

INDEX CODE	Index Code Titles (accounts)	Encumbrance Balance	* Remaining Budget Balance net of encumbrances
PWOD15FARATP	SANDALWOOD TREE REPLACEMENT PROJECT	1,380	-
PWOD15FF5AS	FORREST STREET ASH SITE TREE/PLANTING	5,995	-
PWOD15FNMS	NORTH MAIN STREET LANDSCAPING	22,057	-
PWOD15FBDAS	BROWN'S DUMP ASH SITE TREE/PLANTING	22,370	-
PWOD15FFCAS	5TH & CLEVELAND ASH SITE TREE/PLANTING	117,423	-
PWOD15FDCS	DUVAL COUNTY SCHOOL BOARD PROPERTY	124,216	-
PWOD15FHRDA	TREE PLANTING - HARTS RD. AT DUNN AVE	23,718	-
PWOD15FDTP	DOWNTOWN TREE PLANTING	38,822	-
PWOD15FZLAE	ZOO LANDSCAPING-ASIAN EXHIBIT	1,135,063	-
PWOD15FMSW	MINDANAO FR ALOHA DR TO WITCHHAVEN ST	-	635
PWOD15FIBCL	INTERSEC,BRIDGE,MISC 09/10 LANDSCAPING	17,245	19,286
PWOD15FROW	COUNTY-WIDE TREE PROG-RIGHT OF WAY	36,528	30,756
PWML15F	TREE MAINTENANCE	358,344	34,384
PWOD15FHAMM	HAMMOND BLVD PROJECT	-	175,761
PWOD15FVPP	COUNTY-WIDE TREE PROG-PRESERVATION PARKS	-	514,854
PWOD15FVAP	COUNTY-WIDE TREE PROG-ACTIVE PARKS	-	532,545
PWOD15FTP	TREE PROTECTION & RELATED EXPENSES	-	1,964
PWOD15NARTS	AVONDALE/RIVERSIDE TREE SURVEY	1,661	1.20
		<b>1,904,819.97</b>	<b>1,310,186.38</b>

\* Remaining balance presented above doesn't include budgeted Reserve balances because Reserves are considered "available for appropriation" within the calculation presented on the Tree mitigation website.

CITY OF JACKSONVILLE TREE PLANTING PROJECTS - ACTIVE

See [jaxtreemitigation.coj.net](http://jaxtreemitigation.coj.net) - Tree Fund City Projects for links to legislation and planting details

CD	Project Title	Project Scope	Project or Ordinance Number	Project Manager	Estimated Cost	Actual Cost	Anticipated Start Date	Actual Start Date	Anticipated Completion Date	Actual Completion Date	Status
7	Harts Rd & Dunn Ave. Medians and Streetscape in Downtown Jacksonville	5 Date Palms to be planted on two medians on Harts Rd. at the cross street of Dunn Ave. 8 Date Palms to be planted as replacements in Downtown Jax (4 on Riverside Ave., 2 on Adam St. W, 1 on Forsyth St W, 1 on Monroe St) 13 Date Palms total. Includes removal of existing Date Palm stumps in city street planting boxes. Introduced by CM Gaffney. Appropriation from Tree Fund 15F.	2018-0007-E	Richard Leon/ Kathleen McGovern	\$62,540.03		4/10/2018				In Progress; Date Palms have been ordered for Phase 1 of planting at Harts Rd and Dunn Ave.
6	Old St. Augustine Rd Medians	Two median tree plantings on Old St. Augustine Rd from Bartram Park Blvd to entrance of Palmetto Leaves Park South. Introduced by CM Schellenberg. Appropriation from Tree Fund 15F.	2018-0043-E	Richard Leon/ Kathleen McGovern	\$18,364.21		4/20/2018				In Progress; project to be scheduled upon receipt of PD number.

