

MAYOR'S BUDGET REVIEW COMMITTEE

Agenda for Monday, September 12, 2016

LENNY CURRY, MAYOR

MAYOR'S CONFERENCE ROOM

Excused

- Mousa, Sam - Chair
- Weinstein, Mike - Vice Chair
- Pappas, John - Member
- Shelton, Ali - Member
- Stewart, Kerri - Member

4th FLOOR, CITY HALL, 2:00 P.M.

CONVENED: 2:00 PM

ADJOURNED: 2:33 PM

Roselyn Chall, Secretary

Agency / Department	Item #	ID Number	Transfer Amount	Description / Summary	MBRC Action
Mayor's Office	1	Memo		Minutes from 8/22/16 MBRC meeting for approval.	Approved 5-0
Downtown Investment Authority	2	TD16434	\$17,265.59	To provide funding for the replacement of 220 light fixtures within the Ed Ball Garage. Existing light fixtures within the facility are in poor condition, some are inoperable & new LED light fixtures will be installed in order to ensure a safe environment.	Approved 5-0
Finance and Administration	3	TD16479	\$29,691.00	Transfer budget surplus from the Parks and Public Works Department to the Ethics Office to cover anticipated deficits in personnel expenses.	Approved 5-0
Finance and Administration	4	TD16474	\$156,000.00	Transfer IT system maintenance internal service billing allocation capacity from various Departments to cover shortfalls in the Courts and Public Defender IT system maintenance IS allocation.	Approved 5-0
Finance and Administration	5	TD16417	\$414,104.00	To purchase critical IT assets that address IT security, provide an IT project portfolio software along with the replacement of two (2) Oracle servers with rack-mounted consoles.	Approved 5-0

Agency / Department	Item #	ID Number	Transfer Amount	Description / Summary	MBRC Action
Finance and Administration	6	TD16378	\$483,530.00	Transfer available budgetary balance in the juvenile justice non-departmental activity to offset projected negative variances in other non-departmental activities: Medicaid program, State Attorney cost for filing fee local ordinance violations, subsidized pension funds, 415 pension limits and tax deed purchases.	Approved 5-0
Finance and Administration	7	BT16123	\$3,808,356.00	To clean up appropriations for Huguenot Memorial Park that were budgeted in the wrong Huguenot Park project. Two capital projects were inadvertently budgeted in the CD5 project that should have been budgeted in the CD2 project and the third was created as a stand alone project and detail.	Approved 5-0
Finance and Administration	8	Memo		Special Pay increase for two (2) current appointed employees within the Budget Division.	Approved 5-0
Finance and Administration	9	Memo		Request permission to fill one Reproduction Systems Operator I vacancy at an advanced appointment rate which will impact one other employee.	Approved 5-0
Finance and Administration	10	Memo		Request approval for a higher start rate for the position of Account Technician due to a problem retaining employees.	Approved 5-0
Fire and Rescue	11	BT16121	\$32,700.00	Appropriate shelter retrofit funds earned through June 2016 to purchase cots and shelter operating supplies for primary & secondary hurricane shelters in Duval County. Related legislation 2012-72-E.	Approved 5-0
Fire and Rescue	12	TD16480	\$56,500.00	Transfer funds to purchase 30 sets of bunker gear - stocked gear is critically low due to replacements necessary following recent safety inspections.	Approved 5-0
Jacksonville Children's Commission	13	BT16122	\$73,320.00	To appropriate the matching funds for the second year of a five year 21st Century Community Learning Center Grant from the Florida Department of Education to provide afterschool programs at two elementary schools in Duval County - Hyde Park and San Jose Elementary. Grant period is August 1, 2016 through August 30, 2017.	Approved 5-0

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Jacksonville Children's Commission	14	RC16230		Reclass requested due to the needs of the department to administer and monitor the contracts that JCC pays for. 9/12/16 Withdrawn at dept. request & returning original to ES.	Withdrawn
Jacksonville Children's Commission	15	Memo		Special pay increase for two current appointed employees for Program Coordinator 21st CCLC (grant funded employees and salaries have been approved by the funder - Florida Department of Education).	Approved 5-0
Mayor's Office	16	TD16463	\$35,000.00	Transferring \$25,000 to procurement/JSEB for the sponsorship of Black Expo. & \$10,000 to Mayor's Office for the sponsorship of LISC Community Development Awards.	Approved 5-0
Neighborhoods	17	TD16456	\$35,939.20	This transfer will allow staff to purchase air toxics monitoring equipment that will replace the equipment that has reached end-of-life status - existing model is no longer supported by the manufacturer, etc.	Approved 5-0
Office of Economic Development	18	Memo		Memo from Kirk Wendland, Executive Director, to introduce a Resolution designating project Rambler as a Qualified Target Industry Business - the company is evaluating Jacksonville as the site for its J.S. Corporate Headquarters and training center.	Approved 5-0
Office of the Sheriff	19	TD16457	\$47,631.70	Move funds to capital subobject to purchase two Cisco Catalyst 4500 Switches.	Approved 5-0
Parks, Recreation & Community Svcs	20	Memo		Request for reclassification of Social Services Supervisor to Program Manager due to employee doing comparable work to the other Program Managers in the Senior Services Division.	Approved 5-0
Parks, Recreation & Community Svcs	21	Memo		Request for advanced appointment rate which is higher than budgeted amount for Recreation Services Supervisor Senior.	Approved 5-0
Parks, Recreation & Community Svcs	22	Memo		Special pay increase/start rate higher than budgeted - Program Manager.	Approved 5-0
Planning & Development	23	Memo		Memo from Maurice Postal, Brownfields Coordinator, requesting permission to submit legislation necessary for City Council approval of Brownfield Area designation for 3946 & 4000 St. Johns Ave.	Approved 5-0

