

MAYOR'S BUDGET REVIEW COMMITTEE

Agenda for Monday, January 09, 2017

LENNY CURRY, MAYOR

MAYOR'S CONFERENCE ROOM

4th FLOOR, CITY HALL, 2:00 P.M.

		Excused
Mousa, Sam	- Chair	<input type="checkbox"/>
Weinstein, Mike	- Vice Chair	<input type="checkbox"/>
Pappas, John	- Member	<input type="checkbox"/>
Shelton, Ali	- Member	<input type="checkbox"/>
Stewart, Kerri	- Member	<input type="checkbox"/>

CONVENED: 2:00 PM

ADJOURNED: 2:34 PM

Roselyn Chall, Secretary

Agency / Department	Item #	ID Number	Transfer Amount	Description / Summary	MBRC Action
Mayor's Office	1	Memo		Minutes from 12/12/16 MBRC meeting for approval.	Approved 5-0
Finance and Administration	2	BT17048	\$8,418,103.00	To allow the City to enter into an agreement with JTA to transfer funds to JTA.	Approved 5-0
Finance and Administration	3	TD17079	\$78,178.00	To provide the necessary funding to procure and provide portable radio accessories to the new recruits of the 2016-17 scheduled training classes involving Police Officers, Corrections Officers and Community Services Officers.	Approved 5-0
Finance and Administration	4	TD17075	\$58,296.00	To transfer internal service resources for purposes of providing budget capacity due to an increase in scope of work required for the AmpliFund grants management software project.	Approved 5-0
Finance and Administration	5	RC17079		Request to transfer 500 part-time hours from the vacancy pool to procurement. The part-time hours will be used to better serve the needs of the division by allowing the return of an employee who has worked in this capacity for over twenty years. The main objective will be to train a new full time employee in the vacated position. This request is for FY17 only.	Approved 5-0

Agency / Department	Item #	ID Number	Transfer Amount	Description / Summary	MBRC Action
Neighborhoods	6	RC17059		Reclassify a stock clerk position within Procurement to an Executive Assistant in the Neighborhoods Office of Director to be effective 1/7/2017.	Approved 5-0
Finance and Administration	7	RC17088		Transfer 500 part-time hours from the loss prevention activity to the general liability activity. This transfer is for FY17 only.	Approved 5-0
Finance and Administration	8	Memo		Request to fill the civil service position of Claims Intake Specialist at a higher than budgeted amount.	Approved 5-0
Finance and Administration	9	Memo		Memo from CJ Thompson, Chief, Fleet Management, requesting to amend the FY 2017 B4c (Vehicle Replacement) that pertains to JSO. Requesting to purchase twenty (20) Ford Police Interceptor Utility Vehicles in lieu of twenty-three (23) Ford Police Interceptor Sedans.	Approved 5-0
Fire and Rescue	10	TD17082	\$26,000.00	Transfer funds to purchase one (1) gas range with hood for Fire Station #9, three (3) 14" Thinkpad computers for Rescue, three (3) large ice machines & four (4) riding lawn mowers for Fire Stations in use 24/7.	Approved 5-0
Fire and Rescue	11	TD17070	\$141,625.00	Transfer funds to correct BT15-055 approved by MBRC on March 23, 2015. The amounts were transposed.	Approved 5-0
Fire and Rescue	12	Memo		Memo from Kurt Wilson, Chief, requesting permission to execute an agreement between the City of Jacksonville and Big Brothers, Big Sisters of Northeast Florida to allow JFRD to provide one-on-one mentoring at fire stations to high school aged students interested in pursuing a career in fire and rescue.	Approved 5-0
Jacksonville Human Rights Comm	13	RC17082		Reclassify a vacant executive secretary II position in JHRC to an executive assistant to appointed official position to be effective 1/21/17. Reclassification is being requested due to expanded responsibilities of the position.	Approved 5-0