CITY OF JACKSONVILLE TREE PLANTING PROJECTS - PENDING

See [jaxtreemitigation.coj.net](http://jaxtreemitigation.coj.net) - Tree Fund City Projects for links to legislation and planting details

CD	Project Title	Project Scope	Project or Ordinance Number	Project Manager	Estimated Cost	Actual Cost	Anticipated Start Date	Actual Start Date	Anticipated Completion Date	Actual Completion Date	Status
14	King Street	King St. from College St to Park St., replacement planting on nine medians and sidewalk cut-outs. Introduced by CM Love. Appropriation requested from 15F.		Richard Leon/Kathleen McGovern	\$85,366.23						Submitted 3/7/2018
14	Avondale Neighborhood -Tree Planting Plan	Tree Planting in City ROW on residential streets in Avondale to include Avondale Ave., Belvedere Ave., Chalon Ave., Hollywood Ave., Oak St. and Windsor Native Park- replace dead/storm damaged trees. Introduced by CM Love. Appropriation requested from 15F.		Richard Leon/Kathleen McGovern	\$26,753.42						Submitted 3/7/2018
6	San Jose Blvd	From Julington Creek Bridge to I-295, 19 medians Introduced by CM Schellenberg		Richard Leon/Kathleen McGovern							Pending
4	Patton Rd/Beach Blvd. -Southside	Right of Way Plantings on two adjacent sites at the intersection of Patton Rd. and Beach Blvd., no tree removals. Introduced by CM Scott Wilson and through citizen request. Appropriation requested from 15F.		Dave McDaniel/Kathleen McGovern	\$16,533.50						Submitted 3/7/2018
8	North Shore	Assessment of current tree canopy and potential tree planting areas. Introduced by CM Katrina Brown.		Dave McDaniel/Kathleen McGovern							Pending
4	Brookview Park Neighborhood	Tree Planting in City ROW on residential streets and community park. Introduced by the Special Committee and of Safe and Healthy Neighborhoods.		Dave McDaniel/Kathleen McGovern							Pending
8	Myrtle/Moncrief Neighborhood	Tree Planting in City ROW on residential streets. Introduced by the Special Committee and of Safe and Healthy Neighborhoods.		Dave McDaniel/Kathleen McGovern							Pending
7	Springfield	Tree Planting in City ROW on residential streets per citizen request and post removal of declining/dead trees per hurricane damage and natural lifespan completion.		Richard Leon/Kathleen McGovern							Pending

**TREE FUND PROJECT APPROVAL PROCESS**

	<b>CITY ADMINISTERED PROJECT</b>	<b>NON-CITY ADMINISTERED PROJECT</b>
<b>Application</b>	<ul style="list-style-type: none"> <li>➤ Most likely a "sponsor" of a project</li> <li>➤ Would suggest tree planting in a certain area</li> <li>➤ May request specific trees or leave it up to City Arborist</li> <li>➤ May want to be involved in planting or may just want trees</li> <li>➤ Approval to do planting in area (ROW, School Board, Parks &amp; Rec, etc)</li> </ul>	<ul style="list-style-type: none"> <li>➤ Most likely a "sophisticated or experienced" applicant</li> <li>➤ Responsible for the project</li> <li>➤ Would want minimum qualifications for the applicant</li> <li>➤ Would need to provide the entire planting plan</li> <li>➤ Would know which trees to plant</li> <li>➤ Would want to choose the contractor to plant trees</li> <li>➤ Would need a form-approved agreement with the City (see Greenscape 1 tree 1 school campaign)</li> <li>➤ Need to warranty, insurance, bond, indemnify, comply with all laws, etc.</li> <li>➤ Need approval and permit for Right of Way work or access approval if on other public lands</li> </ul>
<b>Planting</b>	<ul style="list-style-type: none"> <li>➤ Would use City Contractor (currently Davey Tree)</li> <li>➤ May have a ceremony or marker indicating the project sponsor</li> </ul>	<ul style="list-style-type: none"> <li>➤ Contractor needs to carry insurance if not Davey Tree</li> <li>➤ Would need releases and indemnifications if volunteers do plantings (Risk Management not in favor of non-qualified planters)</li> </ul>
<b>Project Administration</b>	<ul style="list-style-type: none"> <li>➤ Administered by the City Arborist</li> <li>➤ No additional administrative fees</li> </ul>	<ul style="list-style-type: none"> <li>➤ Administered by Applicant with oversight by City Arborist</li> <li>➤ May request Administrative Fees (need to decide if cap on fees or %)</li> <li>➤ What are appropriate administrative costs (planning, ancillary planting supplies/costs, community outreach/coordination costs)?</li> </ul>
<b>Maintenance of Planting</b>	<ul style="list-style-type: none"> <li>➤ Maintenance and irrigation contemplated and decided by City</li> </ul>	<ul style="list-style-type: none"> <li>➤ Do we want to require irrigation and maintenance for a certain amount of time</li> <li>➤ Agree to warranty all trees for a period of one year</li> </ul>

