

MAYOR'S BUDGET REVIEW COMMITTEE

Agenda for Monday, March 27, 2017

LENNY CURRY, MAYOR

MAYOR'S CONFERENCE ROOM

4th FLOOR, CITY HALL, 2:00 P.M.

		Excused
Mousa, Sam	- Chair	<input type="checkbox"/>
Weinstein, Mike	- Vice Chair	<input type="checkbox"/>
Pappas, John	- Member	<input type="checkbox"/>
Shelton, Ali	- Member	<input type="checkbox"/>
Stewart, Kerri	- Member	<input type="checkbox"/>

CONVENED: 2:00 PM

ADJOURNED: 2:34 PM

Roselyn Chall, Secretary

Agency / Department	Item #	ID Number	Transfer Amount	Description / Summary	MBRC Action
Mayor's Office	1	Memo		Minutes from 3/13/17 MBRC meeting for approval.	Approved 5-0
Finance and Administration	2	TD17159	\$28,700.00	Transfer funds for the replacement of one (1) light vehicle lift with a heavy duty lift to service GM Rescue Units, one (1) pressure washer for the wash rack that is beyond economical repair and to increase repair/maintenance funds for the repair of shop equipment.	Approved 5-0
Finance and Administration	3	TD17157	\$327,921.00	Transfer funding to procure hardware, software, installation and support services for a cloud based solution that will provide significantly greater back-up capacities and yield cost savings as compared to the existing onsite data back up configuration and offsite tape storage.	Approved 5-0
Finance and Administration	4	Memo		Request to grant a special pay increase for thirteen (13) current civil service employees which is higher than budgeted amount (11 Account Technicians & 2 Account Technician Specialists)	Approved 5-0
Finance and Administration	5	Memo		Request to grant a special pay increase for five (5) current appointed employees which is higher than budgeted amount. Deferred 3/27/17	Deferred

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Finance and Administration	6	Memo		Request to fill the civil service position Welder Assistant at higher than budgeted amount.	Approved 5-0
Fire and Rescue	7	Memo		Memo from Kirk Wilson, Chief, requesting authorization to execute service agreements with UNF for ambulance services on campus which will provide medical coverage for Special Events hosted by UNF. Deferred 3/27/17	Deferred
Medical Examiner	8	BT17081	\$3,241.95	Appropriate funds received from the 2016 Paul Coverdell Sciences Improvement Grant for the purchase of photographic equipment for the forensic photography section of the Medical Examiner's Office. Deferred 3/27/17	Deferred
Medical Examiner	9	Memo		Request a special pay increase for three current Associate Medical Examiners which is higher than budget amount.	Approved 5-0
Military Affairs and Veterans	10	BT17088	\$200,000.00	Appropriate funding for the defense infrastructure grant from Enterprise Florida, Inc. / Department of Economic Opportunity. The grant targets willing sellers of land-use easements around Outlying Landing Field Whitehouse to limit encroachment issues around the airfield and minimize community concerns regarding aircraft noise. The grant expires June 2018.	Approved 5-0
Military Affairs and Veterans	11	TD17147	\$7,105.00	Transfer funding for a part-time clerical employee for the remainder of FY16/17. Position will be used to better serve the needs of the department by obtaining some assistance at the front desk. Related RC17-139	Approved
Military Affairs and Veterans	12	RC17139		Transfer 700 part-time hours from the vacancy pool to Military Affairs for fiscal year 2016-2017 only. Approving this RC will leave 4,100 pt hrs in the vacancy pool. Related TD17-147	Approved 5-0
Military Affairs and Veterans	13	Memo		Request to grant a special pay increase for the civil service position of Social Services Specialist.	Approved 5-0
Neighborhoods	14	TD17162	\$23,739.30	Transfer funds within the Spay and Neuter Trust fund which will fund three part-time positions in the Animal Care and Protective Services Division. Related RC17-151.	Approved 5-0

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Jacksonville Citywide Activities	15	RC17151		Transfer 1,950 part time hours from the Vacancy Pool to Animal Care and Protective Services for two part time employees (FY17 only). Funding is provided via a previous grant from Petco. Effective 4/1/17	Approved 5-0
Neighborhoods	16	Memo		Request to fill the civil service position of Environmental Associate Engineer at higher than budgeted amount.	Approved 5-0
Office of Economic Development	17	TD17166	\$49,774.00	Cleanup of all-years fund per section 106.106: Transfer budgetary balances within the Cecil Field Trust to cover shortfalls in various line items.	Approved 5-0
Office of the Sheriff	18	BT17082	\$22,000.00	Appropriate funds from the Walmart Foundation community grant program to purchase equipment for the Homeland Security Unit. Grant period is October 1, 2016 through September 30, 2018.	Approved 5-0
Parks, Recreation & Community Svcs	19	TD17160	\$1,500.00	Appropriate additional funds in the RELIEF program to support 166 additional hours of in-home respite care and companionship services for seniors. The grant was originally appropriated on ordinance 2016-469-E. The additional appropriation falls within the Mayor's transfer authority [Section 106.304 c].	Approved 5-0
Parks, Recreation & Community Svcs	20	TD17158	\$3,500.00	Appropriate additional revenue in the retired senior volunteer program which was authorized on the FY16 B1b schedule. The additional amount is within the 10% threshold. Grant ends March 31, 2017.	Approved 5-0
Parks, Recreation & Community Svcs	21	Memo		Request a lateral transfer to fill the civil service position of Clerical Support Aide III in Social Services at a higher than budgeted amount.	Approved 5-0
Planning & Development	22	Memo		Memo from Laurie Santana, Chief of Transportation Planning, requesting permission to submit legislation necessary for City Council approval of proposed text amendments to the 2030 Comprehensive Plan.	Approved 5-0

