



# APPLICATION FOR LOW-INCOME EXEMPTION YEAR: 2023

Please complete this application in its entirety and **supply required supporting documentation with your submittal**. Documentation must be the most current or application may be denied. Incomplete applications may be denied. THIS PROGRAM REQUIRES ANNUAL APPLICATION. THIS PROGRAM DOES NOT APPLY TO THE RESIDENTIAL SOLID WASTE FEE.

## SECTION 1: APPLICANT INFORMATION Please print neatly or type. Applicant must be an owner of the property named in Section 2.

NAME: \_\_\_\_\_ PREFERRED PHONE: \_\_\_\_\_  
MAILING ADDRESS: \_\_\_\_\_ ALTERNATE PHONE: \_\_\_\_\_  
E-MAIL: \_\_\_\_\_

## SECTION 2: PROPERTY INFORMATION Must be applicant's primary residence.

REAL ESTATE NUMBER: \_\_\_\_\_ The real estate (RE) number is a 10-digit number unique to your property and may be displayed with a space or hyphen between the first six and last four digits. It is shown as the account number on your property tax bill.  
PROPERTY ADDRESS: \_\_\_\_\_ Please list street address only; no city, state or ZIP necessary.

## SECTION 3: EXEMPTION ELIGIBILITY SEE PAGE 2 (BACK) FOR 2023 QUALIFYING INCOME THRESHOLDS

IMPORTANT: YOU MUST PROVIDE YOUR **ENTIRE HOUSEHOLD'S GROSS ANNUAL INCOME** AND **PROVIDE DOCUMENTATION** TO SUPPORT THE INCOME LISTED.

- "Gross Annual Income" means the total amount received BEFORE TAXES AND EXPENSES for each earning member of the household (not just the applicant). If total income is zero, please provide a statement to explain how household expenses (such as utilities) are being handled.
- Applicants must count ALL sources of income, including but not limited to employment, disability, Social Security, unemployment benefits, child support, and pensions. Support provided must be the most current available or the application may be denied.
- Acceptable documentation of income includes but is not limited to pay stubs, Social Security benefit statements, and tax returns.

PLEASE COMPLETE EACH FIELD BELOW, EVEN IF THE RESPONSE IS ZERO (0). DO NOT LEAVE ANY FIELDS BLANK.

List All Occupants of Household: \_\_\_\_\_

Gross Annual Household Income: \_\_\_\_\_ Number of Adults: \_\_\_\_\_ Number of Children: \_\_\_\_\_

PLEASE REMEMBER TO PROVIDE DOCUMENTATION TO SUPPORT THE INCOME LISTED. IF THERE ARE NO CHILDREN, PLEASE RESPOND 0.

## SECTION 4: SIGN AND SUBMIT

By signing and submitting this form, I attest that the information provided herein is true and complete to the best of my knowledge, and that I have read and understand the information provided on both pages of this application. I understand that I am responsible for ensuring my property tax bill remains in good standing regardless of the decision made on this application. I understand that failure to pay my property tax bill by its final due date may result in penalties as prescribed by law.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

PLEASE RETURN APPLICATION AND SUPPORTING DOCUMENTATION TO:

POST MAIL: Social Services Division  
Attn: Stormwater Exemptions  
1809 Art Museum Drive, Suite 100  
Jacksonville, FL 32207

E-MAIL: [stormwater@coj.net](mailto:stormwater@coj.net)  
Please send application and attachments as .PDF files, if possible. We strongly recommend that you do not send pictures (.jpg, .bmp) of your application or supporting documents.

## OFFICE USE ONLY

Date Received: \_\_\_\_\_ Entered By: \_\_\_\_\_ Date: \_\_\_\_\_  Approved  Denied Effective Year: \_\_\_\_\_

Comments:

To qualify for the stormwater fee Low-Income Exemption, all household's occupants' Gross Annual Household Income must be within 150% of the current year's federal poverty guidelines according to the number of individuals in the household. The annual federal poverty guidelines are set by the U.S. Department of Health and Human Services (HHS) and are typically published every January in the *Federal Register* and on the HHS website, [aspe.hhs.gov/poverty-guidelines](https://aspe.hhs.gov/poverty-guidelines).

### 2023 EXEMPTION PROGRAM INCOME THRESHOLDS

# Persons in Household	Gross Income Must Be At or Below:
1	\$21,870
2	\$29,580
3	\$37,290
4	\$45,000
5	\$52,710
6	\$60,420
7	\$68,130
8	\$75,840

Add \$7,710 for each additional person more than 8.

This program **DOES NOT** apply to the residential solid waste [garbage] fee. Additionally, exemptions provided for ad valorem taxes, such as those granted for senior citizens, disability or widow/widower, **ARE NOT** applicable to stormwater fee. If you have questions about paying your property tax bill, please contact the Tax Collector's Office at (904) 255-5700.

**EARLY FILING DEADLINE – JULY 31, 2023:** Complete applications that are submitted by this date *may* be approved or denied before tax bills are issued, but it is not guaranteed. You are responsible for making sure your tax bill remains in good standing until a decision is rendered.

**FINAL DEADLINE – MARCH 31, 2024:** All applications and supporting documentation *must* be received by this date. If your application is approved after the tax bills are issued, you will either receive a refund or a new bill. New bills will provide a 30-day extension on any early payment discounts for which you may qualify.

***Regardless of the decision made on your application, you are solely responsible for ensuring your property tax bill remains in good standing. Failure to pay your bill by its final due date may result in penalties as prescribed by law.***

#### TERMS AND CONDITIONS:

- The applicant must be listed as an owner of the property for which an exemption is sought, or otherwise be an appointed representative who is legally authorized to act on behalf of the owner. The applicant must sign the application if sending by post mail.
- The exemption is available for stormwater fees charged to the property containing the applicant's primary residence. Exemptions are not permitted for stormwater fees charged to rental properties or non-residential properties. The program does not apply to the City of Jacksonville residential solid waste fee.
- Ownership may be verified using information available from the Duval County Property Appraiser and the Duval County Clerk of Courts. **All occupants of the household must be listed in Section 3 of the application. All sources of income for all occupants of the household must be provided.**
- Applicants listing zero income must provide supporting documentation explaining how household expenses are being met. The Social Services Division may contact applicants to request additional information. Failure to respond will result in denial.
- Information and documents that are provided to support eligibility will be handled in accordance with state law governing public records.
- In addition to the details provided by the applicant, the Social Services Division may, at its discretion, review other sources of public information related to the property and/or the applicant, including property tax, JEA and/or other utility records, to determine eligibility.