## Sec. 111.760. - Tree Protection and Related Expenses Trust Fund.

There is created within the General Trust and Agency Fund a trust fund account to be known as the Tree Protection and Related Expenses Trust Fund, hereinafter referred to as the Fund, into which shall be deposited all contributions and fines collected or imposed, together with any donation, gift, grant, or other sum of money as may from time to time be appropriated by Council, and all monies recovered by the City as civil fines pursuant to Section 656.1208; provided, however, that monies collected as administrative costs or attorneys' fees or costs of litigation shall be paid directly to the City. The funds deposited in this trust fund, together with any interest accrued thereon, shall be expended for providing trees and incidental landscaping, and maintaining trees, within City rights-of-way and on other lands owned by the City, its agencies or authorities, or upon which other ownership control may be exerted by the City, its agencies or authorities, including parks, public areas and easements, and also along all other public rights-of-way and on all other public lands in Duval County. The funds deposited in this trust fund may also be used to pay the salary and benefits of one City Arborist position. The City Arborist position authorized herein shall be exclusively focused on the planting of trees and other activities directly supporting planting projects in the City which utilize monies from this trust fund. The Director of Finance and Administration is authorized and directed to make disbursements from this fund, after Council appropriation, upon written requisition for such purposes signed jointly by the Director of Public Works and the Director of Parks, Recreation and Community Services. Monies deposited in this trust fund shall not lapse at the close of any fiscal year, but shall carry over to the next fiscal year. In no case whatsoever shall these trust funds be considered as the sole source of revenue for funds necessary to meet the normal landscaping needs of the City's recreation, park or conservation lands, or public right-of-way. The total amount appropriated from these trust funds for tree maintenance in any fiscal year shall not exceed an amount equal to twenty-five percent of the amount budgeted in that fiscal year for tree maintenance activities in the Public Works Department. Any appropriation of trust funds for tree maintenance shall be used to supplement, not replace, monies otherwise appropriated for tree maintenance by the Public Works Department, and shall be used to undertake activities intended to extend the life of existing trees.

(Ord. 89-1185-673, § 12; Ord. 92-1933-1383, § 1; Ord. 98-542, § 1.3(k); Ord. 2000-707-E, § 10; Ord. 2004-1003-E, § 1; Ord. 2004-1146-E, § 1; Ord. 2005-1283-E, § 7; Ord. 2006-422-E, § 52; Ord. 2010-557-E, § 11.8; Ord. 2011-732-E; Ord. 2016-140-E, § 16; Ord. 2016-487-E, § 7; Ord. 2017-398-E, § 1)

**Editor's note**— Ordinance 2007-839-E, § 18, authorized updated department/division names

**Subcommittee of Shade Tree Provisions, Tree Commission**

3/7/18

10:00-11:15

**In attendance:**

Curtis Hart, Vice-Chair, Tree Commissioner

Aaron Glick, Tree Commissioner

Tracey Arpen, Greenscape/ City Beautiful Jax

Lad Hawkins, Scenic Jax/ City Beautiful Jax

Alicia B. Grant, Scenic Jax/ City Beautiful Jax

Sondra Fetner, OGC

Discussion began about the definition of "Palm Trees" in Sec. 656.1203(ii) and the use of Palm Trees in Sec. 656.1211(e)(3)(ii). Discussed the ability to substitute 2 palm trees for 1 tree and 4 palms for 1 shade tree. Subcommittee opined this ability to substitute was problematic because palm trees do not provide the shade intended by the landscape requirements and they are not planted in a manner to make shade. Recommendation, as indicated below was to limit substitutions of palm trees and require specific clustering of palm trees to create the necessary shade.

Discussion about the maintenance and pruning of trees. A. Grant discussed the issue with crepe myrtles being drastically over-pruned and should be left to mature to appropriate size and height. L. Hawkins discussed educated the public, including landscapers, property owners and contractors on how to trim trees and providing penalties for not following the pruning code. L. Hawkins read Sec. 656.1212(c) related to Tree Pruning.

T. Arpen began the discussion about trees and landscaping in terminal islands in parking lots. Discussion about whether or not the minimum size of the islands (5') is large enough for a tree to grow and mature. Unanimous agreement that 5' is too small and that something wider should be recommended. C. Hart suggested 8' minimum. C. Hart also recommended an ability to have 5' wide islands but it could not be used for credit towards required landscaping. Other members did not want to provide the option. (See below for recommendation).