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Planning & Development	23	Memo		Request to grant a special pay increase to four current civil service employees which is higher than budgeted amount - City Planner Supervisor.	Approved 5-0
Public Library	24	Memo		Request to fill the civil service position of Conference Center Specialist at a higher than budgeted amount.	Approved 5-0
Public Works	25	BT17084	\$493,000.00	Transfer funds from the Countywide Intersection Improvement/Bridge project to the Lakeside Drive Bridge Replacement project in order to fully fund the replacement of the existing bridge structure with a new box culvert bridge.	Approved 5-0
Public Works	26	BT17085	\$869,881.45	Transfer funds from the Pinedale Area Drainage project to the Newtown Drainage (Myrtle & Beaver) project.	Approved 5-0
Public Works	27	BT17086	\$1,986,996.27	Transfer funds from three bulkhead capital projects to the St. Johns River - Riverfront Park Bulkhead replacement project in order to replace the failing bulkhead at Riverfront Park.	Approved 5-0
Public Works	28	Memo		Memo from Tom Fallin, Chief, Engineering and Construction Management, requesting permission to submit legislation necessary for City Council approval of Transfer & Maintenance agreement between the City of Jacksonville and the Florida Department of Transportation - bridge replacement on Howell Drive/Ribault River, Bridge #724147.	Approved 5-0
Public Works	29	Memo		Memo from Tom Fallin, Chief, Engineering and Construction Management, requesting permission to submit legislation necessary for City Council approval of Amendment 1 to the Memorandum of Agreement between the Bureau of Ocean Energy Management, the U.S. Army Corps of Engineers and the City of Jacksonville.	Approved 5-0
Public Works	30	Memo		Memo from Renee Hunter, Chief, Real Estate, requesting permission to submit legislation necessary for City Council approval of proposed surplus 1044 Lobster Lane, Jacksonville FL 32218.	Approved 5-0

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Public Works	31	Memo		Memo from Renee Hunter, Chief, Real Estate, requesting permission to submit legislation necessary for City Council approval of closure and abandonment of portions of seven (7) rights-of-way for the Jacksonville Port Authority.	Approved 5-0
Public Works	32	Memo		Request to fill the appointed position of Public Works Accounting Manager at higher than budgeted amount.	Approved 5-0
Public Works	33	Memo		Memo from Jeff Foster, Environmental Programs Manager, requesting permission to submit legislation necessary for City Council approval for a waiver of portions of Ordinance 260 in support of the Fourth Annual Waste Tire and Snipe Sign Buyback Event to be held on May 6, 2017.	Approved 5-0
Sports and Entertainment	34	Memo		Memo from Dave Herrell, Sports & Entertainment Officer, requesting permission to submit legislation necessary for City Council approval of establishing the "Enterprise Fund" which will be used to deposit any ticket or parking surcharges applied to tickets or parking passes for applicable events held at the Amphitheater and/or Covered Flex Field.	Approved 5-0
Sports and Entertainment	35	Memo		Request for out of class pay for one Event Specialist.	Approved 5-0
Office of Economic Development	36	Memo		Memo from Kirk Wendland, Executive Director, requesting permission to submit legislation necessary for City Council approval of Economic Development Agreement by and between the City and Project Velocity.	Approved 5-0
Planning & Development	37	BT17087	\$165,692.68	Appropriate from cash carryover to various building inspection to fund salaries and benefits for 4 civil service positions (Construction Trades Instructors-Building) for 3 months from 7/1/17-9/30/17 increasing the employee cap by 4. Related RC17-145	Approved 5-0
Planning & Development	38	RC17145		Requesting to increase the position cap by adding four construction trade inspectors within building inspection to handle the increase in building and roofing permit applications and inspections. Related BT17-087	Approved 5-0

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Fire and Rescue	39	Memo		Memo from Kurt Wilson, Chief, requesting authorization to execute the annual MOU for the JFRD Explorer Program. Deferred 3/13/17	Approved 5-0