

DEPARTMENT OF PUBLIC WORKS

140263



GENERAL ACCOUNTING
2015 OCT 29 AM 8:06

October 26, 2015

MEMORANDUM

192015-1

10/30/15 14:41:07
Procurement Division

TO: James R. McCain, Jr.
Corporation Secretary/Assistant General Counsel

THROUGH: Kevin G. Stork, CPA, City Comptroller

FROM: Thomas G. McKnight *TGM*
Capital Improvement Construction Manager

SUBJECT: Willowbranch Library Roofing & Water Intrusion Repairs
Contractor: KBT Contracting Corp.
Contract No: 8878-01

Forwarded herewith for execution is Change Order No. 3 for subject project.

Original Contract Amount.....	\$195,700.00
Previous Change Order No. 1-2	\$194,458.07
Change Order No. 3	\$1,040.00
Total Revised Contract Amount.....	\$391,198.07
Account Number	See attached

This office recommends the Change Order be approved by your office, the Office of General Counsel, and Mayor Curry, in accordance with Executive Order No. 13-05.

- Attachments: 1. Change Order
 2. Back-up Information
 3. Legal Request Memorandum

TGM:lw *Increase CTPW 16000007 01 10/29/15*

given contract 11/6/15
VED

24

CHANGE ORDER TRACKING SHEET

Description of Project	Willow Branch Library Roof & Water Tables <i>per</i>	
Change Order Number	3	PLEASE KEEP THIS FORM WITH THE ATTACHED CHANGE ORDER
Contract Number	887401	

	Action	Date Received	Date Signed	Date Forwarded	Signature	Days
1	Date Initiated	N/A	N/A			
1A						
2	Contractor Execution		10/14			
3	Construction Management	10/14				
4	Using Agency					
5	JEA (if applicable)					
6	City Engineer		10/19			
7	C/O Review	9/24	9/24		DL	
8	Director of Public Works	10/23	10/23	10/23	<i>[Signature]</i>	
9	Admin/Finance Clerk	10/29	10/29		<i>[Signature]</i>	
10	Buyer	11/2	11/2	11/2	<i>[Signature]</i>	
11	Chief of Procurement	11/3	11/3	11/27	<i>[Signature]</i>	
12	Director Finance					
13	Asst. General Counsel					
14	CAO/Mayor					
15	Asst. General Counsel					
	Total Processing Days:					

Attention Change Order reviewers and signatories:

Please assist in expediting this change order by reviewing, signing, and forwarding immediately to the next step. Thank you in advance for your efforts to reduce contract change order processing times.

James M. Robinson, P.E.
Director of Public Works

CITY OF JACKSONVILLE
 DEPARTMENT OF PUBLIC WORKS
 ENGINEERING DIVISION
 CONSTRUCTION CHANGE ORDER

Change Order No. Three (3) Date September 8, 2015

Description of Project WILLOW BRANCH LIBRARY ROOFING AND WATER INTRUSION REPAIRS

Name of Contractor KBT Contracting Corp.

Contractor's Address 5105 Blanding Blvd, Jacksonville, Florida 32208

Contract No. 8878-01

Account No. See attached Original Contract \$195,700.00

+ Previous Change Orders ^w 1-2 \$194,458.07 + Change Order No. ^w 3 \$1,040.00

*See attached appendix for additional listings.

	TOTAL REVISED CONTRACT	<u>\$391,198.07</u>
Bid Number <u>JCF-0023-14</u>	Construction Completion Date	<u>June 18, 2014</u>
	Revised Construction Completion Date	<u>August 20, 2015</u>
	Contract Expiration Date	<u>October 16, 2014</u>
	Revised Contract Expiration Date	<u>December 18, 2015</u>

In compliance with General Conditions of above-referenced contract, CONTRACTOR and OWNER do both hereby agree that the CONTRACTOR shall make the following changes, additions or deletions to the Work specified in the plans and specifications: See attached. Add 19 non compensable calendar days to construction completion and contract expiration dates.