C. Hart began discussion about creating a warranty program to see if landscaping is the way it should be. T. Arpen believed that an inspection within one year is good because it will show plants and trees survived all seasons. C. Hart believes this 1 year certified warranty would be from property owner to the city. In building world, C. Hart explained he has a check at a year for drainage, plumbing, also known as an "Inspection 17." L. Hawkins questioned if there

should be a charge for the inspection? T. Arpen thought it might make sense to have a courtesy inspection at 11 months so that property owner could have chance to see what was dying and utilize their own 1 year warrant to replace. A. Glick recommended an inspection between 9 and 12 months.

L. Hawkins began the discussion about the irrigation requirements. Everyone agreed they are there but they need to be enforced better. C. Hart suggested it be included in the 1 year inspection. L. Hawkins suggested penalties be associated with failing to irrigate. Everyone agreed education of public would be beneficial.

T. Arpen brought photos and opined that the recommended requirements would apply to the issues.

T. Arpen suggested that someone needs to talk to Tom Goldsbury about pruning trees properly. Especially Crepe Myrtles. This would be accomplished through enforcement and education. There was a concern that there is no penalty on the contractor or landscaper for failing to comply with landscape requirements.

Everyone agreed to have another meeting to discuss the education component of the landscape requirements and to discuss limiting Administrative Deviations for landscaping requirements.

Subcommittees recommended changes to the Landscape regulations for tree planting

Change code:

- Substitution of palm trees cannot be substituted for more than 25% the amount of the shade trees requirement
- Clustering of palm trees or other non-shade trees for substitution of shade trees, the minimum planting area shall still meet the requirements for a shade tree (min 8' wide, 150sq. ft)
- Change 656.1214(d) to increase the width of terminal islands to 8' so that trees are capable of thriving and maturing in that location
- Within 9-12 months of the CO, a follow-up inspection for compliance with landscaping for commercial buildings applicable (part c) so that the developer can replace with own warranty

Minutes by: Sondra R. Fetner, OGC

**From:** Pappas, John  
**Sent:** Thursday, March 08, 2018 7:45 AM  
**To:** Pappas, John  
**Subject:** Tree Commission - Potential Tree Planting Project Criteria for Evaluation & Grading

**John Pappas comments/considerations:**

- **Maintenance**
  - Impacts from the species on COJ infrastructure (roads and/or sidewalks and/or drainage system) and/or JEA Infrastructure (above and below surface)...does the species produce bi-products that require COJ to provide enhanced maintenance around the tree?
    - For example, but not sure how to quantify:
      - Date Palm impacts...date production
      - Oak Trees impacts...roots on infrastructure (Roads/Sidewalks/Drainage Pipes)
  - Impacts from "High Maintenance" to retain a good appearance – this is a very big concern as we work to address Blight through-out Jacksonville...visible unmaintained Trees can have a very negative
  
- **Operations**
  - Adverse Impacts on Safety to COJ Infrastructure and/or JEA Infrastructure...long term growth that might:
    - Block Site Distance on Roads
    - Block Sidewalks and require on-going "Encroachment" trimming
    - Adversely Impact Power Poles
    - Adversely Impact Street Light performance
  - Operation Needs to ensure Healthy Tree
    - Irrigation?
      - Annual cost for water
      - Annual cost for O&M
    - Fertilize?
      - Annual cost
      - Adverse Impact to City's TMDL BMAP (River/Tributaries Nitrogen Reduction requirement)
  - Positive Impacts
    - Potential Stormwater benefits – study to determine benefits will be underway
    - Groundwater benefits – help in reducing impacts from high groundwater on COJ infrastructure



# Tree Commission

**Legislative Authority:** Chapter 94, Ordinance Code

**Total Members:** 7

**Committee Duties:** Study and make recommendations to the city with respect to planting of trees and the health of the City's tree canopy. Formulate an overall plan for the planting of trees and the health of the City's tree canopy and thereafter to annually review the plan and report recommendations to the Mayor's Office. Act as a motivating and coordinating body to encourage joint public and private participation in the planting of trees and the health of the City's tree canopy. Review and make recommendations, if necessary, to the Council concerning the City's tree protection and landscape regulations.

