

Jacksonville Tree Commission
Wednesday October 18, 2023, – 9:30 AM
For approval November 15, 2023
Via Zoom Platform & In Person

**Commissioners
Present:**

Chris Flagg (Chair)
Susan Fraser
Nina Sickler
Chris Miller

Staff:

Public: John November, Public Trust
Carol Register, COJ
Scott Sauder, JEA
Mike Zaffaroni, Liberty Landscape
Dave McDaniel, COJ
Kathleen McGovern, COJ
Jennifer Hinton, COJ
Jameka Smith, COJ
Jennifer Grable, COJ
Lisa Grubba, Greenscape
Nancy Powell, Scenic Jax
Fred Pope, Scenic Jax
Jeff Lucovsky, COJ
Jill Enz, COJ
Jonathan Johnston, COJ
Tharin, Liberty Landscape
Sarah Dark, Public Trust
John Nooney

Advisors:

Susan Grandin, OGC
Justin Gearhart, City Arborist
Jonathan Colburn, Urban Forestry Manager

1. **Call to Order – Chair**
2. **Roll Call and Verification of Quorum – Chair**
3. **Submittal of Speaker's Cards – Chair**
 - a) A raised hand icon as well as waving at the screen will be acknowledged by the Chair.
 - b) For those attending in person, paper speakers' cards are available.
4. **Action Items:**
 - a) Minutes from September 20, 2023, Tree Commission Meeting
 - i. Approved (Ms. Fraser motion, Ms. Sickler second)
 - b) Proposed Level 3 Projects
 - i. Mayport Naval Station- John November and Sarah Dark
 1. Mr. November and Ms. Dark presented the project.
 2. Public Comment
 3. Vote
 - i. Approved (Ms. Fraser Motion, Ms. Sickler second)

c) Proposed Level 2 Project

1. Hodges Blvd Level 2- Justin Gearhart

- a. Mr. Gearhart presented the project.
- b. Public Comment
 - i. Ms. Sickler asked to have Traffic and Engineering take a look at the trees, it was agreed to send to them.
- c. Vote
 - i. Approved (Ms. Sickler motion, Ms. Fraser seconded)

2. Sheffield Regional Park Level 2- Kathleen McGovern

- a. Ms. McGovern presented the project.
- b. Public Comment
- c. Vote
 - i. Approved (Ms. Sickler motion, Ms. Fraser seconded)

3. McGirts Creek Preserve Restoration Level 2- Jennifer Hinton

- a. Ms. Hinton presented the project.
- b. Public Comment
- c. Vote
 - i. Deferred

d) Fund balance and encumbrance report for 15(F) (Ordinance Tree Fund), 15(N) (Charter Tree Fund) and BJP (Attachment A) – Mr. Gearhart

e) Fund Status of 630-CITY, Remove & Replace and Level 2 Programs (Attachment C) – Mr. Gearhart

f) Status of Pending Level 2 Tree Projects (Attachment B) – Mr. Gearhart

5. New Business

a) Update regarding Urban Forest Management Plan- Jonathan Colburn

- i. Ordinance revision is currently occurring.
- ii. Hiring of fuse fellow is currently happening.
- iii. Mr. Colburn put forth a recommendation for creating an implementation team.
 - 1. Suggestion of Ed Gilman was confirmed.
 - 2. Ms. Grandin said the chair of committee needs to be commission member.
 - 3. Ms. Fraser put forth a motion to have her as chair of the Urban Forest Management Plan Committee and Ed Gilman as subject matter expert.

- i. Vote - approved (Ms. Fraser motion, Ms. Sickler seconded)

b) Annual Report Draft- Justin Gearhart

- i. Ms. Fraser suggested adding dollar amounts to the report.
- ii. A separate presentation needs to be made to present to the City Council.
- iii. It was tasked to Mr. Gearhart to make the adjustments to the annual report and create a presentation.

c) School planting update- Justin Gearhart

- i. The parks-schools agreement was received by Mowing and Landscape, review is underway

6. Public Comment

- 7. Adjournment** – the next Tree Commission meeting is scheduled for Wednesday, November 15th, 2023, at 9:30am and will be a Hybrid/Zoom meeting in Ed Ball Building, 10th Floor, Public Works Office, conference room 5.