Justification: See attached.

Accepted for Contractor KBT Contracting, Corp.

Signed [Signature] Attest [Signature]

Title President Title Vice President

Date 10/14/15 Date 10-14-15

Signed Construction Management By [Signature] 10.14.15
 Issuing Authority Thomas G. McKnight
 Capital Improvement Construction Manager Date

Signed Public Buildings By [Signature] 10/19/15
 Using Division Div Department Head Date

[Signature] 10/19/15 [Signature] 11/07/15
 Chief, Engineering & Construction Mgmt Div Date Assistant Counsel Date

[Signature] 10/23/15 [Signature] 11/07/15
 Director of Public Works Date Mayor Date

[Signature] 11/3/15 [Signature] 11/10/15
 Chief of Procurement Date Corporation Secretary Date

[Signature] 11/6/15
 Director of Finance Date

8878-01
[Signature]



Sam E. Mousa
 Chief Administrative Officer
 For: Mayor Lenny Curry
 Under Authority of:
 Executive Order No. 2015-05

SUBJECT: WATER INTRUSION REPAIRS AT WILLOW BRANCH LIBRARY

BID# JCF-0023-14

OPEN DATE: 2013-12-11

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
CONSTRUCTION SET-ASIDE

AGENCY: PUBLIC WORKS

BASIS OF AWARD: TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED 5 NUMBER RECEIVED 6 OTHER 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Subject bid was administratively awarded on 01/09/14 to KBT Contracting Corp. (contract #8878-01), in the amount of \$195,700.00; Change Order #1 was approved on 08/22/14 in the amount of \$129,374.07; Change Order #2 was approved on 05/21/15 in the amount of \$65,084.00.

Recommend approval of Change Order #3 to KBT Contracting Corp., in the amount of \$1,040.00 for a revised maximum indebtedness to the city not-to-exceed \$391,198.07.

Funding for this award to be encumbered by account: PWPB5A1MAPR-05215 to be executed by contract change order #3 through Office of General Counsel.

Attachments: Recommendation Memo, Change Order, Previous Award(s)

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED: Gregory Pease
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: William J. Joyce, P.E., Chief, Engineering and Construction Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING _____ DATE: 9-24-15

OTHER: _____

ACTION OF AWARDDING AUTHORITY

DATE: 9/24/15

APPROVED _____

DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION

Sam E. Mousa

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

FORM GB-108, Revised 12/2007

CHANGE ORDER BREAKDOWN
WILLOW BRANCH LIBRARY ROOFING AND WATER INTRUSION REPAIRS
CONTRACT NO. 8878-01

+Change Order No. 1 <u> \$129,374.07</u> Less Contingency Amount <u> \$0.00</u> Net Change Order No. 1 <u> \$129,374.07</u>	+ Change Order No. 2 <u> \$65,084.00</u> Less Contingency Amount <u> \$0.00</u> Net Change Order No. 2 <u> \$65,084.00</u>
+Change Order No. 3 <u> \$1,040.00</u> Less Contingency Amount <u> </u> Net Change Order No. 3 <u> \$1,040.00</u>	+ Change Order No. 4 <u> </u> Less Contingency Amount <u> </u> Net Change Order No. 4 <u> </u>
+Change Order No. 5 <u> </u> Less Contingency Amount <u> </u> Net Change Order No. 5 <u> </u>	+ Change Order No. 6 <u> </u> Less Contingency Amount <u> </u> Net Change Order No. 6 <u> </u>
+Change Order No. 7 <u> </u> Less Contingency Amount <u> </u> Net Change Order No. 7 <u> </u>	+ Change Order No. 8 <u> </u> Less Contingency Amount <u> </u> Net Change Order No. 8 <u> </u>
- Change Order No. 9 <u> </u> Less Contingency Amount <u> </u> Net Change Order No. 9 <u> </u>	+ Change Order No. 10 <u> </u> Less Contingency Amount <u> </u> Net Change Order No. 10 <u> </u>

