

Program Name: Ex-Offender Employment Program – Clara White Mission

Department Name: Recreation and Community Services Department

Prepared By: Veronica Chambers/Meg Fisher Clara White Mission, Inc.	Reporting Month: February 2015 Reporting Date: 3/05/15	Contact Info: (904) 354-4162 vchambers@clarawhitemission.org meg@clarawhitemission.org
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Type Allocation: City Direct Delivery Competitive Bid Legislative Award

Program Strategy: Focusing on Felon Re-Entry

A total of 38 ex-offender students were served during January. New classes initiated on February 9; 20 new ex-offender students were enrolled. No students or graduates were re-arrested. 18 ex-offender students graduated from the program on Friday, February 13, 2015. 17 program graduates became employed. 6 students left the program during the month.

Current students continue to meet with case managers and mental health counselors. Case management is mandatory and ongoing; mental health services are provided on request of student or referral by staff. Drug-screenings are conducted randomly.

Life Skills curriculum for February included How to Start a Business, and TABE testing. Students also attended a Job Fair at the Prime Osborne Convention Center. New students received physicals, vision screenings, mental health assessments and drug tests. Ongoing supportive services include: Meals, Housing Placement Assistance, Transportation, and Referral Services, including linkages to mainstream and other resources, as indicated and/or requested.

In addition to state-licensed vocational training and an intensive life skills curriculum, students receive a variety of additional services designed to support their successful transition into the community. These include transportation, meals, clothing, laundry services, employment soft skills development, job placement assistance, and housing placement services. Specific case management services provided are designed to address the unique needs of ex-offenders, and include 1) development and regular review of a plan of care (required), 2) advocacy and referral, as indicated and/or requested, 3) employment placement/assistance (search, resume development, etc.), as indicated and/or requested, 4) linkages to mainstream and other resources, as indicated and/or requested, 5) development of a discharge plan, and, 6) to provide follow-up services to ex-offenders having completed CWM programming.

Program Overall Status:

Successes: 17 ex-offender students/graduates became employed. No students or graduates were re-arrested. 18 students graduated on February 13. New classes began February 9; 20 new ex-offender students were enrolled.

Challenges: No significant challenges.

Program Providers – Where there are multiple agencies working together, please specify each agencies role. If type other than those illustrated below, please add to legend type below. Types: D\$=City direct funded provider, PT = Partner or subcontracted provider (NO FUNDING), PT\$ = Partner or subcontracted provider receiving funds from funded provider

Provider(s)	Type	Contact Name	Address/Tel. No.	Program Specifics/ Services Provided
Clara White Mission	D\$	Ju’Coby Pittman	904-354-4162	To provide assistance to ex-offenders trying to obtain employment.

Program Budget/Financial Status

Budget Item	Budget	Actual (cumulative)	Balance	Variance/ Explanation
Case Management Provision	\$75,000	31,684.95	43,315.05	N/A

Unit Cost Indicator	Baseline 2011-2012*	Actual (cumulative)
# receiving Case Management/ Cost of Program	62	49

Program Information

Program Metrics/Statistics/Outcomes: Scope of Service

- Develop a staffing plan for the programs and qualifications of staff conducting the re-entry program
- Develop a program plan to include but not be limited to: detailed case management; screening & assessment; job coaching; job placement/job retention; assistance with civil legal barriers to re-entry.
- Identify transportation and employment barriers and develop actions to address them.

Deliverables-Five key deliverables from the organization are expected at the conclusion of the project:

A. Quantity: How much?	Current Month	YTD	Proposed
# of Participant Receiving Case Management (14/15)	38	49	100
# of Violent Ex-Offenders Receiving CM (14/15)	2	6	36
# of Participants Referred for Legal Services (14/15)	0	0	N/A
New Clients contacting program (14/15)	20	20	N/A
Returning Clients 12/13	0	0	N/A
Prior Clients 11/12	0	0	N/A
Prior Clients 10/11	0	0	N/A
Prior Clients 09/10	0	0	N/A
Prior Clients 08/09	0	0	N/A
Completers	Current Month	YTD	Proposed
2014-2015	18	18	60%
2013-2014	0	47	60%
2012-2013	0	39	60%
2011-2012	0	41	60%
2010-2011	0	56	60%
2009-2010	0	61	60%
2008-2009	0	20	N/A
Gained employment	Current Month	YTD	Proposed
2014-2015	17	35	60%
2013-2014	0	48	60%
2012-2013	0	30	60%
2011-2012	0	35	60%
2010-2011	0	49	60%
2009-2010	0	51	60%
2008-2009	N/A	N/A	N/A
Education 14/15	Current Month	YTD	Proposed
Number referred for Educational Training	20	49	N/A
Percent Completing Education Training	0	0	N/A
Job Training 14/15	Current Month	YTD	Proposed
Number referred for Job Training (receiving)	20	49	100
Percent Completing Job Training	0	0	60
B. Quality / Effort: How well services provided?	Current Month	YTD	Proposed
Job retention: 30 days/2014-2015	21	21	60%
Job retention: 90 days/2014-2015	15	15	60%
Job retention: 1 year/2014-2015	0	0	60%
C. Client Benefits: Is anyone any better off?	QTR	YTD	Proposed
Reduce recidivism rates at 6 months - 3 years.			Per 12 months

Year 3 Clients (3 year)	0	0%	33%
Year 4 Clients (2 year)	0	1.7%	33%
Year 5 Clients (6 mos)	0	2.5%	25%
Year 6 Clients (3 mos)	0	0%	25%