To act as a coordinator for programs, projects, and activities related to planting projects and the health of the tree canopy between all public and private entities; To review expenditure proposals and plans for planting projects; To prioritize, with the input of District Council members, proposed planting projects based on established criteria for recommendation to the Council, and, when requested, the Commission may also make recommendations on other proposed tree planting projects; To formulate a recommended priority project list, including an estimated implementation cost for each item, for tree planting and canopy maintenance, and to thereafter annually review the priority project list and report recommendations to the Mayor's Office; To help coordinate the maintenance of an inventory of the urban tree canopy with an emphasis on historic trees, exceptional specimen trees and other unique environmentally significant trees within the City; To assist in the establishment of educational and outreach programs to encourage proper management and maintenance of trees on private property in the City; To conduct research studies, collect and analyze data and prepare maps, charts, and plans for the accomplishment of its purposes; To identify issues relative to the health and protection of public trees and recommend solutions to problems identified; To recommend to and help develop opportunities for the City's grant writing office for grants and solicitation of donations to support the City's tree canopy; To perform an annual audit of funded projects, the status of the inventory, and tree permits submitted to the City to be included in an annual report to the Mayor's Office and City Council; To develop and maintain a tree canopy and existing tree inventory.

**Meeting Date:** Twice monthly meetings from 12:00 PM – 1:30 PM and held in Conference Room C, St. James Building, 3rd Floor; 117 W. Duval Street; Jacksonville, FL 32202. (Meeting times and locations are subject to change.)

1 Introduced by the Council President at the request of the Mayor:  
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3

4 **ORDINANCE 2018-105**

5 AN ORDINANCE APPROPRIATING A \$50,875.00  
6 MATCHING GRANT FROM THE FLORIDA DEPARTMENT OF  
7 AGRICULTURE THROUGH THE FLORIDA FOREST SERVICE  
8 (FFS) DIVISION TO FUND A STUDY TO DEMONSTRATE  
9 HOW THE MANAGEMENT OF THE CITY'S URBAN FOREST  
10 CAN BE USED AS A STORMWATER BEST MANAGEMENT  
11 PRACTICE WHEN INTEGRATED INTO THE EXISTING  
12 STORMWATER MANAGEMENT PROGRAM, AS INITIATED BY  
13 B.T. 17-134; APPROVING, AND AUTHORIZING THE  
14 MAYOR, OR HIS DESIGNEE, AND THE CORPORATION  
15 SECRETARY TO EXECUTE AND DELIVER, THE  
16 AGREEMENT BETWEEN THE CITY OF JACKSONVILLE AND  
17 GREEN INFRASTRUCTURE CENTER, INCORPORATED  
18 (GIC) AND ANY EXTENSIONS OR RENEWALS THEREOF;  
19 APPROVING, AND AUTHORIZING THE MAYOR, OR HIS  
20 DESIGNEE, AND THE CORPORATION SECRETARY TO  
21 EXECUTE AND DELIVER THE FEDERAL FINANCIAL  
22 ASSISTANCE SUBRECIPIENT AGREEMENT BETWEEN THE  
23 FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER  
24 SERVICES, FOR AND ON BEHALF OF THE FLORIDA  
25 FOREST SERVICE, AND THE CITY OF JACKSONVILLE  
26 AND ANY EXTENSIONS OR RENEWALS THEREOF;  
27 PROVIDING FOR OVERSIGHT BY THE PUBLIC WORKS  
28 DEPARTMENT; PROVIDING AN EFFECTIVE DATE.

29  
30 **BE IT ORDAINED** by the Council of the City of Jacksonville:

31 **Section 1. Appropriation.** For the 2017-2018 fiscal year,

1 within the City's budget, there is hereby appropriated the  
2 indicated sum from the account listed in subsection (a) to the  
3 account listed in subsection (b):

4 (B.T. 17-134, attached hereto as **Exhibit 1** and incorporated herein  
5 by this reference):

6 (a) Appropriated from:

7 See B.T. 17-134 \$50,875.00

8 (b) Appropriated to:

9 See B.T. 17-134 \$50,875.00

10 (c) Explanation of Appropriation.

11 The funding above is a matching grant from the Florida  
12 Department of Agriculture through the Florida Forest Service  
13 (FFS) Division.

14 **Section 2. Purpose.** The purpose of the appropriation in  
15 Section 1 is to provide funding for a study to demonstrate how the  
16 management of the City's urban forest can be used as a stormwater  
17 best management practice when integrated into the existing  
18 stormwater management program. The grant allows the City to use the  
19 monetary value of in-kind services provided by its personnel and  
20 volunteer hours provided by its engineering consultant, ET&M, to  
21 achieve a 50/50 match.