Agency / Department	Item #	ID Number	Transfer Amount	Description / Summary	MBRC Action
Jacksonville Children's Commission	14	Memo		Memo from Jon Heymann, Executive Director, requesting permission to submit legislation necessary for City Council approval of license agreement - Northeast Florida Healthy Start Coalition, Inc. - Healthy Families Program. Agreement will be for three years through June 30, 2020.	Approved 5-0
Neighborhoods	15	RC17083		Requesting permission to promote an environmental specialist to an environmental engineer scientist to be effective 1/14/17. Promotion requested due to performance of higher level duties.	Approved 5-0
Neighborhoods	16	RC17072		Reclass a vacant CSA III position to an environmental specialist in the gas storage tank inspection program to be effective 12/17/16.	Approved 5-0
Neighborhoods	17	Memo		Assigned take-home/park & ride vehicle request for Environmental Quality Technician - improve deficient inspection process efficiency and quota through reduction in travel time.	Approved 5-0
Office of the Sheriff	18	TD17078	\$10,360.00	To move funds to a capital account for the purchase of eight food pan carriers for the jail food service.	Approved 5-0
Office of the Sheriff	19	BT17049	\$883,518.00	To appropriate grant funds, with no local match, from the State Attorney's Office, Fourth Judicial Circuit of Florida, under the FY15 National Sexual Assault Kit Initiative - funds are for salaries and benefits of two full-time cold case detectives. Grant period is 12/1/15 through 9/30/18. Related RC17-080	Approved 5-0
Office of the Sheriff	20	RC17080		Authorize two (2) Cold Case Detective positions in SHPO1F7DOJ. These positions will work exclusively on the Sexual Assault Kit Initiative (SAKI). Effective 1/14/17	Approved 5-0
Parks, Recreation & Community Svcs	21	RC17076		Reclassify a park ranger position to a parks specialist position at Hanna Park effective 1/14/17. An additional supervisor is needed at Hanna Park due to the seven day a week operation.	Approved 5-0

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Parks, Recreation & Community Svcs	22	RC17075		Reclassify a supply supervisor position to a parks logistics manager position within playgrounds and centers to be effective 1/14/17. The newly created logistics manager will manage the operation and staff at the warehouse, sign shop and small engine repair shop.	Approved 5-0
Public Library	23	RC17081		Reclassify a library clerical services supervisor to a librarian II position effective 1/9/17. The Librarian II would manage the acquisitions, processing and linking department which would include supervising clerical staff, directing the organizational flow of materials from receipt in the building through sorting to library locations and create orders for new materials.	Approved 5-0
Public Library	24	Memo		Request for out of class pay for one (1) Librarian IV.	Approved 5-0
Public Library	25	Memo		Request for out of class pay for one (1) Librarian II.	Approved 5-0
Public Library	26	Memo		Request to fill the appointed employee position of Executive Assistant I - Facility Manager at higher than budgeted amount.	Approved 5-0
Public Works	27	BT17051	\$576,000.00	To reappropriate funds from the Traffic Signalization and the Countywide Intersection Improvements projects to the Traffic Signalization - Staples Mill/Argyle Forest Blvd. project for the purpose of installing a traffic signal where Staples Mill Dr. intersects with Argyle Forest Blvd.	Approved 5-0
Public Works	28	BT17053	\$274,000.00	To reappropriate funds from the Countywide Bulkhead Assessment, Repair and Replacement project to the Bert Maxwell Park Bulkhead Improvements project.	Approved 5-0
Public Works	29	BT17050	\$220,320.00	To reappropriate funds from the Countywide Intersection improvements project for the purpose of constructing a southbound right turn lane where Scott Mill Road intersects with Mandarin Road.	Approved 5-0
Public Works	30	BT17052	\$150,000.00	To appropriate funds from the Facilities Capital Maintenance project to the Florida Theatre Façade Improvements project.	Approved 5-0