TOTAL ORIGINAL CONTRACT	<u> \$195,700.00</u>
TOTAL CHANGE ORDERS	<u> \$195,498.07</u>
TOTAL ENCUMBERED	<u> \$391,198.07</u>

ATTACHMENT "A"
ACCOUNT NUMBERS
WILLOW BRANCH LIBRARY ROOF AND WATER INTRUSION REPAIRS

ACCOUNT NO.	PWCP328PB519-06505-PW0147-03	PWCP31WPB519-06505-PW0147-03	PWCP363PB519-06505-PW0147-03	PWPB5A1MAPR-05215	Contract Totals
CT NO.	CTPW14000025-01	CTPW14000054-01	CTPW14000054-02	NEW <i>CTPW16000007-01</i>	
original contract	\$195,700.00				\$195,700.00
change order #1	\$37.02	\$79,337.05	\$50,000.00	\$0.00	\$129,374.07
change order #2	\$0.00	\$65,084.00	\$0.00	\$0.00	\$65,084.00
change order #63	\$0.00	\$0.00	\$0.00	\$1,040.00	\$1,040.00
Account Totals	\$195,737.02	\$144,421.05	\$50,000.00	\$1,040.00	\$391,198.07

NBR	MASTER ITEM DESCRIPTION	QUANTITY	UOM	UNIT COST	NET		TOTALS
					ADDITION	NET DELETION	
ADDITIONAL WORK							
	PAINT EXTERIOR PORTIONS OF THE LIBRARY						
1	VANDALIZED BY GRAFFITI	1	LS	\$1,040.00	\$1,040.00		
TOTAL ADDITIONAL WORK						\$1,040.00	\$0.00
NET TOTAL ADDITIONAL WORK							\$1,040.00
SUBTOTAL CHANGE ORDER NO. 2						\$1,040.00	\$0.00
NET TOTAL CHANGE ORDER NO. 2						\$1,040.00	

JUSTIFICATION: Vandals painted graffiti on the library walls & sign. Immediate cover-up of the graffiti was requested. Caulking at the library entrance wall was also performed at no cost to the City. This caulking keeps water from seeping into the Children's Room of the library.

McKnight, Thomas

From: Cox, Torrance
Sent: Friday, July 03, 2015 9:44 AM
To: Joyce, William; McKnight, Thomas; Flores, Luis; Cox, Torrance
Subject: Fwd: For Willowbranch Blog

FYI

Sent from my Verizon Wireless 4G LTE DROID

----- Original Message -----

Subject: RE: FW: For Willowbranch Blog
From: info@kbtcorp.com
To: "Cox, Torrance" <TCox@coj.net>
CC:

Torrance

Labor and materials to prime damaged areas and finish coat in manner to blend with existing system so that age/color variation is at minimum without having to paint large areas thus increasing cost.

Labor and materials \$1,040.00

Thanks Keith

----- Original Message -----

Subject: FW: For Willowbranch Blog
From: "Cox, Torrance" <TCox@coj.net>
Date: Thu, July 02, 2015 7:21 am
To: "info@kbtcorp.com" <info@kbtcorp.com>
Cc: "Cox, Torrance" <TCox@coj.net>, "McKnight, Thomas" <MCKnight@coj.net>

Good Morning!

Good Morning!

Keith,

Please provide a quote to remove the graffiti off of building asap. Please see attachment.

Thanks!