22 **Section 3. Agreement with Green Infrastructure Center,**  
23 **Inc. approved and execution authorized.** There is hereby approved,  
24 and the Mayor or his designee, and the Corporation Secretary are  
25 hereby authorized to execute and deliver, the Agreement between the  
26 City of Jacksonville and Green Infrastructure Center, Incorporated  
27 (GIC), in substantially the same form placed on file with the  
28 Office of Legislative Services, and any extensions or renewals  
29 thereof. The grant specifically requires that the professional

1 services for the study be provided by GIC. GIC, a 501(c)(3) that  
2 works with local governments, communities, and regional planning  
3 organizations, land trusts and developers to evaluate their green  
4 infrastructure assets and develop plans to conserve them, uses  
5 economic analysis, mapping, and land use planning and asset  
6 assessment needed by communities to protect and restore their  
7 naturally assets, specifically green infrastructure.

8       **Section 4. Federal Financial Assistance Subrecipient**  
9 **Agreement approved and execution authorized.** There is hereby  
10 approved, and the Mayor, or his designee, and the Corporation  
11 Secretary are hereby authorized to execute and deliver, the Federal  
12 Financial Assistance Subrecipient Agreement between the Florida  
13 Department of Agriculture and Consumer Services, for and on behalf  
14 of the Florida Forest Service (FFS), and the City of Jacksonville,  
15 in substantially the same form placed on file with the Office of  
16 Legislative Services (the "Subrecipient Agreement"), and any  
17 extensions or renewals thereof. Pursuant to the Subrecipient  
18 Agreement, FFS will provide funding for the cost of GIC's services  
19 and establish the in-kind services to be provided by the City.

20       **Section 5. Oversight.** The Department of Public Works  
21 shall oversee the project described herein.

22       **Section 6. Effective Date.** This ordinance shall become  
23 effective upon signature by the Mayor or upon becoming effective  
24 without the Mayor's signature.

1 Form Approved:

2

3       /s/ James R. McCain, Jr.

4 Office of General Counsel

5 Legislation prepared by James R. McCain, Jr.

6 GC-#1148486-v1-08\_07\_17\_BT\_17\_134\_PW\_FFS\_GIC\_CA\_Oversight.doc



ONE CITY. ONE JACKSONVILLE.

Department of Public Works  
Mowing and Landscape Maintenance Division

## "WHITE PAPER"

3/7/18

**SUBJECT: 2018-105**

**FLORIDA FOREST SERVICE GRANT:  
PROTECTING & RESTORING URBAN FOREST TREE CANOPY FOR STORMWATER  
MANAGEMENT**

**Council District: All**  
**Councilmember: All**

The City of Jacksonville has been awarded a \$50,875 matching grant by the Florida Forest Service, Florida Department of Agriculture and Consumer Services to conduct a study to show how the management of the City's urban forest can be used as a stormwater best management practice (BMP) when integrated into the existing stormwater management (MS4) program.

Jacksonville is one of two communities in the State of Florida selected to participate in this special multi-state pilot Green Infrastructure (GSI) project. The grant allows the City to use the monetary value of in-kind services provided by its personnel and volunteer hours provided by its engineering consultant, ET&M, to achieve a 50/50 match.

The grant specifically identifies that the professional services for the study will be provided by Green Infrastructure Center (GIC), a 501(c)3 that works with local governments, communities, and regional planning organizations, land trusts and developers to evaluate their green infrastructure assets and develop plans to conserve them. The GIC uses economic analysis, mapping, and land use planning and asset assessment needed by communities to protect and restore their natural assets, specifically, green infrastructure.

The Public Works Department is requesting legislation to allow the Mayor to execute a financial assistance agreement with the FFS to provide funding for the cost of the GIC services and to establish the in-kind services to be provided by the City. In turn, FFS requires the City to execute an agreement with GIC to define the scope of work provided by each party (City, FFS and GIC), and the cost of GIC services. The FFS will reimburse the City for its payments to GIC.

**Public Works Contact:** Dave McDaniel, Chief  
Mowing and Landscape Maintenance Division  
[mcdaniel@coj.net](mailto:mcdaniel@coj.net)  
255-4301

- 5 -