

MAYOR'S BUDGET REVIEW COMMITTEE

Agenda for Monday, February 12, 2018

LENNY CURRY, MAYOR

MAYOR'S CONFERENCE ROOM

Excused

- Mousa, Sam - Chair
- Weinstein, Mike - Vice Chair
- Hughes, Brian - Member
- Pappas, John - Member
- Shelton, Ali - Member

4th FLOOR, CITY HALL, 2:00 P.M.

CONVENED: 2:00 PM

ADJOURNED: 3:15 PM

Roselyn Chall, Secretary

Agency / Department	Item #	ID Number	Transfer Amount	Description / Summary	MBRC Action
Mayor's Office	1	Memo		Minutes from the 1/22/18 MBRC meeting for approval.	Approved 3-0
Finance and Administration	2	RC18097		Promote an existing employee from a security administrator junior to a security administrator to be effective 2/17/18. A memo requesting a start rate at higher than budget is attached.	Approved 4-0
Finance and Administration	3	Memo		Request pay increases for the appointed positions of AITO - applications development project manager and AITO - IT manager asset, change and configuration.	Approved 4-0
Finance and Administration	4	Memo		Request a start rate for a current employee to fill the civil service position of buyer assistant at higher than budgeted amount with impact to another employee.	Approved 4-0
Finance and Administration	5	Memo		Request to fill the appointed position of Executive Assistant to Appointed Official at higher than budgeted amount.	Approved 4-0
Finance and Administration	6	Memo		Request to fill two civil service Fleet Preventative Maintenance Technician positions at higher than budgeted amount.	Approved 4-0
Finance and Administration	7	Memo		Memo from CJ Thompson, Chief of Fleet Management, requesting permission to submit legislation to amend the 2017-504-E B4c vehicle replacement schedule.	Approved 3-0

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Fire and Rescue	8	BT18053	\$15,000.00	Appropriate funds awarded by the Northeast Florida Healthcare Coalition to purchase one AeroClave decontamination device to provide mobile sterilization of the rescue apparatus.	Approved 4-0
Fire and Rescue	9	BT18047	\$240,232.50	Appropriate funding from JIA and transfer JFRD overtime budget to salaries and benefits for seven new positions listed on RC18-103 to provide EMS services at JIA beginning in May 2018. Permission is also being requested to retain one rescue unit currently on the FY18 B4c (vehicle replacement list) until FY19. Related RC18-103	Approved 4-0
Fire and Rescue	10	RC18103		Authorize seven additional positions at JIA to provide EMS services. Related BT18-047	Approved 4-0
General Counsel	11	Memo		Memo from Sondra Fetner, requesting permission to submit legislation to deliver the declaration of restrictive covenant between the City of Jacksonville and the FDEP for property known as St. Johns Park, located at 0 Riverplace Blvd.	Approved 4-0
Jacksonville Human Rights Comm	12	TD18122	\$25,200.00	Transfer funds to professional services to pay for an EEO Investigator working to reduce current backlog of pending assessments and investigations.	Approved 4-0
Jacksonville Human Rights Comm	13	TD18120	\$73,274.00	Appropriate available revenue in this self appropriating subfund to clean up budgetary balances and fund two positions for the remainder of the fiscal year.	Approved 4-0
Medical Examiner	14	Memo		Request to fill the civil service position of forensic photographer at higher than budgeted. This change will impact one additional employee.	Approved 4-0
Neighborhoods	15	TD18145	\$22,200.00	De-appropriate revenue and expense budget within the ASPCA - Carroll Petrie Foundations grant to match grant funds actually received.	Approved 4-0

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Neighborhoods	16	TD18128	\$20,000.00	Transfer funds from professional services to purchase a digester and water polisher for EQD's laboratory. This will enable lab personnel to continue to analyze water pollution samples and purchase a water sampling field meter.	Approved 4-0
Neighborhoods	17	BT18055	\$135,000.00	Appropriate fund balance within the Air Pollution Tag fee subfund for the purchase of ambient air monitoring equipment, standards and proficiency tests and to replace the existing trailer at the Kooker Park site.	Approved 3-0
Neighborhoods	18	BT18051	\$121,500.00	Appropriate fund balance within the mosquito control state subfund to provide additional funding for insecticide, equipment, repairs, travel and training.	Approved 4-0
Neighborhoods	19	TD18126	\$16,000.00	Appropriate funds from FDOT for the Keep America Beautiful, Litter Control and Prevention Program to develop litter prevention and education programs. Grant list on 2017-504-E B1a	Approved 4-0
Neighborhoods	20	RC18084		Reclassify a vacant animal cruelty investigator to an animal code enforcement supervisor to be effective 2/17/2018.	Approved 4-0
Neighborhoods	21	BT18049	\$1,923,000.00	Appropriate available funds within the nuisance abatement lien fund for nuisance abatement contracting to remove property code violations citywide.	Approved 4-0
Neighborhoods	22	BT18050	\$7,252.00	Appropriate funds from Atlantic and Neptune Beach and enter into an agreement to enhance monitoring and assessment of water quality.	Approved 4-0
Neighborhoods	23	RC18104		Reclassify a vacant customer service representative senior position in the call center to an animal placement coordinator in ACPS to be effective 2/12/18. A memo requesting a start rate at higher than budget is attached.	Approved 4-0
Neighborhoods	24	Memo		Memo from Robert Ownby, Housing Property Administrator, requesting permission to submit legislation to amend chapter 179 (Mortgage Foreclosure Regulation) ordinance code.	Approved 4-0