Torrance A Cox Sr

Public Building Construction Project Coordinator
Contract Administration Section
Engineering and Construction
Management Division
City of Jacksonville
214 North Hogan Street

Jacksonville, Florida 32202

tcox@coj.net

904-255-8711

From: McKnight, Thomas
Sent: Wednesday, July 01, 2015 5:57 PM
To: Cox, Torrance
Subject: Fwd: For Willowbranch Blog

For your action
Sent from my Verizon Wireless 4G LTE DROID

----- Original Message -----

Subject: FW: For Willowbranch Blog
From: "Joyce, William" <JOYCE@coj.net>
To: "McKnight, Thomas" <MCKnight@coj.net>
CC: "Flores, Luis" <LFlores@coj.net>

Tom let's get a quote from the contractor to paint. Not sure if there is another alternative. Pressure washing will most likely damage the stucco.

From: Lawrence, Eric
Sent: Wednesday, July 01, 2015 5:08 PM
To: Lussier, Kathy
Cc: Joyce, William; Giltrop, Jennifer; Gubbin, Barbara; McNeil, Julie
Subject: For Willowbranch Blog

Kathy – Attached is a word file of a Possible posting for the blog. If you want to post this please edit it and we need to have Bill Joyce OK it.

I think we need to give an update.

THANKS!

Eric Lawrence, Architect
Asst. Library Director for Facilities Management & Planning
303 N. Laura St.
Jacksonville, FL 32202
904-630-7561 Office
904-234-2675 Cell
ELawrence@coj.net

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Asst. Library Director for Facilities Management & Planning

303 N. Laura St.

Jacksonville, FL 32202

904-630-7561 Office

904-234-2675 Cell

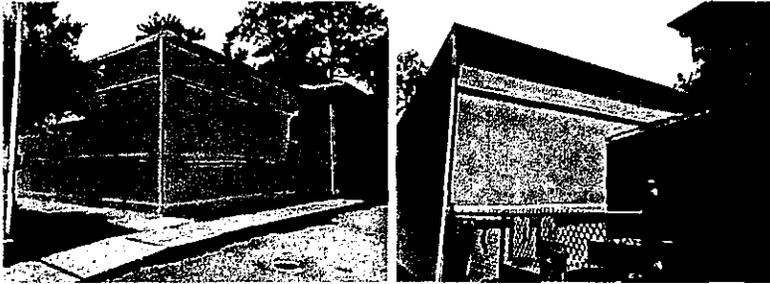
ELawrence@coj.net

Work at Willowbranch Dampened by Vandalism

It is with a sad heart that we found our Willowbranch Library the victim of vandals. JPL has reported the crime to JSO who are taking appropriate action. Additionally we are making a claim to COJ - Risk Management to help in addressing the cost of repairs. The spray paint is mostly on the original building where extensive pressure washing may damage the stucco, so we are obtaining quotes to paint the areas with the appropriate coating required for the building. We hope to have the work done as soon as possible. In the meantime, the video cameras on the building are being monitored and if you have any information regarding this crime please contact JPL or JSO.



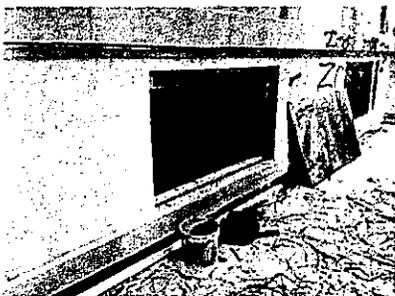
Work has been occurring although you may not have noticed....



The new Gutters and downspouts have been installed around the newer portion of the building.



Excavation has occurred under the original steps to install waterproofing that was previously lacking.



The bars and windows at the basement have been removed and taken off site to clean and repainted.



5105 Blanding Blvd.
Jacksonville, Florida 32210
904/771-2876 Fax
904/647-9200 Office
FEIN 59-3367479
info@kbtcorp.com

Change Order 3

July 2, 2015

City of Jacksonville
Engineering Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
Attention: Torrance Cox

As requested on July 2, 2015, KBT is providing the following proposed Change Order to remedy the Graffiti at Willow Branch Library:

Total Cost Labor and Materials: \$1,040.00

Keith Timmons, Vice President

