

Jacksonville Tree Commission  
Wednesday September 20, 2023, – 9:30 AM  
For approval October 18, 2023  
Via Zoom Platform & In Person

**Commissioners  
Present:**

Curtis Hart (Chair)  
Susan Fraser  
Rhodes Robinson  
Nina Sickler  
Chris Miller

**Staff:**

**Public:** John November, Public Trust  
Carol Register, COJ  
Scott Sauder, JEA  
Mike Zaffaroni, Liberty Landscape  
Paul Davis, COJ  
Susan Kelly, DIA  
Susan Caven, COJ  
Jameka Smith, COJ  
Jennifer Grable, COJ  
Lisa Grubba, Greenscape  
Nancy Powell, Scenic Jax  
Michael Leoni, COJ  
Jeff Lucovsky, COJ  
Aaron Hallett, COJ  
Jill Enz, COJ  
Jonathan Johnston, COJ  
Tracey Arpen

**Advisors:**

Susan Grandin, OGC  
Justin Gearhart, City Arborist  
Jonathan Colburn, Urban Forestry Manager

1. **Call to Order** – Chair
2. **Roll Call and Verification of Quorum** – Chair
3. **Submittal of Speaker's Cards** – Chair
  - a) A raised hand icon as well as waving at the screen will be acknowledged by the Chair.
  - b) For those attending in person, paper speakers' cards are available.
4. **Action Items:**
  - a) Minutes from August 16, 2023, Tree Commission Meeting
    - i. Approved
  - b) Minutes from August 10, 2023, Urban Forestry Management Plan Subcommittee
    - i. Approved

**c) Proposed Level 2 Projects**

i. District 7 and 10 Corridors-

1. Mr. Gearhart presented the project.
2. Public Comment
3. Vote

i. Approved (Mr. Robinson motion, Ms. Sickler second)

**d) Plantings at schools**

- i. The Tree Commission expressed desire to re-visit planting at schools.
- ii. Jill Enz and Parks to send their joint use agreement with schools to Public Works for review.
- iii. Agreed that an update would be provided during next month's meeting.

**e) Presentation to City Council**

- i. The Tree Commission tasked Mr. Gearhart with updating the annual report to be made to City Council.

**f) Fund balance and encumbrance report for 15(F) (Ordinance Tree Fund), 15(N) (Charter Tree Fund) and BJP (Attachment A) – Mr. Gearhart**

**g) Fund Status of 630-CITY, Remove & Replace and Level 2 Programs (Attachment C) – Mr. Gearhart**

**h) Status of Pending Level 2 Tree Projects (Attachment B) – Mr. Gearhart**

**5. New Business**

**a) Lisa Grubba talked about getting Dr. Ed Gilman involved with the Tree Commission.**

- i. It was decided that anyone interested in being involved with the Urban Forestry Management Plan Subcommittee should email Mr. Gearhart.

**b) A conversation was held regarding Mr. Buck Pittman's email to the Tree Commission**

- i. It was agreed that the Pre-App should be considered but measuring its effectiveness would be necessary.

**6. Public Comment**

**7. Adjournment** – the next Tree Commission meeting is scheduled for Wednesday, October 18th, 2023, at 9:30am and will be a Hybrid/Zoom meeting in Ed Ball Building, 10<sup>th</sup> Floor, Public Works Office, conference room 5.