERN TRUST GOOD PARTNER. RECEIVED AS INFORMATION

Workshop held March 17th. Presentations by four (4) top tier Managers in the Core Fixed Plus asset class segment.

RECEIVED AS INFORMATION

EFL Associates reports they have identified five (5) candidates who have or will apply for the permanent director's position.

APPLICATION IS ALSO POSTED ON CITY WEB SITE. TARGETING MAY 1ST FOR FINAL LIST FROM EFL

A MOTION WAS MADE BY TRUSTEE PATSY TO ALLOW EFL TO POST AN AD WITH PENSION AND INVESTMENTS FOR 60 DAYS ON THEIR WEBSITE FOR \$2,300. SECONDED BY TRUSTEE PAYNE. VOTE WAS UNANIMOUS.

HR policy review underway. Seek support of Board member to assist in recommendation.

HR POLICY WAS LAST UPDATED IN 2006. PENSION FUND USES TWO YEAR STEP PLAN. BETH MCCAGUE WOULD LIKE TO GO TO A MERIT BASED SALARY PLAN. BETH ASKED BOARD MEMBER FOR ASSISTANCE. TRUSTEE WILLARD PAYNE VOLUNTEERED.

Seek approval to hire a part time Public Records specialist

PART TIME, 20 HOUR WEEK.

A MOTION WAS MADE BY TRUSTEE SCHEU TO HIRE A PART TIME PUBLIC RECORDS SPECIALIST. SECONDED BY TRUSTEE PATSY. VOTE WAS UNANIMOUS.

Newsletters to be reinstated

RECEIVED AS INFORMATION

Outreach to Community:

Westside Rotary Club March 2
NARC March 14
GEPP Retirees March 17
Ponte Vedra Rotary June 9

BETH MCCAGUE WORKING TO RE-ESTABLISH CONFIDENCE IN THE PENSION FUND.

BETH MCCAGUE SAID SHE AND THE BOARD APPRECIATE THE STAFF AND THE WORK THEY ARE DOING