



**NEIGHBORHOODS DEPARTMENT  
HOUSING AND COMMUNITY DEVELOPMENT DIVISION**

**JACKSONVILLE HOUSING AND COMMUNITY DEVELOPMENT COMMISSION  
MEETING MINUTES  
Wednesday, September 25, 2019  
9:30 am**

Proceedings before the Jacksonville Housing and Community Development Commission taken on  
Wednesday, September 25, 2019  
Ed Ball Building, 8<sup>th</sup> Floor, Jacksonville, FL32202  
Jacksonville, Duval County, Florida, commencing at approximately 9:30 a.m.

**Commissioners**

David Wakefield, Chair  
Raul Arias, Vice Chair  
Marshall Adkison, Commissioner - **Unexcused**  
Teresa Durand-Stuebben, Commissioner  
Diana Galavis, Commissioner – **Excused**  
Charles Garrison, Commissioner – **Unexcused**  
Curtis Hart, Commissioner – **Unexcused**  
Sharol Noblejas, Commissioner  
Lauren Parsons-Langham, Commissioner - **Excused**  
Thomas B. Waters, Commissioner

**City of Jacksonville Staff:**

Dr. Johnny Gaffney  
Jim McCain, OGC  
Thomas “Tom” Daly, Chief  
Barbara Florio, Board Liaison  
Nicole Spradley, Board Administrative Support  
Kelly Mierkowski, Affordable Housing & Community Development Administrator

**City Council:**

Council Member Garrett Dennis - **Absent**

**Guests Present:**

Donna Fuchs, NFAN  
Michelle Tappouni, Ability Housing  
Rosalind A. Rawls, Schell-Sweet CRC EWC  
Taryn Roberts, ECA – Council Member Dennis  
Angela Leatherbury, Habijax  
Valerie Jenkins, Wells Fargo

**Staff:**

Jane Bouda	Shanee Ealey	Benita Dawson
Rob Gillrup	Sonya Graves	Susan Harnage
Travis Jeffrey	Kenny Logsdon	Riesa Lowery
Chiquita Moore	Bryan Mosier	Carla Ray
Julie Ann Rivera	Melody Saftner	Eleanor Sweet
Errol Schell	Tanya Washington	William Wilson



## NEIGHBORHOODS DEPARTMENT HOUSING AND COMMUNITY DEVELOPMENT DIVISION

### JACKSONVILLE HOUSING AND COMMUNITY DEVELOPMENT COMMISSION MEETING MINUTES

#### **Call Meeting to Order, Welcome and Introductions**

Chair David Wakefield called meeting to order at 9:30am

#### **Approval of Minutes for August 28, 2019**

No quorum. Will approve minutes at the next meeting.

#### **I. Public Comments**

No public comment cards.

#### **II. Division Report –Chief Tom Daly**

Chief Daly recently attended the Florida Housing Coalition Conference on Affordable Housing and was asked to talk about JHFA. The Annual Action Plan was submitted to HUD. He explained that the Universal Application process will not be online this year because the SmartSimple software does not communicate with the other software programs the City uses.

Chief Daly noted that the San Juan Village project has closed and that an Ability Housing project will be closing soon. The Dozier Apartments currently owned by Operation New Hope will be transferred to Ability Housing. Cathedral Jax purchased Billy Goat Hill from Vestcor which will require legislation.

Chief Daly met with Rachel White, CEO of Her Song, who is looking to expand its services and will attend the UA trainings.

Chief Daly mentioned that HCDD hired a new Administrative Assistant named Melody Saftner. He also introduced Bryan Mosier Director of Neighborhoods and Chiquita Moore Operations Director, to the Commission.

#### **III. Presentation**

Donna Fuchs, Executive Director, provided an overview of Northeast Florida AIDS Network (NFAN) and the services they provide. She mentioned that NFAN has had a contract with the City for twenty-five years and uses HOPWA funds to assist clients with utility fees and rental deposits. NFAN ran out of deposit funding in early March this year. Ms. Fuchs talked about the Dining Out for Life program, a nationwide fundraising event, and the Mary H. Lewis Food Pantry as ways the general public can donate towards NFAN.

Commissioner Waters has worked with NFAN before and believes they are a great asset to the community. He inquired about how the data is captured and why young people are contracting AIDS.

Donna Fuchs explained that the CDC Health Department captures the information and that there are very few pediatric cases now. She said that birth is the number one reason a child has AIDS, however teens are getting sexually active younger and younger today.

Commissioner Durand-Stuebben said there is such a stigma of having to shop at a food pantry and it's a nice surprise to hear that they use donated bags from Publix. She inquired as to whether the number of NFAN's clients have gone down.



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Donna Fuchs explained that the headcount is not down, but the demographics are changing. NFAN is seeing younger clients.

Commissioner Durand-Stuebben suggested focusing efforts towards educating our youth since we are seeing a new generation needing these services.

#### **IV. New Business**

Chair Wakefield had no new business.

Liaison Florio pointed out that there was a correction made to the minutes as requested by Commissioner Galavis. A copy of the corrected minutes was distributed in the board packet. Also included in the board packet was a document from Robert Ownby addressing some of the questions from the last Commission meeting. A quorum was not present today so the minutes will be voted on at the next Commission meeting.

#### **V. Unfinished Business**

No unfinished business.

#### **VI. Meeting Adjourned**

The meeting was adjourned at 10:02 a.m.



**NEIGHBORHOODS DEPARTMENT  
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**THE DATE FOR THE NEXT MEETING IS WEDNESDAY, OCTOBER 23, 2019.**

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**CERTIFICATION**

**Recorded and Transcribed by:**

Signature on file

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Nicole Spradley, Executive Assistant  
JHCDC Staff Support

**Submitted by:**

Signature on file

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Barbara Florio, Operations Manager  
JHCDC Board Liaison

**Approved by:**

Signature on file

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David Wakefield, Chair  
JHCDC