

Jacksonville Tree Commission  
Wednesday August 16, 2023 – 9:30 AM  
For approval September 20, 2023  
Via Zoom Platform & In Person

**Commissioners  
Present:**

Curtis Hart (Chair)  
Susan Fraser  
Rhodes Robinson  
Steve Long

**Staff:**

**Public:** Dave McDaniel, COJ  
Carol Register, COJ  
Joe Anderson, JEA  
Scott Sauder, JEA  
Mike Zaffaroni, Liberty Landscape  
Paul Davis, COJ  
John November, Public Trust  
Susan Kelly, DIA  
Susan Caven, COJ  
Jameka Smith, COJ  
Kathleen McGovern, COJ  
Lisa Grubba, Greenscape  
Nancy Powell, Scenic Jax  
Nick Lamb, Greenway Landscape  
Jeff Lucovsky, COJ  
Aaron Hallett, COJ  
Jill Enz, COJ  
Michael Haskins, SPAR

**Advisors:**

Susan Grandin, OGC  
Justin Gearhart, City Arborist  
Jonathan Colburn, Urban Forestry Manager  
Jose Regueiro-Accounting

1. **Call to Order** – Chair
2. **Roll Call and Verification of Quorum** – Chair
3. **Submittal of Speaker's Cards** – Chair
  - a) A raised hand icon as well as waving at the screen will be acknowledged by Chair.
  - b) For those attending in person, paper speakers' cards are available.
4. **Action Items:**
  - a) Minutes from July 19, 2023 Tree Commission Meeting
    - i. Approved (Mr. Robinson motion, Mr. Long second)
  - b) Minutes from June 29, 2023 Urban Forestry Master Plan Subcommittee
    - i. Approved (Mr. Robinson motion, Mr. Long second)
  - c) Minutes from July 27, 2023 Urban Forestry Master Plan Subcommittee
    - i. Approved (Ms. Fraser motion, Mr. Long second)

**d) Proposed Level 2 Projects**

i. 7<sup>th</sup> Street East-

1. Mr. Gearhart presented the project.
2. Public Comment
3. Vote

i. Approved (Mr. Robinson motion, Mr. Long second)

**e) Proposed new trees for approved species list- Justin Gearhart**

- i. Discussion of Spruce Pine and Bluff Oak
- ii. Vote

1. Approved (Mr. Robinson motion, Mr. Long second)

**f) Fund balance and encumbrance report for 15(F) (Ordinance Tree Fund), 15(N) (Charter Tree Fund) and BJP (Attachment A) – Mr. Reguerio**

- i. The fact that these accounts do accrue interest as shown under investment pool earnings.
- ii. Vote

1. Motion to approve moving \$1.7 million from charter to Remove and Replace during next request from City Council. (Ms. Fraser motion, Mr. Robinson second).

**g) Fund Status of 630-CITY, Remove & Replace and Level 2 Programs (Attachment C) – Mr. Gearhart**

**h) Status of Pending Level 2 Tree Projects (Attachment B) – Mr. Gearhart**

**i) Urban Forest Management Plan Subcommittee (Attachment G)- Susan Fraser**

i. Discussion of process

1. Ms. Powell- Discussed the request for \$300,000 that was submitted to City Council for approval. Stressed it was important regarding the future of the plan. Seeking motion to have a letter of support from Tree Commission regarding this money.

ii. Vote on approval of recommendations (Attachment G)

1. Motion to approve, with changes to include a letter of support of the funding as item 2 on the list of recommendations. (Mr. Robinson motion, Mr. Hart second)

**5. New Business**

**6. Public Comment**

- a) Mike Hanskin- Spoke about work occurring at 7<sup>th</sup> and Boulevard.
- b) Nancy Powell spoke regarding Tree Maintenance budget.

**7. Adjournment** – the next Tree Commission meeting is scheduled for Wednesday, September 20th, 2023, at 9:30am and will be a Hybrid/Zoom meeting in Ed Ball Building, 10<sup>th</sup> Floor, Public Works Office, conference room 5.