

# **Jacksonville Tree Commission**

**Wednesday, September 16, 2020 – 9:30 AM**

**Via Zoom Platform**

**Commissioners:** Chris Flagg, Chair  
Curtis Hart, Vice Chair  
Ron Salem  
John Pappas  
Mike Robinson  
Rhodes Robinson

**Advisors:** Susan Grandin  
Richard Leon  
Kathleen McGovern  
Joel Provenza

**Staff:** Cindy Chism

## **AGENDA**

*Order of Agenda is Subject to Change*

- 1. Call to Order** - Chair
- 2. Roll Call and Verification of Quorum** – Cindy Chism
- 3. Submittal of Speaker’s Cards** - Chair
- 4. Reports:**
  - a) Fund balance and encumbrance report for 15(F) (Ordinance Tree Fund), 15(N) (Charter Tree Fund) and BJP – Joel Provenza
  - b) Status of Pending Tree Projects – Kathleen McGovern
  - c) Fund Status of 630-CITY, Remove & Replace and Level 2 Programs– Richard Leon
- 5. Action Items:**
  - a) Approval of Minutes from August 11, 2020 meeting – Chair
  - b) Proposed Level 2 Project(s) – Kathleen McGovern/Todd Little
    - i. Atlantic Beach Tree Planting
      1. Presentation – Todd Little
      2. Public comment
      3. Vote
    - ii. Harlow Blvd. Tree Planting
      1. Presentation – Todd Little
      2. Public comment
      3. Vote

**c) Equestrian Center Level 3 Application- Greenscape - DEFERRED**

1. Presentation – Anna Dooley
2. Public comment
3. Vote

**6. Old Business**

- a) Commission member vacancy – Criteria: Urban Planner or Attorney, should reside in At-Large Council District 1, 2, 3, or 5 - Cindy Chism
- b) Landscape Code Revisions – Susan Grandin

**New Business**

- a) Continued Review of Commission Intent, Purpose and Duties - Chair/Susan Grandin
  - i. 94.106.e – *“To help coordinate the maintenance of an inventory of the urban tree canopy with an emphasis on historic trees, exceptional specimen trees and other unique environmentally significant trees within the City.”*
  - ii. 94.106.f – *“To assist in the establishment of educational and outreach programs to encourage proper management and maintenance of trees on private property in the City.”*
  - iii. 94.106.g – *“To conduct research studies, collect and analyze data and prepare maps, charts, and plans for the accomplishment of its purposes.”*
  - iv. 94.106.h – *“To identify issues relative to the health and protection of public trees and recommend solutions to problems identified.”*
  - v. 94.106.i – *“To recommend to and help develop opportunities for the City's grant writing office for grants and solicitation of donations to support the City's tree canopy.”*
  - vi. 94.106.j – *“To perform an annual audit of funded projects, the status of the inventory, and tree permits submitted to the City to be included in an annual report to the Mayor's Office and City Council.”*
  - vii. 94.106.k – *“To develop and maintain a tree canopy and existing tree inventory.”*

**7. Public Comment - General**

**8. Adjournment** – the next meeting is Wednesday, October 21<sup>st</sup>.