Agency / Department	Item #	ID Number	Transfer Amount	Description / Summary	MBRC Action
Office of Economic Development	25	BT18056	\$6,000,000.00	Appropriate Florida Job Growth grant funding from FDOT of \$6 million for the Cecil Field Mega Site project.	Approved 4-0
Office of the Sheriff	26	BT18030	\$325,000.00	Appropriate funds from FDLE for the Shot-Spotter Pilot Program - funds will be used for sensor based IT and surveillance technologies. Grant period is 7/1/17 through 6/30/18. This item was deferred on 12/11/17.	Approved 4-0
Office of the Sheriff	27	BT18052	\$89,000.00	Appropriate funds within the special law enforcement trust fund for the Jacksonville Brotherhood of Police Officers, the Sulzbacher Center for the Homeless and the Florida Sheriff's Youth Ranch as well as reimburse costs related to the Florida contraband forfeiture act.	Approved 3-1
Parks, Recreation & Community Svcs	28	RC18105		Promote existing employee within the nutrition 3B/3C grant from an account clerk to an account technician to be effective 2/17/18. A memo requesting a salary at higher than the budgeted amount is attached.	Approved 4-0
Planning & Development	29	BT18041	\$688,277.45	Appropriate available fund balance within the Building Inspection subfund for additional employees and equipment to provide an adequate level of customer service due to an increase in permits and inspections. Related RC18-099	Approved 4-0
Planning & Development	30	RC18099		Authorize ten additional positions and 2,600 part-time hours within building inspection subfund. Related BT18-041	Approved 4-0
Planning & Development	31	Memo		Request special pay increases for three City Planner III current civil service employees at higher than budgeted amount.	Approved 4-0
Planning & Development	32	RC18101		Reclassify a vacant executive secretary I to an executive assistant to appointed official within Community Planning to be effective 2/3/18.	Approved 4-0
Public Works	33	TD18136	\$499,000.00	Transfer funds within Public Buildings to fund repairs. Savings from a JEA credit provided to the city due to an error with an electric meter has made funding within the utilities line available to fund repairs.	Approved 4-0

Agency / Department	Item #	ID Number	Transfer Amount	Description / Summary	MBRC Action
Public Works	34	BT18046	\$250,000.00	Transfer funds from the facilities capital maintenance project to a new project for repairs to the main library parking garage sprinkler system. Once complete any remaining funds shall revert back to facilities capital maintenance.	Approved 4-0
Public Works	35	TD18123	\$21,378.00	Transfer funds within the Courthouse activity to cover increased cost of the new janitorial services contract.	Approved 4-0
Public Works	36	TD18113	\$452,837.04	Transfer funds to more accurately budget for the contractual payments to JEA required under the energy and water conservation agreement approved by ordinance 2002-258-E.	Approved 4-0
Public Works	37	TD18114	\$132,832.20	Transfer funds to more accurately budget for the contractual payments to JEA required under the energy and water conservation agreement approved by ordinance 2002-258-E.	Approved 4-0
Public Works	38	Memo		Memo from Tom Fallin, Chief of Engineering and Construction Management, requesting permission to submit legislation to approve a transfer and maintenance agreement between the City and FDOT for SR 109/University Blvd. from Bartram Drive East to Cesery Blvd.	Approved 4-0
Public Works	39	Memo		Memo from Renee Hunter, Chief of Real Estate, requesting permission to submit legislation for closure and abandonment of a portion of Twining Road, Timuquana Manor.	Approved 4-0
Neighborhoods	40	Memo		Memo from Stephanie Burch, Director, requesting permission to submit legislation for purchase of real property for New Town Drainage Project - parcels are located on Beaver Street. Deferred 2/12/18	Deferred 4-0
Parks, Recreation & Community Svcs	41	BT18057	\$91,602.45	Appropriate funding from FIND and transfer funding from closed projects for the City match portion of the Oak Harbor Boat Ramp Dredge CIP project.	Approved 4-0