Agency / Department	Item #	ID Number	Transfer Amount	Description / Summary	MBRC Action
Planning & Development	24	Memo		Memo from Kristen Reed, Chief, Community Planning Division, requests approval to update the 2030 Comprehensive Plan, Future Land Use Element, Text Amendment.	Approved 5-0
Planning & Development	25	Memo		Memo from Kristen Reed, Chief, Community Planning Division, requests approval to update the 2030 Comprehensive Plan, Conservation/Coastal Management Element, Text Amendment.	Approved 5-0
Planning & Development	26	Memo		Memo from Kristen Reed, Chief, Community Planning Division, requests approval to update the 2030 Comprehensive Plan, Future Land Use Element and Transportation Element, Text Amendments.	Approved 5-0
Planning & Development	27	Memo		Memo from Kristen Reed, Chief, Community Planning Division, requests approval to update the 2030 Comprehensive Plan, Transportation Element Map T-3B - 2040 Cost Feasible Plan Projects.	Approved 5-0
Public Works	28	TD16470	\$25,000.00	To fund the installation of streetlights on various City Rights-of-Way.	Approved 5-0
Public Works	29	BT17013	\$374,220.00	To appropriate a grant from the St. John's River Water Management District to the Noroad/Lambing drainage project to reduce flooding along Noroad east of the Lambing intersection. The grant is reimbursable and will fund one third of the cost for construction	Approved 5-0
Public Works	30	TD16455	\$31,788.52	To fund the purchase of computer and specialized equipment items for Engineering & Construction Management staff to use out in the field.	Approved 5-0
Public Works	31	BT17012	\$180,000.00	To appropriate additional grant funds from the FDOT in order to extend the Cecil Field Recreational trail approximately 1.7 miles to the north. Proposed extension will consist of providing a paved trail way 10' to 12' wide & will include a boardwalk & pedestrian bridge.	Approved 5-0

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Public Works	32	BT17011	\$500,000.00	To appropriate funds from the FDOT for construction, engineering and inspection for replacement of the Moncrief - Dinsmore Rd. bridge over Nine Mile Creek. Grant listed in FY 17-21 CIP.	Approved 5-0
Public Works	33	TD16471	\$475,000.00	To provide funding for carpet replacement, security needs and other maintenance items in various City buildings.	Approved 5-0
Public Works	34	TD16464	\$250,000.00	To fund additional Hazard tree services throughout the county.	Approved 5-0
Public Works	35	RC16228		Reclass requested to upgrade the position as job responsibilities have changed to overseeing complex construction projects for the Engineering and Construction Management Division - effective 9/17/16	Approved 5-0
Public Works	36	Memo		Memo from Stephanie Burch, Chief, Real Estate, requesting permission to submit legislation necessary for City Council approval of FDOT Drainage Improvements, A1A (Seagate Ave. to Beach Blvd.) - Penman Road, Bridge replacement. 9/12/16 withdrawn at dept. request & returning original to dept.	Withdrawn
Supervisor of Elections	37	BT16118	\$131,700.00	Appropriation of Federal Grant to purchase 60 EViD machines for November 2016 Election. It will also allow for additional EViD's for Pollworker training. 9/12/16 withdrawn at dept. request & returning original to dept.	Withdrawn
Finance and Administration	38	RC16232		Transfer 100 part-time hours within the Insured Programs subfund from miscellaneous insurance to the office of director to align the pt hours cap.	Approved 5-0
Planning & Development	39	RC16238		The position responsibilities have evolved and the focus is on permitting which allows the flexibility for the Chief to perform other duties. This affects the customer satisfaction in a positive direction. Additionally this position assists customers who come to the counter with ROW permits and paperwork. The current incumbent EIN #45692 will move with the position.	Approved 5-0