



OFFICE OF MAYOR LENNY CURRY

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**Lex Hester Memorial Scholarship Trust Fund Committee Meeting
Meeting Minutes for April 4, 2023
Location: City Hall, Mayor's Office, 117 W. Duval Street, Suite 400
Mayor's Large Conference Room**

In Attendance:

Dr. Charles Moreland	City of Jacksonville, Committee Chair
Kristen Reed	City of Jacksonville, Committee Vice Chair
Tracey Hester Flynn	Lex Hester family
Georgette Dumont, Ph.D.	University of North Florida, Representative
Josh Gideon	City of Jacksonville
Frederick Sumter	City of Jacksonville
Sarah Schmidt	City of Jacksonville
Tina Thompson	City of Jacksonville, Staff

Meeting Convened: 1:05pm

Kristen Reed, acting Meeting Chair, opened the meeting.

Meeting Minutes for the January 18, 2023 meeting were approved by the Committee on August 31, 2022.

Executive Order 2023-01:

Kristen Reed led the discussion regarding the changes to Section 4 of Executive Order 2018-03, amending, in part, providing for the participation of the Hester family member alternate and allowing for the participation of the Hester family member and/or a Committee member via communications media technology when the reason for the absence constitutes an extraordinary circumstance and a quorum of the Committee is physically present at the meeting.

Dr. Georgette Dumont moved for approval and was 2nd by the Committee. The Committee unanimously amended and approved Executive Order 2023-01.

Rules of Procedure:

Kristen Reed discussed **Section 1. GENERAL OVERVIEW, item b. Scholarship Application.** Essay criteria to include information about Lex Hester and his contribution to public administration. Essay written responses will require 1,000 to 1,500 words. Applications with a

score of less than 30 points should be returned to the applicant with recommendations for opportunities to improve their essays for submittal in future application rounds.

There will be no changes to **EXHIBIT A, Scholarship Scoring Rubric.**

Dr. Georgette Dumont moved for approval and was 2nd by the Committee. The Committee unanimously approved the Rules of Procedure after the motion.

Annual Report 2023:

Tina Thompson, Committee Staff, reviewed with the Committee and will provide to Lenny Curry, Mayor.

Georgette Dumont, Ph.D., UNF-Director, MPA Program:

Discussed the MPA program at UNF and advertising for the upcoming Spring Term 2024. Advertisement will be sent to all currently enrolled MPA students.

Dr. Moreland:

Led the Committee in a Roundtable discussion, which reviewed all topics presented in today's meeting.

Application Open/Closing for Spring Term 2024 Round:

The posted timeline for the Spring Term 2024 round was reviewed and agreed to proceed as noted.

Advertisement through UNF to be sent to the students currently enrolled in the MPA program on April 10, 2023.

Application opens April 10, 2023.

Application closes April 28, 2023.

Review and score applications through mid-May 2023.

Notify winner(s) by end of May 2023.

Award scholarship funds to be disbursed to UNF before June 23, 2023.

Next Committee Meeting:

The Committee will meet in January 2024.

The written minutes for this meeting are only an overview of what was discussed, for any questions please contact Tina Thompson at tinat@coj.net.

Meeting Adjourned: 2pm

Attachments:

Meeting agenda, April 4, 2023.

Sign in Sheet-Meeting, April 4, 2023.