Agency / Department	Item #	ID Number	Transfer Amount	Description / Summary	MBRC Action
Public Works	31	TD17072	\$13,500.00	To appropriate funds to pay for necessary upgrades to the internet infrastructure at the South Yard located on Parental Home Road.	Approved 5-0
Public Works	32	BT17046	\$89,545.66	To appropriate funds from two duplicate projects in order to consolidate available funding into the Facilities Capital Maintenance Gov't - Assessment and Remediation project which will be used to address overall indoor air quality issues in City facilities.	Approved 5-0
Public Works	33	RC17073		Request to reclassify an Engineer Manager position to a Public Works Construction Project Manager, effective 1/9/17, to better meet the demands of the division with a second project manager.	Approved 5-0
Public Works	34	TD17074	\$23,000.00	To appropriate funds within the Public Buildings Courthouse indexcode to pay for maintenance of the facility.	Approved 5-0
Public Works	35	TD17073	\$34,290.00	To appropriate funding to fund traffic signal utilities, purchase of computer software and bluetooth laptops which will be able to communicate with traffic signals which are being upgraded with bluetooth technology.	Approved 5-0
Public Works	36	Memo		Memo from Tom Fallin, Chief, Engineering and Construction Management, requesting to enter into an agreement with Florida Department of Transportation, the Florida Department of Environmental Protection and Nassau County for the operation and maintenance of the Old Nassau Sound Bridge, known as the George Crady Bridge Fishing Pier State Park.	Approved 5-0
Public Works	37	Memo		Memo from John Pappas, Director, requesting permission to execute a first amendment to existing agreement with Advanced Disposal Services, Jacksonville, LLC.	Approved 5-0
Public Works	38	Memo		Memo from John Pappas, Director, requesting permission to execute a second amendment to an existing agreement with Republic Services of Florida Limited Partnership D/B/A Southland Waste Systems of Jacksonville.	Approved 5-0

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Public Works	39	Memo		Memo from John Pappas, Director, requesting permission to execute a second amendment to existing agreement with Waste Pro of Florida, Inc.	Approved 5-0
Public Works	40	Memo		Request to fill the civil service position of Maintenance Worker Supervisor with a P2 internal candidate at a higher than budgeted amount which will impact one (1) employee upon offer and at end of probation.	Approved 5-0
Public Works	41	Memo		Memo from Renee Hunter, Acting Chief, Real Estate, requesting permission to submit legislation necessary for City Council approval to declare the subject property "surplus" to the needs of the City (2801 Myra Street to 6100 Philips Highway, L.L.C.) Deferred 1/9/17	Deferred 5-0
Public Works	42	Memo		Memo from Renee Hunter, Acting Chief, Real Estate, requesting permission to submit legislation necessary for City Council to approve the conveyance of one Permanent Easement (FDOT Kings Road, Traffic Signal Improvements).	Approved 5-0
Public Works	43	Memo		Memo from Stephanie Burch, Chief, Real Estate, requesting permission to submit legislation necessary for City Council approval of proposed lease agreement - NE Florida Women Veteran, Inc. - 2133 Broadway Ave.	Approved 5-0
Public Works	44	Memo		Memo from Renee Hunter, Acting Chief, Real Estate, requesting permission to submit legislation necessary for City Council approval of Kings Road Signal Improvements Project - Kings Road at Spires Ave. Fee Parcel 119 to FDOT and Partial Release of Mortgage.	Approved 5-0
Employee Services	45	Memo		Memo from Bob Parr, Chief of Compensation and Benefits requesting permission to submit legislation necessary for City Council approval to submit UF Health Pilot Program Legislation.	Approved 5-0
Office of Ethics, Compliance & Oversight	46	TD17068	\$500.60	Transfer funds to purchase Lenovo Thinkvision monitor & Microsoft Office Professional License MVLP for new part-time employee.	Approved 5-0

Agency / Department	Item #	ID Number	Transfer Amount	Description / Summary	MBRC Action
Finance and Administration	47	TD16516	\$42,000.00	Transfer budget to cover FY16 departmental over budget condition in General Fund - GSD as of 9/30/16 in Military Affairs and Veterans, State Attorney and Civil Service Board.	Approved 5-0
Finance and Administration	48	BT16128	\$2,350,000.00	Transfer budget to cover departmental over budget condition in General Fund - GSD as of 9/30/16 for Fire and Rescue.	Approved 5-0
Office of the Sheriff	49	BT17055	\$2,700,000.00	Appropriate General Fund - GSD fund balance to replace network equipment required for implementation of body camera project.	Approved 5-0